



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: 3019 County Complex Drive

2nd Floor, Room 204

Canandaigua, NY 14424

June 12, 2019

**MEMBERS
PRESENT**

Supervisors Jeffery Gallahan, Gregory Bendzlowicz, Todd Campbell, David Baker, Catherine Menikotz, Dominick Vedora, and Fred Willie.

**OTHERS
PRESENT**

In addition to Committee Members: County Administrator Mary Krause, Deputy County Administrator Brian Young, Director of Finance Mary Gates, County Attorney Holly Adams, First Assistant County Attorney Lea Nacca, Assistant County Attorney Michael Reinhardt, Director of Information Services Sean Barry, Human Resources Director Michele Smith, Deputy Human Resource Director Lindsey Burgess, Safety Coordinator Sherman Manchester, Grants Manager Peter Brown, John Parrott of Finger Lakes Partners Insurance, Jackie Shaffer of Eastern Shore Insurance, and Clerk to the Board Kristin Mueller.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Committee Chair Gallahan.

MINUTES

Motion to approve the minutes of May 22, 2019, made by Supervisor Baker, seconded by Supervisor Campbell and carried.

**INFORMATION
SERVICES**

Information Services Director Sean Barry presented a resolution entitled, "Authorizing Amendment to Contract with Empire Long Distance Corporation"

Motion to approve the resolution was made by Supervisor Baker, seconded by Supervisor Campbell and carried.

This resolution will provide for more strands of fiber to County buildings and future needs.

Information Services Director Sean Barry presented a resolution entitled, "Contract with Telecommunications Services with Frontier Communications of Rochester, Inc."

Motion to approve the resolution was made by Supervisor Bendzlowicz, seconded by Supervisor Vedora and carried.

**COUNTY
ATTORNEY**

First Assistant County Attorney Lea Nacca presented a resolution entitled, "Authorizing Commencement of a Civil Action against Former Third Party Administrator for Ontario County Mutual Self-Insured Workers' Compensation Program"

Motion to approve the resolution was made by Supervisor Baker, seconded by Supervisor Bendzlowicz and carried.

County Attorney Holly Adams presented a resolution entitled, “Resolution of Recognition and Appreciation – John P. Parrott”

Motion to approve the resolution was made by Supervisor Bendzlowicz, seconded by Supervisor Vedora and carried.

Ms. Adams thanked Mr. Parrott for his 30 plus years of loyal service to the County. Ms. Krause thanked Mr. Parrott on behalf of the County Administrators office and as a prior HR director she really appreciates his service. Chairman Gallahan noted that Mr. Parrott was always very responsive and great to work with over the years. Enjoy your retirement Mr. Parrott.

HUMAN RESOURCES

Director Michele Smith presented a resolution entitled, “Apportionment of 2020 Workers’ Compensation Insurance Expense Ontario County Mutual Self-Insurance Plan”

Motion to approve the resolution was made by Supervisor Baker, seconded by Supervisor Campbell and carried.

Ms. Smith explained the workers’ compensation budget and the struggles with the raising costs. In 2012 cost were decreased, but have been increasing every year since. Ms. Smith and others are looking into ways to decrease the use of fund balance and find other means to help fund this budget. Once she has collected her data she will report back to committee. The budget did decreased slightly in 2020.

INFORMATIONAL REPORTS

The committee accepted all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Motion to approve the reports made by Supervisor Baker, seconded by Supervisor Bendzlowicz, and carried.

Mr. Manchester reported that injuries are up and it looks like 2019 will track third behind 2017, and 2018. He will be pushing more training to hopefully get numbers to slow down. New batch of HAB grant trainings will begin soon.

COUNTY ADMINISTRATOR UPDATE

Ms. Krause informed the committee that the Chairman is presenting a certificate of appreciation to the Canandaigua Rotary Club for their 100th Anniversary.

County Administrator Krause informed the committee of the following items:

- Not for Profit Summit will be held on Tuesday June 25th
- Shared Services panel will be held on June 27th
- Planning for leadership Ontario still going well, she will be providing program

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers’ Compensation.

detail soon

**EXECUTIVE
SESSION**

At 1:59 PM, Supervisor Vedora made the motion, seconded by Supervisor Menikotz, to go into executive session regarding discussion on proposed, pending, or current litigation, and to confer with counsel; motion carried.

At 2:35 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Campbell, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn made at 2:36 PM by Supervisor Campbell, seconded by Supervisor Menikotz and carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board