



## PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx Meeting

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June 8, 2020

### MEMBERS PRESENT

Supervisors Bateman, Ingalsbe, Teed, and Vedora. Supervisor Russell joined the meeting at 3:21PM. Supervisor Lightfoote was declared necessarily absent.

### OTHERS PRESENT

Chairman Jack Marren, Interim County Administrator Brain Young, County Attorney Holly Adams, Commissioner Bill Wright, Finance Director Mary Gates, Planning Director Tom Harvey, Sr. Fiscal Manager Nellie Puma, Public Health Director Mary Beer, Associate Planner Tim Jensen, Sr. Planner Betsy Landre, Purchasing Director Deb Gierman, Buyer Jenifer Langer, Deputy Commissioner John Berry, Buildings and Grounds Supervisor Steve Vanderbrook, and Tim McElligott, FLCC Director of Facilities and Grounds Cathy Ahern, Kristin Mueller, Clerk to the Board, and Deputy Clerk to the Board Diane Foster.

### CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:03 p.m. by Supervisor Ingalsbe.

### PUBLIC HEALTH

Director of Public Health, Mary Beer, presented the following COVID-19 update:

- 2 new cases today
- 1 over the weekend
- 221 total positive cases
- 29 deaths
- 10 in the hospital
- Community spread is very low
- The State contract tracing system is getting better

### MINUTES

Supervisor Teed made a motion to approve the minutes of the Public Works Committee meeting held on May 18, 2020 and Special Public Works meeting on May 28, 2020. Supervisor Bateman seconded the motion. The motion carried.

### PLANNING/ FLCC

- ♦ **Resolution:** *Capital Project No. H053-19, FLCC/CMAC Evacuation & Fencing Project – Billitier Electric, Inc. – Contract Amendment #1*

Ms. Ahern presented a resolution for a contract amendment with Billitier Electric for replacing an outdated 225-amp panel.

Supervisor Vedora motioned to approve this contract amendment. Supervisor Teed seconded the motion. The motion carried.

- ◆ **Resolution:** *Capital Project No. H036-17, 2017 FLCC Capital Maintenance – Accept Quote for Main Campus Stair Tread Repair*  
Ms. Ahern presented a resolution to accept a quote for replacing the tread on the main campus stairs.  
Supervisor Vedora motioned to approve this quote. Supervisor Bateman seconded the motion. The motion carried.
- ◆ **Resolution:** *Capital Project No. H057-19, 2019 FLCC Capital Maintenance - Authorization to Contract with Suit Kote for Micro Paving at FLCC Main Campus*  
Ms. Ahern presented a resolution to contract with Suit-Kote for micro paving on the main campus lots.  
Supervisor Teed motioned to approve this contract with Suit-Kote. Supervisor Bateman seconded the motion. The motion carried.
- ◆ **Resolution:** *Amendment of 2020-2025 Capital Improvement Plan, Amendment of Capital Project No. H069-19 Budget, and Budget Transfer*  
Mr. Harvey presented to committee the projects that will be postponed from 2020 to a different year farther out. This will eliminate the need to use sales tax revenue to fund any projects in 2020.  
Supervisor Vedora motioned to amend the 2020-2025 CIP. Supervisor Bateman seconded the motion. The motion carried.
- ◆ *Capital Project Payments*  
Supervisor Ingalsbe asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Vedora motioned to approve the capital project payments as presented, seconded by Supervisor Bateman. Motion carried.

## PUBLIC WORKS

- ◆ *Capital Project No. H015-13, 74 Ontario Street Renovations – Phase II*  
Commissioner Wright presented a budget transfer resolution for 74 Ontario Street for security cameras.
  - a) **Resolution:** Budget Transfer  
Supervisor Vedora motioned to approve this budget transfer. Supervisor Bateman seconded the motion. The motion carried.
  - b) **Resolution:** Approve Contract with LB's Furniture Solutions, LLC  
Ms. Landre presented a resolution to purchase furniture and furnishings for 74 the Ontario Street project.  
Supervisor Teed motioned to purchase furniture and furnishing for 74 Ontario St. Supervisor Vedora seconded the motion. The motion carried.
  - c) Change Orders - Review & Approval  
Mr. Wright asked for approval for change orders that have already been brought to committee when the project was increased by \$800,000. This is the cost of the contract extensions for the contractors.  
  
Supervisor Teed motioned to approve the change orders. Supervisor Vedora seconded the motion. The motion carried.

- ◆ *Capital Project No. H064-19, Pump Station 1W Improvements – No-Cost Contract Extension for Arcadis US, Inc. – Engineering Report*

Mr. Berry let committee know that this extension is needed to get the engineering report. This is due to Public Works spending more time reviewing the designs and having an additional meeting.

Supervisor Bateman motioned to approve the no cost time extension with Arcadis US, Inc. Supervisor Vedora seconded the motion. The motion carried.

- ◆ *Capital Project Payments*

Supervisor Ingalsbe asked if there were any questions or concerns regarding the capital project payments as presented. Hearing done. Supervisor Teed motioned to approve presented invoice payments, seconded by Supervisor Bateman. Motion carried.

## **BUILDINGS & GROUNDS**

- ◆ **Resolution:** *Award Bid for Purchase of Lighting Systems for (5) Radio Towers*

Mr. Vanderbrook presented a resolution to award the bid to purchase new lighting systems for five radio towers.

Supervisor Teed motioned to approve awarding the bid to purchase new lighting systems from International Tower Lighting, LLC. Supervisor Bateman seconded the motion. The motion carried

- ◆ **Resolution:** *Contract Renewal – Inspection, Maintenance, & Repair of County Owned Radio Towers*

Mr. Vanderbrook presented a resolution to renew the contract for inspection, maintenance, and repair of County owned radio towers with Patriot Towers.

Supervisor Bateman motioned to approve the renewal of the contract with Patriot Towers. Supervisor Russell seconded the motion. The motion carried

- ◆ **Resolution:** *Assignment & Assumption Agreement – MCO Flooring, LLC*

Mr. Vanderbrook presented an assignment and assumption agreement with MCO Flooring, LLC.

Supervisor Russell motioned to approve the assignment and assumption agreement. Supervisor Bateman seconded the motion. The motion carried

- ◆ **Budget Transfer** – *Requested Current Year Reductions to Address Revenue Shortfalls Due to COVID-19 Pandemic*

Ms. Gates presented the 5% budget reduction amendments to committee. These amendments are part of the 1.5 million dollar budget amendments that are being made County wide.

Supervisor Bateman motioned to approve these amendments. Supervisor Teed seconded the motion. The motion carried.

## **COUNTY ADMINISTRATOR**

- ◆ *Updates*

Interim County Administrator, Brian Young, provided the following update:

- We are currently watching state reimbursements that are being withheld at the moment, trying to find out how much the Governor will be reducing them

- Reopening Phase 3 will begin on Friday hopefully
- Most Executive Orders have been extended through July 6th
- We are hoping to get the DMV open by appointment only in Phase 3
- County government in not under 50% staff reduction criteria two weeks after Phase 2 opened.
- All departments have face coverings and sanitizing products
- Food link food distributions will continue on Mondays through the summer months
- Students eligible for free/reduced lunches will get SNAP benefits for summer meals
- Board of Elections is in need of election inspectors

## **PUBLIC WORKS**

### ♦ *Update*

Mr. McElligott let the committee know that the County Road 28 and Shortsville road project has started. They have run into some unstable organic material, which they have removed, and a change order will come to committee once he gets accurate numbers.

Commissioner Wright talked about CHIPS funding. It seems if we have started project that we planned to use CHIPS funding we will get the reimbursement for those projects, but if we hadn't started projects, we probably won't get funding. He is still looking for more clarification.

Commissioner Wright noted that the Ontario Street project is really coming along. It is in the final six-week push. The outside siding contractor is delaying, but they will be receiving a delay of work notice.

Mr. Harvey also noted that like CHIPS funding, SUNY funding has put out notice that anything that is already under contract should be funded. Everything else through August will need to be submitted to the SUNY committee for review.

## **ADJOURNMENT**

On motion of Supervisor Teed seconded by Supervisor Vedora, the meeting was adjourned at 3:56pm.

Respectfully Submitted  
 Kristin A. Mueller,  
 Clerk to the Board