



Minutes
WAYS AND MEANS COMMITTEE
Location: WebEx Meeting

May 20, 2020

MEMBERS PRESENT

Supervisors David Baker, Jeffrey Gallahan, Robert Green, Peter Ingalsbe, Daniel Marshall, Kristine Singer, and Andrew Wickham.

OTHERS PRESENT

In addition to Committee Members: Board Chairman Jack Marren, Interim County Administrator Brian Young, Finance Director Mary Gates, Deputy Finance Director Lorrie Scarrott, County Attorney Holly Adams, First Assistant County Attorney Lea Nacca, Assistant County Attorneys Michael Reinhardt and Nathan Thomas, County Treasurer Gary Baxter, Human Resource Director Michele Smith, Safety Coordinator Sherman Manchester, Public Works Director Bill Wright, Planning Director Tom Harvey, Sheriff Kevin Henderson, Social Services Deputy Director Bob Kramer, Purchasing Director Debbie Gierman, Mental Health Director Diane Johnston, Sr. Fiscal Manager Michael Wojcik, Grants Manager Peter Brown, Fiscal Manager Sandy Seeber, Purchasing Senior Clerk Stacy Schmitt, Board Clerk Kristin Mueller, Deputy Board Clerk Diane Foster, and Confidential Secretary Judy Manntai; FLCC - President Robert Nye

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:00 p.m. by Chairman David Baker.

MINUTES

Motion to approve the minutes of the Ways and Means Committee on April 26, 2020 and May 7, 2020 Special Meeting was made by Supervisor Marshall, seconded by Supervisor Singer, and carried.

COVID-19 UPDATE

Interim County Administrator reported on behalf of Public Health Director Mary Beer that Ontario County currently has 172 positive cases of Covid-19 with ten new cases reported today. Hospitalizations are down slightly from 181 to 170 in the region as of May 19, with 29 patients in intensive care. Primary message as we begin to reopen is to continue with all safety protocols, masking and social distancing.

PUBLIC SAFETY

The following Office of Emergency Management resolution was presented for approval:

- Authorization to Extend Grant Funding for FY18-19 Recruitment and Retention Grant Program

Motion to approve this resolution was made by Supervisor Green, seconded by Supervisor Gallahan, and carried.

PUBLIC WORKS / CAPITAL PROJECTS

Planning Director Tom Harvey Rougeux presented the following resolutions:

- Capital Project H036-17 – Main Campus Lighting Upgrades – 2017 FLCC Maintenance Capital Project

Motion to approve this resolution was made by Supervisor Wickham, seconded by Supervisor Marshall, and carried.

- FLCC Nursing Expansion Project: Authorization to Contract with FLCC Association, Inc., FLCC Student Corporation, Inc., and the FLCC Foundation, Inc. for Funding Local Share
- Establish Capital Project No. H068-20 as the FLCC Nursing Expansion Capital Project

Motion to approve these two resolutions as a block was made by Supervisor Marshall, seconded by Supervisor Gallahan, and carried.

Director of Public Works Bill Wright presented the following resolutions for approval:

- Capital Project H015-13 – 74 Ontario Street Renovation – Phase II - Budget Transfer

Motion to approve this resolution was made by Supervisor Ingalsbe, seconded by Supervisor Singer, and carried.

- Capital Project H013-13 – Allen Padgham Road Bridge over Ganargua Creek – Budget Transfer – Department of Public Works

Motion to approve this resolution was made by Supervisor Wickham, seconded by Supervisor Gallahan, and carried.

HUMAN RESOURCES

Sherman Manchester presented the Safety Report.

Motion to approve the report given by Mr. Manchester was made by Supervisor Gallahan, seconded by Supervisor Marshall, and carried.

Human Resources Director Michele Smith presented the following resolutions:

- Ontario County Non-Discrimination and Sexual Harassment Prevention in the Workplace Policy

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Wickham, and carried.

- Abolish Positions 2020 Ontario County Budget

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Wickham, and carried.

- 2021 Rates of Pay for Part-Time Hourly/Daily Personnel

Motion was made by Supervisor Marshall to approve the resolution with amendments to the rates of pay for senior lifeguards and lifeguards to be consistent with the rates paid by the City and Town of Canandaigua, was seconded by Supervisor Singer as amended, and carried.

- Salaries for Managerial/Confidential Personnel for 2021 Management Compensation Plan

Motion to approve this resolution was included as a block with the previous resolution. (Motion by Supervisor Marshall, seconded by Supervisor Singer, and carried.)

- Ontario County Alternative Work Arrangement Policy

Motion to approve this resolution was made by Supervisor Gallahan, seconded by Supervisor Wickham, and carried.

First Assistant County Attorney Lea Nacca presented the following resolution:

- Approving Memorandum of Agreement No. 2-2020 Between Ontario County and the Ontario County Sheriff and the Ontario County Police Benevolent Association

Motion to approve this resolution was made by Supervisor Wickham, seconded by Supervisor Singer, and carried.

**WAYS & MEANS
STANDING COMMITTEE**

Finance Director Mary Gates presented the following resolution and budget guidelines for approval, highlighting the changes:

- 2021-2022 County Budget Guidelines

Motion to approve this resolution was made by Supervisor Marshall, seconded by Supervisor Gallahan, and carried.

COUNTY ADMINISTRATOR

Interim County Administrator Brian Young presented the following resolution:

- Resolution Calling on the Congressional Delegation to Provide Counties with Direct Federal Aid to Support Counties COVID-19 Response and Reopening Economic Activity Efforts

Motion to approve the resolution was made by Supervisor Green, seconded by Supervisor Gallahan, and carried.

Mr. Young further noted the following:

- ~ Return to Work guidelines and protocols have been emailed to county employees.
- ~ Each department will be responsible for compliance and return to work process.
- ~ First employees back will be those unable to work from home - around June 1st.
- ~ The additional day of annual leave being accrued for those working during the State of Emergency will be discontinued as of May 28 in conjunction with the expiration of the workforce reduction order.
- ~ Meetings will continue to be via WebEx or conference call when possible.
- ~ A Daily Health Assessment will be required online or by paper (employees without computers).
- ~ Every Department will have a thermometer.
- ~ Voluntary layoffs - 62 employees.
- ~ A complete packet of proposed budget reductions for this year will be presented at the next Ways and Means meeting.

EXECUTIVE SESSION

At 3:44 p.m., Supervisor Green made the motion to move into Executive Session to discuss legal matters and labor relations matters with counsel. Supervisor Ingalsbe seconded the motion, motion carried.

At 3:55 p.m., Supervisor Green made the motion to move out of Executive Session. Supervisor Wickham seconded the motion. Motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 3:56 p.m., following a motion by Supervisor Singer, seconded by Supervisor Gallahan, and carried.

The next regularly scheduled meeting for the Ways & Means Committee is scheduled for Wednesday, June 10, 2020, at 3:00 p.m.

Respectfully submitted,

Judy Manntai, Confidential Secretary