

## ONTARIO COUNTY LOCAL DEVELOPMENT CORPORATION

**Meeting Minutes**  
**Monday, May 20, 2019**  
**Economic Development Conference Room**  
**20 Ontario Street**  
**Canandaigua, NY 14424**

<b>Members Present</b>	<b>Members Excused</b>
Mike Davis, Chair	Supervisor Jeff Gallahan, Member
Don Culeton	Brad Braddon
Kelly Mittiga, Member	
Laura Pedersen, Secretary	<b>Guests</b>
Lew Zulick, Member (call-in)	Brian Young, Deputy County Administrator
	Tom Harvey, Ontario County Planning
	Maria Rudzinski, Ontario County Planning
<b>Staff Present</b>	
Mike Manikowski, Executive Director	<b>Contract Staff</b>
Suzanne Vary, Staff	James Coniglio, Underberg & Kessler
Michael Wojcik, CFO	Barry Carrigan, Nixon Peabody
Jessica Kazmark, Staff	
Brigitte Larson, Staff	
Bob Mincer, Staff	

### CALL TO ORDER:

Chair Mike Davis called the meeting to order at 4:48 p.m. A quorum was present.

### ADMINISTRATION:

#### Approval of April 22, 2019 Minutes:

Mike Davis presented the April 22, 2019 minutes for approval.

*Laura Pedersen made a motion to accept the April 22, 2019 minutes as presented. Kelly Mittiga seconded the motion. Unanimously carried.*

#### Manchester Rail Yard study:

Mike Manikowski introduced Tom Harvey and Maria Rudzinski from Ontario County's Planning Department. Mike explained that there has been an interest in developing shovel ready properties in the Town of Manchester and Village of Shortsville, where there is an abundance of property and a lot of opportunity. Tom Harvey stated that the Phase II analysis of the project is complete and that a next step will involve asking the Town, Village, RR and OCLDC to fund \$5000 each, to match the Empire State Development grant of \$20,000. This will help fund the next steps in planning the redevelopment of this area.

*Laura Pedersen made a motion to fund \$5000 for the Manchester Rail Yard. Kelly Mittiga seconded the motion. Unanimously approved. Motion carried.*

Lew Zulick called into the meeting at 4:57 pm.

#### Board Member Terms:

Michael Wojcik explained that it was brought to his attention by Barry, that there has been a change to the law regarding terms of Board members of a not-for-profit. Currently each member is serving a six (6) year term; however, that will be changed to five (5) years with the new law.

*Don Culeton made a motion to approve the change of the terms from six (6) years to five (5) years for the Board Members of the OCLDC. Laura Pedersen seconded the motion. Unanimously approved. Motion carried.*

**Bank Signatory Resolution:**

Michael Wojcik stated that he would like to open an account at Lyons National Bank to receive a higher interest rate. Michael also explained that there will be a new signature card that needs to be signed by all Board Members.

*Don Culeton made a motion to approve the Bank Signatory Resolution. Laura Pedersen seconded the motion. Unanimously approved. Motion carried.*

**Invoices for payment:**

Michael Wojcik stated that there were no invoices for payment for the OCLDC. He is waiting for the audit invoice and should have it to present at the next meeting.

**Financials:**

Michael Wojcik presented the April Financials and stated that there has been no activity since the last OCLDC meeting.

*Kelly Mittiga made a motion to approve the April Financials. Laura Pedersen seconded the motion. Unanimously approved. Motion carried.*

**ADJOURNMENT:**

*Laura Pedersen motioned to adjourn the meeting at 5:01 p.m. and was seconded by Kelly Mittiga. Motion unanimously carried.*

Respectfully submitted,

*Brigitte Larson*