



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx Meeting

Monday, May 18, 2020

MEMBERS PRESENT

Supervisors Fred Lightfoote, Peter Ingalsbe, Rich Russell, Norm Teed, Ted Bateman, and Dom Vedora.

OTHERS PRESENT

- Chairman Jack Marren, Chairman to the Board
- Brain Young, Interim County Administrator
- Holly Adams, County Attorney
- Bill Wright, Commissioner of Public Works
- Undersheriff David Frasca
- Mary Gates, Finance Director
- Tom Harvey, Planning Director
- Catherine Ahern, Director of Facilities and Grounds
- Nellie Puma, Sr. Fiscal Manager
- Betsy Landre, Sr. Planner
- Deb Gierman, Purchasing Director
- John Berry, Deputy Commissioner of Public Works
- Steve Vanderbrook, Buildings and Grounds Supervisor
- Tim McElligott, Engineer
- Mary Beer, Director of Public Health
- Peter Brown, Grants Coordinator
- Kristin Mueller, Clerk to the Board
- Diane Foster, Deputy Clerk to the Board

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:09 pm by Supervisor Peter Ingalsbe. A quorum was present. Supervisors Fred Lightfoote and Ted Bateman joined the meeting at approximately 3:20 pm.

MINUTES

Supervisor Russell made a motion to approve the minutes of the Public Works Committee meeting held on April 27, 2020. Supervisor Teed seconded the motion. The motion carried.

PLANNING/ FLCC

- ◆ **Resolution:** *Capital Project No. H036-17, 2017 FLCC Capital Maintenance: Main Campus Restroom Upgrades*
- ◆ **Resolution:** *Capital Project No. H036-17, 2017 FLCC Capital Maintenance: Main Campus Lighting Upgrades*

Cathy Ahern presented two resolutions for funding CP No. H036-17 FLCC Capital Maintenance regarding upgrades to the campus restrooms and main campus lighting. Ms. Ahern explained they are looking at all the Capital Projects for FLCC and looking at what may be deferred in 2020 as well as active projects to see if they may be COVID, health, safety or other energy related projects.

Supervisor Teed motioned to approve the two resolutions as a block, seconded by Supervisor Russell. Motion carried.

PUBLIC HEALTH Update

At this time, due to time constraints for the Public Health Director, Supervisor Ingalsbe asked her to give an update on COVID19. Ms. Beer gave the following update:

- 154 positive cases
- 3 new cases today, two related to ta nursing home
- 5 hospitalized
- Have not had an increase in death total
- 89 in isolation that are positive with 63 contact individuals that are related to these cases
- 65 are totally recovered
- They are working on getting all the employees at Elm Manor tested. It has been a challenge.

Supervisor Vedora thanked Ms. Beer and her staff for all the hard work they have been doing.

- ♦ **Resolution:** *Authorization to Contract with FLCC Association Inc., FLCC Student Corporation, Inc., FLCC Foundation Inc. – FLCC Nursing Expansion Project*

Tom Harvey presented a resolution regarding the FLCC Nursing Expansion Project saying he would take questions. Supervisor Teed asked if this was going to take place this fall? Mr. Harvey said they were asked to get all their projects that are going to move forward to SUNY, so with the Boards permission, they would move forward with the nursing expansion. They will sit on it until SUNY says they can move forward.

Supervisor Vedora motioned to approve the resolution, seconded by Supervisor Teed. Motion carried.

- ♦ **Resolution:** *Establish Capital Project No. H068-20, FLCC Nursing Expansion Capital Project*

Tom Harvey presented a resolution that would create the Capital Project for the FLCC nursing expansion.

Supervisor Russell motioned to approve the resolution, seconded by Supervisor Vedora. Motion carried.

- ♦ **Resolution:** *Authorization to Contract with Town of Canandaigua for Manpower, Equipment, and Materials - FLCC Water Quality, Flood Resiliency, and Habitat Improvement Project*

Tom Harvey presented a resolution to contract with the Town of Canandaigua for manpower, equipment, and materials for the FLCC Water Quality, Flood Resiliency, and Habitat Improvement Project. Mr. Harvey stated that they would like to change the contract amount to \$105,000 from the \$97,000 amount that is in the draft resolution. He explained the increased amount is where they need to be. The cash is supported by a grant from DEC and believes they will be under budget when the project is completed.

Supervisor Teed motioned to approve the resolution with the change to \$105,000 from \$97,000, seconded by Supervisor Russell. Motion carried.

- ♦ **Resolution:** *Approval of Lease to Town of Canandaigua for Existing Tank & Water System on Cheshire Tower Property*

Tom Harvey presented a resolution for the lease agreement of the Cheshire Tower Property. He explained the Town of Canandaigua would like to build a new water tower tank, tear the other down and put a matching one up. He noted they are comfortable with the design and does not interfere with communications and the infrastructure on the site. He said the lease agreement has been sent to the town. He did note that the renewals are in flux and may change to eight to appease the

bond council making it an eighty-year term. He said when the renewal comes up, each party has got to give the other one notice if they don't want and automatic renewal, which will give an opportunity to negotiate. They are trying to formalize the "hand-shake" agreement that has gone on for years.

Supervisor Vedora motioned to approve the resolution, seconded by Supervisor Lightfoote. Motion carried.

- ♦ *FLCC Capital Project Payments*

Supervisor Russell motioned to approve the Capital Project payments, seconded by Supervisor Bateman. Motion carried.

PUBLIC WORKS

Capital Projects

- ♦ *Capital Project No. H015-13, 74 Ontario St Phase II Budget Transfer*

Commissioner Wright requested a budget transfer regarding the 74 Ontario St. project. It is for minor equipment purchases including work benches in the armory, a cuff bench in the holding cell, refrigerators and microwaves, benches for the locker room that will be bought outside the contract.

Supervisor Vedora motioned to approve the budget transfer resolution, seconded by Supervisor Lightfoote. Motion carried.

- ♦ *Capital Project No. H015-13, Approve Contract with Sirchie Inc. to Provide Evidence Testing Equipment - 74 Ontario St Phase II*

Betsy Landre presented a resolution to contract with Sirchie Inc. to provide evidence testing equipment for 74 Ontario Street. She noted it is already budgeted for in the project.

Supervisor Vedora motioned to approve the resolution, seconded by Supervisor Russell seconded the motion. The motion carried.

- ♦ *Capital Project No. H013-13 Allen Padgham Road Bridge over Ganargua Creek – Budget Transfer - DPW*

Nellie Puma presented a resolution to transfer a little over \$41,000 from the contingency line to the engineering line, noting the project is complete. It will allow the project to pay back the highway funds for the engineering services they provided during the design and construction phase.

Supervisor Vedora motioned to approve the budget transfer resolution, seconded by Supervisor Teed. Motion carried.

- ♦ *DPW Capital Project Payments*

Nellie Puma pointed out one correction in the payment to Billitier Electric, noting it should be #13, not #12.

Supervisor Teed motioned approve the Capital Project Payments, seconded by Supervisor Lightfoote. Motion carried.

Fleet

- ♦ **Resolution:** *Vehicle Maintenance Services - Contract Renewal R15027 Qualtech Automotive - DPW*

Commissioner Wright presented a resolution to renew a contract with Qualtech Automotive for vehicle maintenance services. He noted that this is the last renewal on the contract and will be going out to bid again next year.

Supervisor Teed motioned to approve the resolution, seconded by

Sewer

- ◆ **Resolution:** *Renewal of Bid B19008 – Gotta Do Contracting, LLC - Hauling and Disposal of Sludge – DPW – Honeoye Lake County Consolidated Sewer District*

Supervisor Vedora. Motion carried.

John Berry presented a resolution to renew a contract with Gotta Do for 10.2 cents per gallon for the disposal of sludge.

Supervisor Russell motioned to approve the resolution, seconded by Supervisor Bateman. Motion carried.

- ◆ **Resolution:** *Accepting Renewal of Quote Q18006 for Hauling and Disposal of Refuse and Screenings – Honeoye Lake County Consolidated Sewer District – DPW*

John Berry presented a resolution to renew a contract with Casella to remove refuse and screenings from the sewage treatment plant at \$520 per month.

Supervisor Bateman motioned to approve the resolution, seconded by Supervisor Lightfoote. Motion carried.

- ◆ **Resolution:** *Award Professional Services Contract – Pump Stations 1E and 2E – Replacement of Wet Well Stairs – DPW – Canandaigua Lake County Sewer District*

John Berry presented a resolution to contract with Erdman Anthony for furnishing the design and construction phase for professional services for the removal and replacement of the wet well stairs.

Supervisor Teed motioned to approve the resolution, seconded by Supervisor Lightfoote. Motion carried.

- ◆ **Informational:** *On Demand Services – Fisher Associates Hazmat Survey – Pump Stations 1E and 2E*

John Berry advised the committee that a proposal submitted from Fisher Associates for a hazardous material survey at Pump Stations 1E and 2E before they can do any disturbance of the forty-two-year-old pump station.

Supervisor Bateman motioned to approve the survey, seconded by Supervisor Russell. Motion carried.

- ◆ **Informational:** *Canandaigua Lake Sewer District SCADA Master Plan Update*

John Berry advised the committee that they have completed the report for the Canandaigua Lake Sewer District. The final recommendation was a licensed radio communications network for communication for all the sites back to the master site, continue replacing the stations with programable logic controllers, establish communications between their radio site where the master radio would be and the work offices, a short fiber optic communications link needed there, and on repeater site located at the City of Canandaigua water treatment plant. He noted that estimated cost is about \$2.5MM. In the plan update, he has requested an increase of about \$2.2 MM. Supervisor Ingalsbe asked if he planned on applying for grant money. Mr. Berry said that was a distinct possibility and will need to look at financial alternatives.

BUILDINGS & GROUNDS

- ◆ **Resolution:** *Authorization to Renew Bid B19036 for Paint and Painting Supplies – DPW Buildings and Grounds*

Commissioner Wright presented a resolution to renew a bid for paint and painting supplies. He noted a couple of small increases that purchasing approved.

Supervisor Vedora motioned to approve the resolution, seconded by Supervisor Russell. Motion carried.

CHAIRMAN

- ♦ *Update*

Chairman Marren gave the following update:

- He asked all the Supervisors to thank all their residents in their community because the reopening process of this region and the health of the county is instrumental in moving forward.
- Its important to continue to follow social guidance
- We are asking for patience when we go to these businesses in the opening of phase 2
- In phase 2 there is potential reopening of government

INTERIM COUNTY ADMINISTRATOR

- ♦ *Updates*

Interim County Administrator provided the following update:

- Getting guidance on daily basis from the control room
- They are getting a lot of questions with regards to how many people can gather in a place
- They have had a lot of comments with regards to graduations and can that happen.
- He thanked Bill Wright and his staff for their hard work.
- Tom Harvey has been working with the code enforcement officials
- There will be a distribution of masks to the public at FLCC's G-Lot on Friday.

Supervisor Vedora thanked Brian Young and Chairman Marren for the great job and leadership to get through this hard time.

Bill Wright gave a brief update on 74 Ontario Street noting there are parts of the building that are 90% done. June 1st the landscaping work starts. They are discussing signage on the rooms and where the various cameras will go. They are looking at completion in mid-August.

Supervisor Ingalsbe requested a few pictures be taken and sent to the Board.

ADJOURNMENT

On motion of Supervisor Teed seconded by Supervisor Vedora, the meeting was adjourned at 3:59pm.

Respectfully Submitted
Diane R. Foster
Deputy Clerk to the Board