



Minutes
WAYS AND MEANS COMMITTEE
3019 County Complex Drive ~ 2nd Floor, Room 205
Canandaigua, NY 14424

May 2, 2018

MEMBERS PRESENT

Supervisors David Baker, Jeffery Gallahan, Robert Green, Peter Ingalsbe, Daniel Marshall, Kristine Singer.
Supervisor Andrew Wickham was necessarily absent.

OTHERS PRESENT

In addition to Committee Members: Mary Gates, Mary Krause, Brian Young, Gary Baxter, Bill Wright, Tom Harvey, Betsy Landre, Robin Johnson, Andrea Schoeneman, Lea Nacca, Holly Adams, Michele Smith, Sherman Manchester, Mary Burnett, Rochelle Gray, Nellie Puma, Sandy Seeber, Peter Brown, Judy Manntai

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:00 p.m. by Chairman Baker.

MINUTES

Supervisor Gallahan made the motion to approve the minutes of the Ways and Means Committee on April 11, 2018. Supervisor Ingalsbe seconded the motion. Motion carried.

PUBLIC SAFETY

- ▶ **Resolution:** *District Attorney ~ Salary Adjustment - Colleen M. Sullivan*

Supervisor Marshall made the motion to approve the resolution approving a salary adjustment for Assistant District Attorney Colleen Sullivan to MCP Band 5/Step 1 (\$94,909), based on her years of experience, to be effective June 1, 2018. Supervisor Singer seconded the motion. Motion carried.

- ▶ **Resolution:** *Conflict Defender's Office ~ Authorization to Enter into a Contract with New York State Office of Indigent Legal Services, Distribution #7 Grant*

Supervisor Singer made the motion to approve the resolution authorizing a contract with New York State Office of Indigent Legal Services in order to accept grant funds of \$271,911 for a three-year term commencing January 1, 2017, through December 31, 2019; and further, to approve the budget as indicated in the resolution. Funds will be used for improvements in the provision of indigent legal services in Ontario County. Supervisor Gallahan seconded the motion. Motion carried.

**Emergency Service
Communication Surcharges Audit
- NYS Comptroller**

Director of Finance Mary Gates reported on the Emergency Service Communication Surcharges Audit conducted by the New York State Comptroller. It was noted that the Comptroller's office commended the County for improving its 911 systems and operations utilizing surcharge funds appropriately, and also supplementing those funds with grants and tax levy. The findings also indicate that the County could improve controls over 911 Surcharge revenues. The County is submitting a Corrective Action Plan, as required, regarding enhancements to internal processes to address the findings within the report.

**GOVERNMENT OPERATIONS
& INSURANCE**

- ▶ **Resolution:** *Real Property Tax ~ Authorization to Participate in Defense of Real Property Tax Assessment Challenges Against the 2017 Final Assessment Roll*

Supervisor Green made the motion to approve the resolution authorizing Ontario County to share the defense costs in the certiorari cases on the filed list (34 parcels) and authorizing the County Attorney to participate in the defense of real property tax assessment challenges up to 25% of defense costs, including professional appraisal and legal fees subject to total funding available. Supervisor Gallahan seconded the motion. Motion carried.

CAPITAL PROJECTS

- ▶ **Resolution:** *Public Works ~ CP 02-2014, County Road 33 Retaining Wall & Culvert Replacements: Budget Amendment and Acceptance of Bid*
- ▶ **Resolution:** *Public Works ~ CP 05-2017, County Road 1 Culvert #9 Over Unnamed Tributary to Canandaigua Lake: Award of Contract for Construction and Contract Amendment for Construction Inspection Services*
- ▶ **Resolution:** *Planning ~ CP 05-2011, FLCC Viticulture Center Project: Authorizing Contract with Trane U.S., Inc.*

Supervisor Green made the motion to approve the resolution authorizing an agreement with Ramsey Constructors, Inc., for said work for a cost not to exceed \$4,487,597.30, with said contract expiring November 30, 2018; and further, to approve the budget transfer and amendment to the budget of the Project as indicated in the resolution. Supervisor Singer seconded the motion. Motion carried.

Supervisor Marshall made the motion to approve the resolution authorizing an agreement with Economy Paving Co., Inc., for said work at a cost not to exceed \$988,898.80, with said contract expiring September 28, 2018; to approve a contract amendment agreement with Popli Design Group for said work at a cost not to exceed \$142,500 for a total amended contract price not to exceed \$283,500, with said contract expiring December 31, 2018; and further, to approve the amended budget for the Project as indicated in the resolution. Supervisor Ingalsbe seconded the motion. Motion carried.

Supervisor Gallahan made the motion to approve the resolution authorizing a contract with Trane U.S., Inc., for an amount not to exceed \$21,690, for HVAC system enhancements not included in previous design documents and to recommission the system; and further, to approve the budget transfer as indicated in the resolution. Said contract will commence May 11, 2018, and terminate May 10, 2019. Supervisor Singer seconded the motion. Motion carried.

- ▶ **Resolution:** *Planning ~ CP 02-2013, 2013 FLCC Capital Maintenance Project: Authorizing Budget Transfer and Contract Approval from Siemens Industry for Building Control Upgrades at FLCC*
 Supervisor Gallahan made the motion to approve the resolution to accept the quote form Siemens Industry, Inc., to provide material for the Siemens Building Control HVAC System for an upgrade conversion of the HVAC pneumatics air damper actuator valves to electronics in the amount of \$2,836.42; and further, to approve the budget transfer as indicated in the resolution. Supervisor Singer seconded the motion. Motion carried.

- ▶ **Resolution:** *Planning ~ CP 01-2015, 2015 FLCC Capital Maintenance Project: Authorizing Budget Transfer and Award of Bid B18044 and Contract Approval with Ironwood Heavy Highway LLC*
 Supervisor Singer made the motion to approve the resolution to accept the proposal form Ironwood Heavy Highway, LLC, in the amount of \$95,520 for the removal of the exterior concrete stair located on the third floor level of FLCC extending into the courtyard; and further, that the budget for the Project be amended as indicated in the resolution. The contract will commence on May 11, 2018, and terminate May 10, 2019. Supervisor Ingalsbe seconded the motion. Motion carried.

- ▶ **Resolution:** *Planning ~ Establish CP 03-2018 as the 2018 FLCC Maintenance Capital Project*
 Supervisor Singer made the motion to approve the resolution to establish Capital Project No. 03-2018, 2018 FLCC Maintenance Capital Project; and further, to establish and approve the budget for the project as indicated. Supervisor Gallahan seconded the motion. Motion carried

HUMAN RESOURCES

Safety Report

Opportunity was given for questions and comments regarding the Safety Report submitted by Safety Coordinator Sherman Manchester.

Supervisor Singer made the motion to accept the report. Supervisor Gallahan seconded the motion. Motion carried.

HR Update

Michele Smith, Director of Human Resources, briefly reported that HR has provided four sessions to facilitate bringing the Board of Election Inspectors in as employees and has processed 213 of approximately 350 inspectors. With the Board of Elections relocating to the 20 Ontario Conference Room during the reconstruction of 74 Ontario, all committee meetings will be held at 3019 County Complex Drive beginning in July. Additionally, Compliance Training for the Board of Supervisors is being planned for some time this year.

**WAYS AND MEANS
 Standing Committee Items**

- ▶ **Resolution:** *County Attorney ~ Tax Cap - Fixing Date and Notice for the Public Hearing*
 Supervisor Singer made the motion to file the resolution setting the public hearing to override the tax levy limit for fiscal year 2019 for May 31, 2018, at 6:30 p.m. at the Supervisors' Chambers, interim location Ontario County Safety Training Facility. Supervisor Gallahan seconded the motion. The motion carried.

**1st Quarter 2018
Sales Tax Distribution Report**

The *1st Quarter 2018 Sales Tax Distribution Report* was briefly reviewed. The County had an increase of approximately 3.74% as compared to the prior year 1st quarter collections.

**2019-2020 Proposed County
Budget Guidelines**

Supervisor Gallahan made the motion to approve the *2019-2020 Proposed County Budget Guidelines* as presented with the addition of the words “in compliance with the Vacancy Review Policy” added to the last sentence of Paragraph 4. Supervisor Singer seconded the motion. Motion carried.

**2019-2020 Department Budget
Review Date**

By general consent, Thursday, September 6, 2018, was agreed upon for the 2019-2020 Department Budget Reviews, beginning at 8:00 a.m.

▶ **Resolution: Finance ~
Resolution to Bond for
Reconstruction and Renovation
of 74 Ontario Street**

Supervisor Singer made the motion to approve the bond resolution authorizing the reconstruction and renovation of 74 Ontario Street at an estimated maximum cost of \$10,400,000, with \$2,300,000 from the County’s Capital Project Reserve Fund, \$2,900,000 of other available and budgeted County funds, and bonds not to exceed \$5,200,000 to finance the balance of the project. Supervisor Marshall seconded the motion. Motion carried.

County Administrator Update

County Administrator Mary Krause reported that a temporary position of Correction Sergeant (DBL) has been created to cover a Correction Sergeant disability for a period not to exceed 90 days.

Ms. Krause distributed and briefly commented on the *Blue Zones Project Brief for Ontario County*. The Blue Zones Project value is based on knowledge that healthier people with higher well-being cost less and perform better. This directly results in value creation from reduced lifestyle risks, disease burden, medical spend, improved performance, and regional economic impact. It is estimated that over the next ten years, the impact of a full-scale Blue Zones Project intervention can result in a cumulative total value of over \$275M for Ontario County.

OLD BUSINESS

**Follow-up Report Regarding
Status of Insurance Settlement for
Sheriff Fleet Vehicle Crash**

Regarding the matter of Sheriff Fleet Vehicle #117 totaled in a crash, Director of Finance Mary Gates reported that \$7,187 has been received from the other driver’s insurance. The Self Insurance Fund has been reimbursed by this amount.

EXECUTIVE SESSION

At 3:50 p.m., Supervisor Gallahan made the motion to move into Executive Session to discuss legal matters and Labor Relations matters with counsel. Supervisor Singer seconded the motion. Motion carried.

At 3:54 p.m., Supervisor Gallahan made the motion to move out of Executive Session. Supervisor Marshall seconded the motion. Motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 3:54 p.m., following a motion by Supervisor Green. Motion was seconded by Supervisor Marshall, and carried.

The next scheduled meeting for the Ways & Means Committee is Wednesday, May 23, 2018, at 3:00 p.m.

Respectfully submitted,

Judy Mantai, Confidential Secretary