



PUBLIC SAFETY COMMITTEE

Time: 11:00 AM

Location: Municipal Building

2nd Floor, Room 200

20 Ontario Street

Canandaigua, NY 14424

MAY 1, 2019

MEMBERS PRESENT

Chairman Green, Supervisors Bendzlowicz, Campbell, Sauers, Venuti, Guard, and Menikotz were present.

OTHERS PRESENT

Mary Krause, County Administrator
Brian Young, Deputy County Administrator
Sheriff Henderson
Lorrie Scarrott, Manager of Financial Operations
Megan Maslyn, Assistant County Attorney
Leanne Lapp, Public Defender
Jeff Harloff, Director of Emergency Management Services
Steve DeChick, Chief Communications Officer
Suzanne Cirencione, STOP-DWI Administrator
Tom Harvey, Director of Planning
Tim Jensen, Associate Planner
Betsy Landre, Senior Planner
Roy Maggioli, Programmer/Analyst
Kathleen Meyers, Fiscal Manager
Peter Brown, Grant Coordinator
Diane Foster, Deputy Clerk to the Board

CALL TO ORDER

The meeting of the Public Safety Committee was called to order at 11:02 am by Chairman Green. A quorum was present.

MINUTES

Supervisor Bendzlowicz made a motion to approve the minutes of the Public Safety Committee meeting from April 10, 2019. Supervisor Venuti seconded the motion. Motion carried.

CAMPBELL COMMISSION:

Update

Supervisor Campbell reported that there has not been a meeting since the last update. The next meeting is scheduled for May 2nd.

PLANNING

Resolution: Authorizing Letter of Consent Concerning AT&T Wireless Communications Equipment Deployed at the Victor Tower Site

Betsy Landre presented a resolution to authorize a letter of consent concerning AT&T wireless communication equipment to be replaced and updated at the Victor Tower site. She said the Town of Victor has approved the changes, and the County needs to approve as well.

She also presented an invoice for payment.

*Invoice: Invoice: 2019-1-5914
Federal Engineering i/a/o \$191.08
(CP No. 10-2017)*

Supervisor Campbell motioned to approve as a block the resolution and invoice, seconded by Supervisor Bendzlowicz. Motion carried.

**EMERGENCY
MANAGEMENT:**

Resolution: *Re-Appointments to the Ontario County Fire Advisory Board*

Jeff Harloff presented a resolution for Fire Advisory Board re-appointments.

Approval: *CIP Project Request 2020-2025: Burn Building Renovation/Replacement - EMO*

Tom Harvey reviewed the CIP request for the burn building renovation.

Supervisor Venuti motioned to approve the resolution and the CIP request as a block, seconded by Supervisor Campbell. Motion carried.

PUBLIC DEFENDER

Resolution: *Authorization to Extend Grant from Office of Indigent Legal Services*

Leann Lapp presented a resolution to extend a grant from the Office of Indigent Legal Services.

Supervisor Bendzlowicz motioned to approve the resolution, seconded by Supervisor Campbell. Motion carried.

COUNTY ADMINISTRATOR

Resolution: *Reappointment of Leanne Lapp – Public Defender*

Mary Krause asked Chairman Green to move up her agenda item to recommend and offer a resolution to re-appoint Leanne Lapp as the Public Defender.

Supervisor Campbell motioned to approve the resolution, seconded by Supervisor Bendzlowicz. Motion carried.

STOP-DWI

Resolution: *Authorization to Accept Donation – Stop DWI*

Suzanne Cirencione presented a resolution to accept a donation as part of a plea agreement.

Supervisor Bendzlowicz motioned to approve the resolution, seconded by Supervisor Campbell. Motion carried.

OFFICE OF SHERIFF

Approval: *CIP Project Request 2020-2025: 700 MHz Deployment at Seneca County Site – 911*

Sheriff Henderson along with Tom Harvey presented fourteen CIP requests listed under Office of Sheriff explaining each of the requests. Tim Jensen and Peter Brown assisted with clarification of the requests.

Approval: *CIP Project Request 2020-2025: 9-1-1 Phone System Updates – 911*

Supervisor Guard motioned to approve the fourteen CIP requests as a block, seconded by Supervisor Venuti seconded the motion. Motion carried.

Approval: *CIP Project Request 2020-2025: Replace GPS Units at 17 Tower Sites – 911*

Approval: *CIP Project Request 2020-2025: Radio Network Operating System Upgrade – 911*

Approval: *CIP Project Request 2020-2025: Upgrade of Height Adjustable 911 Consoles (Workstations) – 911*

Approval: CIP Project Request
2020-2025: Mobile & Portable
Radio Replacement Reserve—911

Approval: CIP Project Request
2020-2025: Radio Network Spare
Parts Inventory – 911

Approval: CIP Project Request
2020-2025: Radio PC & PC
Operating System Upgrade – 911

Approval: CIP Project Request
2020-2025: Radio System
Maintenance – 911

Approval: CIP Project Request
2020-2025: Sheriff's Firing Range
– Sheriff

Approval: CIP Project Request
2020-2025: Lenco Armored
Vehicles-BearCat – Sheriff

Approval: CIP Project Request
2020-2025: Integrated Jail System
Update (Black Creek)-IS/Jail

Approval: CIP Project Request
2020-2025: Body Scanner – Jail

Approval: CIP Project Request
2020-2025: Public Safety
Computer System Upgrade

Informational: Memo – Salary
Adjustment – CPO

Sheriff Henderson reviewed three informational items regarding salary adjustments and abolishment and creation of positions.

Informational: Memo – Request
to Abolish and Create Position
(CPO PT to CO PT)

Informational: Memo – Request
to Abolish and Create Position
(CPO .25/Inv .25 to Inv .5)

Update: Jail Population

Sheriff Henderson reviewed the Jail population.

- Current – 143
- Weekend High - 108
- Females - 35
- One minor is housed out.
- Fifteen parole violations without additional charges.

Since the last report; 1,496.5 hours of OT; noting six officers were at Basic School.

Current vacancies:

- Five FT Correction Officers
- Seven PT Correction Officers

Sheriff Henderson added they are currently upgrading the 911 phone system. Everything is going smoothly. The upgrade will improve location capabilities if somebody should call.

Informational: Procurement of Mobile Radio Units and Radio System Router Upgrades

Betsy Landre addressed the informational item on purchases being made. The first purchase are for mobile radio units which will require a budget transfer and the second is to provide annual services and equipment/parts for upgrades to the radio communications equipment.

Resolution: State of New York Office of the State Comptroller Response to 2018 Ontario County Audit Findings

Mary Krause presented the resolution regarding the response to NYS Office of State Comptroller to 2018 Ontario County Audit Findings. Lorrie Scarrott noted there will be a small change in the title in the letter.

Supervisor Bendzlowicz motioned to approve the resolution, seconded by Supervisor Campbell. Motion carried.

**COUNTY ADMINISTRATOR
*Updates***

Mary Krause reported the following updates:

- Attended the Geneva Rotary Dinner in support of John Hick receiving the Ralph Springstead Award also in remembrance of Mary Luckern who was a member of the Rotary.
- Attended the Clifton Springs Rotary
- Attended the Canandaigua Chamber – Updates on the Annual State of the City Town and County
- Thursday, the Victor Business Awards Luncheon
- Citizens Academy has been wonderful with 26-27 participants; noting they complimented the staff.
- The Board Retreat is May 16th.

PRIVILEGE OF THE FLOOR:

Steve DeChick thanked the Planning Department and the Finance Department for all their help with the CIPs, noting he would be lost without their help. He also acknowledged Peter Brown for his work on the grants.

*Next meeting date and time:
Wednesday, May 22, 2019 11:00
am, Regular Meeting*

ADJOURNMENT

On motion of Supervisor Campbell, the meeting was adjourned at 11:43 am. Supervisor Menikotz seconded the motion. The motion carried.

Respectfully Submitted
Diane Foster
Deputy Clerk to the Board