



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx Meeting

APRIL 27, 2020

MEMBERS PRESENT

Supervisors Lightfoote, Russell, Bateman, Ingalsbe, Teed, and Vedora.

OTHERS PRESENT

Chairman Jack Marren, Deputy County Administrator Brain Young, County Attorney Holly Adams, Commissioner of PW Bill Wright, Finance Director Mary Gates, Planning Director Tom Harvey, FLCC Director of Facilities and Grounds Catherine Ahern, Sr. Fiscal Manager Nellie Puma, Assistant County Attorney Art James, Purchasing Buyer Jen Langer, Grants Coordinator Peter Brown Deputy Commissioner of PW John Berry, Buildings and Grounds Supervisor Steve Vanderbrook, Engineers Chris Day, and Tim McElligott, Director of Public Health Mary Beer, Kristin Mueller, Clerk to the Board, unidentified call-in users, and Deputy Clerk to the Board Diane Foster.

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:14 p.m. by Vice Chairman Ingalsbe. A quorum was present with Supervisors Lightfoote, Vedora, and Bateman entering the meeting at a later time.

MINUTES

Supervisor Russell made a motion to approve the minutes of the Public Works Committee meeting held on April 6, 2020. Supervisor Teed seconded the motion. The motion carried.

PLANNING/ FLCC

- ◆ **Resolution:** Authorization to Contract with American Equipment, LLC for Skid Steer Bush Cutter Rental – FLCC Water Quality, Flood Resiliency, and Habitat Improvement Project

Tom Harvey presented two resolutions; one for the rental of a brush hog and the other the rental of an off-road hauler for remediation work at FLCC, noting both rentals will be funded by a DEC grant.

Supervisor Teed motioned to approve the two resolutions as a block, seconded by Supervisor Russell. Motion carried.

- ◆ **Resolution:** Authorization to Contract with Cahill Resources, LLC for Rental of Tracked Off-Road Hauler – FLCC Water Quality, Flood Resiliency, and Habitat Improvement Project

- ◆ **Resolution:** CP No. H053-19 – Award of Bid B20023 – FLCC/CMAC Evacuation and Fencing Project

Cathy Ahern presented a resolution for a bid award to Billitier Electric, Inc. for \$53,100 for additional emergency lighting in the restroom area and plaza at CMAC.

Tom Harvey noted they have reached out to Friends of CMAC because the whole project is funded half by Friends of CMAC and half by SUNY. They still want to move forward with it.

Supervisor Russell motioned to approve the resolution, seconded by Supervisor Teed. Motion carried.

Supervisor Russell motioned to approve the payments totaling \$51,052.22, seconded by Supervisor Teed. Motion carried.

◆ *Capital Project Payments*

PUBLIC HEALTH

◆ *Update*

Mary Beer reported the following updates with COVID-19:

- Up to 95 cases in the past 7 weeks with 4 new cases currently
- 39 are related to the nursing home; 24 residents and 15 employees
- Currently have 10 are hospitalized with 9 deaths which are all associated with Ontario Center
- They are doing contact tracing
- The three hospitals in the county are going to be starting outpatient and elective surgeries. They are not lifting restrictions on visitors and will be checking they are COVID negative.
- Had a conversation with the PH directors and Bob Duffy and noted they are starting to look at the process of coming out of “pause”. She said they do not plan to move quickly, to make sure they are doing what they need to do to make sure the residents be safe and that they do it in a collaborative way so actions on one county are not going to negatively impact another.

PUBLIC WORKS

Capital Project Payments

Bill Wright noted that he and Nellie Puma can answer questions if they have them. He also reported the 74 Ontario project is going well.

Supervisor Teed motioned to approve the CP payments, seconded by Supervisor Vedora.

Highway

- ◆ **Resolution:** *Acceptance of Materials and Services Bids – DPW-Bureau of Highways*
- ◆ **Resolution:** *Renewal of Material and Services Bids – DPW-Bureau of Highways*
- ◆ **Resolution:** *Reject Bid for Precast Concrete Drainage Units (B20012) DPW-Bureau of Highways*

John Berry presented two resolutions for the acceptance and renewal of materials and services bids.

Supervisor Russell motioned to approve as a block the two resolutions, seconded by Supervisor Vedora. Motion carried.

John Berry presented a resolution to reject a bid explaining that only one bid was received, and the bidder did not use the correct bid form using their own quote form and attaching conditions on their pricing.

Supervisor Teed motioned to approve the resolution, seconded by Supervisor Vedora. Motion carried.

◆ **Informational:** *2019-2020*

John Berry reported the MS4 Annual report has been completed and

Ontario County MS4 Annual Report

Fleet

- ♦ **Resolution:** *Accept Intermunicipal Agreement with Town of Farmington for use of Fueling Station*

transmitted to the Ontario Wayne Storm Water Coalition for filing of a joint annual report with the cooperating towns and municipalities.

Nellie Puma presented a resolution for an agreement with the Town of Farmington for the use of their fueling station.

Supervisor Teed motioned to approve the resolution, seconded by Supervisor Vedora. Motion carried.

Sewer

- ♦ **Resolution:** *Agreement with Department of Veterans Affairs – DPW-Canandaigua Lake County Sewer District*

John Berry presented a resolution to allow the County to use the sanitary sewer system that is adjacent to the VA campus. He noted this has been in place for many years.

Supervisor Vedora motioned to approve the resolution, seconded by Supervisor Russell. Motion carried.

Bill Wright reported they are beginning early discussions with the potential for the VA to abandon their wastewater treatment plant and to make a connection into our sewer system that would lead down to the city's wastewater treatment plant.

Buildings & Grounds

- ♦ **Resolution:** *Authorization to Award Bid for the Removal and Closure of Underground Fuel Storage Tank and Installation of Above Ground Fuel Storage Tank (B20003) DPW*

Steve Vanderbrook presented a resolution to award a bid for the removal of an underground fuel storage tank and to install an above ground fuel storage tank at the Human Services building at the County Complex.

Supervisor Vedora motioned to approve the resolution, seconded by Supervisor Teed. Motion carried.

COUNTY ADMINISTRATOR

- ♦ *Updates*

Deputy County Administrator provided the following update:

- Follow-up on the food distribution, Tom Harvey has collaborated with OFA to incorporate a flyer into the boxes that would target people to complete the census. Working with Public Relations, Shelly Dinan, EMO, etc. for the census to be completed.
- There is a group of staff working on the reduced revenue for the 2020 budget. They also were informed by Chairman Marren that the Governor is considering a 50% reduction in state funding to local government and a 10% cut to state agencies.
- They have a call with Bob Duffy to begin coordinating efforts to reopen New York and the Finger Lakes. The nine-county area surrounding Rochester.
- Mike Manikowski and his team has started working on strategic ideas with Valerie Knaublock from tourism. They are pulling together key stakeholders to discuss how to reopen and reopen safely.
- The county has ordered upwards of 25,000 personal protective equipment (PPE) and N95 masks from two different sources. They are currently held up due to foreign customs. State surplus is exhausted.

Supervisor Teed asked if there is an update on what the eventual cut on revenue sales tax would be locally.

Mary Gates reported she has done an initial analysis of what could be anticipated and offered to send it to the Board. She initially anticipated a 15% reduction, but as the crisis continues with time, this will change. She will keep the Board updated with additional information as more information comes in as it changes.

Supervisor Bateman asked what has been done so far in the County. Brian Young said that they have looked at the CIP for projects this year, have a hiring freeze, purchases to be delayed. There will be more to come.

Tim McElligott had Chris Day report that the Bridge Preventative Maintenance Project with the Marbletown Road Bridge in Phelps. He needs to get a permit and in order to get the permit they need to do a freshwater mussel survey for about \$5,300 that will be supported by the Erdmann Anthony contract.

EXECUTIVE SESSION

Supervisor Vedora motioned to go into executive session at 3:54 pm for the purpose of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body but only when publicity would substantially affect the value thereof. Supervisor Russell seconded the motion. Motion carried.

Supervisor Teed motioned to come out of executive session at 4:14 pm. Supervisor Russell seconded the motion. Motion carried.

ADJOURNMENT

On motion of Supervisor Vedora seconded by Supervisor Teed, the meeting was adjourned at 4:15 pm.

Respectfully Submitted
Diane R. Foster,
Deputy Clerk to the Board