



PUBLIC WORKS COMMITTEE MINUTES

April 9, 2018 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

MEMBERS PRESENT:

Chairman Frederick Lightfoote, Supervisor Peter Ingalsbe, Supervisor Richard Russell, Supervisor Dominick Vedora, Supervisor Norman Teed, Supervisor Ted Bateman, Supervisor Louis Guard

OTHERS PRESENT:

In addition to Committee members: Mary Krause, Brian Young, Mary Gates, John Berry, Tom Harvey, Betsy Landre, Tim McElligott, Holly Adams, Gary Curtiss, Art James, Steve Vanderbrook, Jennifer Langer, Tim Jensen, Peter Brown, Diane Foster, Marie Rudzinski, Kevin Olvany, Cathy Ahern, James Fisher of FLCC, President of FLCC Robert Nye, Nellie Puma, Donna Tiffany

CALL TO ORDER:

The meeting of the Public Works Committee was called to order at 3:00 PM by Chairman Lightfoote.

MINUTES:

Supervisor Teed motioned to approve the minutes from the March 19, 2018 meeting, seconded by Supervisor Bateman. All members in agreement.

PLANNING

CAPITAL PROJECTS:

CP 3 – 2013 – 74 Ontario Street Phase II Renovations: Ms. Landre updated Committee on this project:

- QPK working on the site plan and security
- Schematic design due to Pike Company by April 12
- A meeting is scheduled for April 17 at 5:30 PM for residential and commercial property owners that border the property
- SEQR Public Hearing scheduled for April 19
- Sheriff Povero thanked everyone involved for a job well done on the move of the Nutrition Kitchen to the Jail
- There will be workshops at the April 19 and May 10 Board of Supervisors meetings – bonding will be discussed

FLCC:

Supervisor Russell motioned to approve the Resolution for Authorization to Accept Water Quality Improvement Grant From the New York State Department of Environmental Conservation for the FLCC Water Quality, Flood Resiliency, and Habitat Enhancement Project. This resolution accepts the grant from the New York State Department of Environmental Conservation Round 14 WQIP in the amount of \$262,400. The Director of Planning will work with the Canandaigua Lake Watershed Manager to



PUBLIC WORKS COMMITTEE MINUTES

April 9, 2018 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

finalize the components of the required local share and report back to the Committee. Supervisor Vedora seconded the motion. All members in agreement.

FLCC CAPITAL PROJECTS:

CP 4-2009 – FLCC Geneva Campus Center Project:

Supervisor Ingalsbe motioned to approve the Resolution Authorizing Budget Transfer for Historic Panel and Acceptance of New York State Energy Research and Development Authority Funding. Ms. Ahern reported the FLCC staff built the pedestal the sign will be constructed on. Pannier Graphics provided a quote for this panel in the amount of \$615. Ms. Ahern reported this resolution also accepts additional funding from NYSERDA in the amount of \$27,321 for Ontario County. Supervisor Guard seconded the motion. All members in agreement.

Supervisor Russell motioned to approve the Resolution Authorizing Budget Transfer for Payment to New York State Department of Environmental Conservation. Ms. Ahern reported this resolution is for payment to NYSDEC in the amount of \$110.36 for inspection fees. Supervisor Bateman seconded the motion. All members in agreement.

CP 6-2017 FLCC Athletic Fields Upgrade Project:

Supervisor Vedora motioned to approve the Resolution for Declaration of Lead Agency and Determination of Significance. Supervisor Russell seconded the motion. All members in agreement.

Financing:

Resolution for Transfer of Funds from 2016 FLCC Maintenance Project 1-2016 to Athletic Fields Upgrade Project Capital Project 6-2017 in the amount of \$79,604.43 – unspent funds.

Resolution for Transfer of Funds from 2017 FLCC Maintenance Project 1-2017 to Athletic Fields Upgrade Project Capital Project 6-2017 in the amount of \$320,697 – project requests deferred to 2019-2020.



PUBLIC WORKS COMMITTEE MINUTES

April 9, 2018 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

Resolution for FLCC Athletic Fields Upgrade Project: Authorization to Contract with FLCC Association, Inc., FLCC Student Corporation, Inc., and The FLCC Foundation, Inc. for Funding of Capital Project 6-2017. This resolution authorizes agreement for up to \$2.7 million in funding from FLCC partner agencies. FLCC Association Inc. - \$1.95 million paid in lump sum; FLCC Student Corporation – \$500,000 paid in lump sum; FLCC Foundation – 50% match up to \$250,000.

Resolution for CP 6-2017 Authorizing Budget Transfer to Allocate Funding From 2018 FLCC Capital Maintenance Fund – FLCC Athletic Fields Upgrade Project in the amount of \$126,373.60. Project requests to be deferred to 2019-2020.

Supervisor Vendora motioned to approve the Financing Resolutions in a block, seconded by Supervisor Russell. All members in agreement.

Contracts:

Supervisor Russell motioned to approve the Resolution for CP 6-2017 Authorizing Budget Transfers and Award of Construction Contracts – FLCC Athletic Fields Upgrade Project. This resolution awards a contract to Adhan Piping Co., Inc. in the amount of \$4,387,963 for general construction work, Bid Items 1,2,4,5 and 8. Also awards a contract to Nelcorp Electrical Contracting Corporation in the amount of \$1,052,350 for lighting and electrical work, Bid Items 9, 10, and 11. This establishes final Project budget of \$5,953,028.83. Chairman Lightfoote seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the Resolution CP 6-2017 FLCC Athletic Fields Upgrade Project Authorizing Amendment to Consultant Contract with Appel Osborne in the amount of \$88,400 for bidding and construction administration. Supervisor Guard seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the Resolution CP 6-2017 FLCC Athletic Fields Upgrade Project Authorizing Contract with Atlantic Testing Laboratories, LTD. in the amount of \$21,685 for sampling and



PUBLIC WORKS COMMITTEE MINUTES

April 9, 2018 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

testing of materials. Supervisor Guard seconded the motion. All members in agreement.

Ms. Krause thanked everyone who worked on these resolutions for FLCC.

FLCC Proposed Capital Improvement Plan 2019 – 2024

Committee requested additional information on the new sign. Ms. Ahern reported this sign will be approximately 10' tall and 13' wide. It will have text information and double sided. Staff worked with the Town of Hopewell to make sure town rules were followed. FLCC President Nye explained the sign will tell the public on a day to day basis of what is going on at the college. The Board of Supervisors will look at FLCC's budget at their June 21 meeting. President Nye will present a strategic plan for next year's programs. Supervisor Vedora motioned to approve the FLCC Capital Improvement Plan 2019-2024, seconded by Supervisor Russell. All member in agreement.

Committee thanked President Nye and his staff for attending the meeting.

PLANNING:

Supervisor Russell motioned to approve the payments, seconded by Supervisor Ingalsbe. All members in agreement.

DEPARTMENT OF PUBLIC WORKS CAPITAL PROJECTS

Supervisor Teed motioned to approve the Resolution for CP 4-2017 County Road 23 at McIvor Road & Fort Hill Road Intersection Improvements – Award of Amendment Agreement for Bergmann Associates – Design Services in the amount of \$159,200. Mr. McElligott reported this project would then move into final design. Supervisor Vedora seconded the motion. All members in agreement.

CAPITAL PROJECT PAYMENTS:

Supervisor Teed motioned to approve the capital project payments, seconded by Supervisor Vedora. All members in agreement.

BUILDINGS AND GROUNDS:

Supervisor Ingalsbe motioned to approve the Resolution for Award of Bid for Exterior Glass Cleaning for Ontario County and FLCC. Supervisor Russell seconded the motion. All members in agreement.



PUBLIC WORKS COMMITTEE MINUTES

April 9, 2018 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

FLEET:

Supervisor Teed motioned to approve the Resolution for Acceptance of Quote – Repair of Chrysler Vehicles. Supervisor Guard seconded the motion. All members in agreement.

SEWERS:

Supervisor Russell motioned to approve the Resolution for Honeoye Lake Wastewater Treatment Plan Improvements Project to Initiate the Environmental Review Process. Mr. Berry reported this resolution is for SEQR for the plant upgrades. Staff is in the process of finalizing the Engineering Report based on comments from NYSDEC. Mr. Berry intends on applying for funding of all eligible costs through the NYS Water Quality Improvement Project Program which grants up to 85% of construction costs and the NYS Water Infrastructure Improvement Act which grants up to 25% of all project costs. The County may need to bond part of the costs. Supervisor Vedora seconded the motion. All members in agreement.

HIGHWAY:

Relaunch of Ontario County Adopt-A-Highway Program – Mr. McElligott reported staff would like to relaunch this program. Program documents and forms have been reviewed with the County Attorney. Groups interested in adopting a segment of highway would need to obtain a work permit and enter into an agreement with the County. County Attorney will look into the enforceability of this agreement. They would have to show suitable leadership, minimum of 10 volunteers and proof of insurance. The goal is to have this program operational by May of this year.

Supervisor Guard motioned to approve the Resolution for Award of Bid – Purchase of Work Uniforms. Supervisor Ingalsbe seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the Resolution for Authorization to Renew On-Demand Contracts With Engineering Firms for Project Assistance. Supervisor Russell seconded the motion. All members in agreement.



PUBLIC WORKS COMMITTEE MINUTES

April 9, 2018 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

DPW PROPOSED CAPITAL IMPROVEMENT PLAN 2019 – 2024

Ms. Puma reported on the Fleet CIP for 2019 and 2020:

- Highway - \$325,000 for 2019 and \$325,000 for 2020
- Building & Grounds - \$178,000 for 2019 and \$161,000 for 2020
- Parks - \$70,000 for 2020
- Canandaigua Lake County Sewer District - \$80,000 for 2020
- Sheriff - \$552,000 for 2019 and \$565,000 for 2020
- Total Purchases for 2019 - \$1,055,000 and total for 2020 - \$1,121,000

Ms. Puma reported on the Leases with Enterprise for 2019 and 2020:

- Highway - \$24,999 for 2019 and \$19,148 for 2020
- Buildings and Grounds - \$37,679 for 2019 and \$19,005 for 2020
- Social Services - \$5,961 for 2019 and \$17,883 for 2020
- Weights and Measures - \$8,359 for 2019 and \$8,212 for 2020
- Day Reporting - \$9,042 for 2019
- Office of Aging - \$12,342 for 2020
- Parks - \$11,054 for 2020
- Courier - \$6,171 for 2020
- Total for 2019 - \$86,040 and total for 2020 - \$93,815
- Canandaigua Lake County Sewer District - \$26,194 for 2019
- Vehicles are replaced every 5 years
- Committee requested copy of the 20 year Highway Replacement Plan. Ms. Puma will bring to the next meeting.

The remainder of the Capital Improvement Plan for 2019 – 2024 will be discussed at a later meeting.

COUNTY ADMINISTRATOR UPDATE:

- Blue Zones Project – April 24 at 6:00 PM – Canandaigua Middle School
- Focus Group – April 25 – Inn on the Lake 9:30 AM, 11:00 AM, and 1:30 PM
- Citizens Academy is scheduled for April 24
- Annual Municipal Summit is scheduled for April 26 to discuss shared services
- State budget adopted
- April 19 Board of Supervisors meeting – Board portal will be open – Sean Barry at meeting for any questions



PUBLIC WORKS COMMITTEE MINUTES

April 9, 2018 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

PRIVILEGE OF THE FLOOR:

Supervisor Ingalsbe motioned to enter into executive session at 4:30 PM to discuss drainage issue, seconded by Supervisor Russell.

Supervisor Ingalsbe motioned to end executive session at 5:27 PM, seconded by Supervisor Russell.

Resolution for Improvements to CMAC and FLCC Drainage System Award of Contract – Chairman Lightfoote, Supervisor Russell, Supervisor Teed and Supervisor Guard approved the resolution. Supervisor Vedora and Supervisor Ingalsbe voted no.

ADJOURNMENT:

Being no further business to come before the Committee, the meeting was adjourned at 5:34 PM following a motion by Supervisor Ingalsbe. Supervisor Russell seconded the motion. All members in agreement.

The next scheduled meeting is April 30, 2018.

Respectfully submitted,

Donna Tiffany
Finance Clerk II