



Minutes
WAYS AND MEANS COMMITTEE
Location: WebEx Meeting

April 8, 2020

- MEMBERS PRESENT** Supervisors David Baker, Robert Green, Peter Ingalsbe, Daniel Marshall, and Kristine Singer. Supervisor Gallahan was declared necessarily absent.
- OTHERS PRESENT** Chairman Marren, Deputy County Administrator Brian Young, Finance Director Mary Gates, County Attorney Holly Adams, First Assistant County Attorney Lea Nacca, Human Resource Director Michele Smith, Public Health Director Mary Beer, Sheriff Henderson, Treasurer Gary Baxter, Purchasing Director Deb Gierman, Safety Coordinator Sherman Manchester, Confidential Secretaries Judy Manntai and Nicole Tillotson, Deputy Director of Finance Lorrie Scarrott, Deputy Clerk to the Board Diane Foster, FLCC President Dr. Robert Nye, FLCC VP for administration and Finance J.R. Dempsey, Bonadio Group representatives Craig Stevens and Craig Rinefierd, and Clerk Kristin Mueller.
- CALL TO ORDER** Supervisor Baker called the committee meeting to order at 3:00 PM.
- MINUTES** Motion to approve the minutes of March 18, 2020 and Special GOI and WM March 17 & 26, 2020 meetings was made by Supervisor Dan Marshall, seconded by Supervisor Wickham, and carried.
- PUBLIC HEALTH** Ms. Beer provided an updated on COVID-19 in Ontario County. Currently we have 48 confirmed cases, most have recovered and 5 are in the hospital. She is encouraging everyone to keep social distancing and don't get together for Easter egg hunts, large dinners, and church services.
- PUBLIC WORKS/CAPITAL PROJECTS** Commissioner Wright presented a resolution entitled, "Capital Project No. H049-18 – County Road 46 and Smith Road Intersection Improvement – Award of Amendment Agreement for Bergmann Associates – Design Services – Department of Public Works"
- Motion to approve** this resolution was made by Supervisor Wickham, seconded by Supervisor Singer and carried
- Commissioner Wright present a budget transfer for new GPS equipment. The current equipment they have is no longer being supported and doesn't function well. This equipment is used frequently in daily work.
- Motion to approve** this resolution was made by Supervisor Singer, seconded by Supervisor Dan Marshall and carried
- SAFETY REPORT** Mr. Manchester presented his safety report. There were no new recordable injuries since the last meeting. He has also canceled all trainings through the end of April.
- Motion to approve** the report made by Mr. Manchester was made by Supervisor Dan Marshall, seconded by Supervisor Wickham and carried.
- HUMAN RESOURCES** Human Resource Director Michele Smith presented the following resolution entitled, "Declaring the Week of May 3-9, 2020 as Public Service Recognition Week"

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Green and carried.

WAYS & MEANS

Mr. Dempsey introduced Craig Stevens from the Bonadio Group. Mr. Stevens then reviewed the FLCC annual fiscal audit report that was sent to committee members.

Treasurer Gary Baxter presented a resolution entitled, "Postponing the Real Property Tax Auction"

Motion to approve this resolution was made by Supervisor Dan Marshall, seconded by Supervisor Wickham and carried.

Emergency Management Director Jeff Harloff presented a resolution entitled, "Authorization Agreement for COVID-19 Response – Leonard's Express, Inc."

Motion to approve this resolution was made by Supervisor Green, seconded by Supervisor Singer and carried

COUNTY ADMINISTRATOR

Deputy County Administrator presented a resolution entitled, "Ontario County COVID-19 Reduction in Workforce Plan Extended"

There was discussion regarding the extension of this reduction in workforce till May 7th to stay in compliance with the Governor's orders and to keep with the Board cycle. Also, options that must be looked into if it needs to be extended again next cycle.

Motion to approve this resolution was made by Supervisor Dan Marshall, seconded by Supervisor Ingalsbe and carried

COUNTY ADMINISTRATOR UPDATE

Deputy County Administrator provided the following update:

- The County is immersed in COVID-19 response daily.
- This is Public Health Professionals week and expresses his gratitude to them.
- Citizens Academy has been canceled.
- Food Link distribution effort with the Office for the Aging have set dates. The Canandaigua pick up will be held at the Zion Church on April 13. The Geneva pick up will be held on April 17 at the Geneva Center for Concern. Office for the Aging is taking registrations for these pickups. They will be drive thru so no one will have to get out of their vehicles.
- Clarification of enforcement of executive orders such as businesses, group gatherings and social distancing. Bob Johnston, the County Code Enforcement Officer will work in conjunction with the local CEOs. The CEO will give a verbal warning.
- Mary Beer and himself were live on Finger Lakes Television at 10 am yesterday morning.
- He is setting up a team to work on recommendation on how to move forward with anticipated upcoming budget issues.

FINANCE

The state budget was adopted, and Mary Gates is doing a review on how the state budget and COVID-19 will impact our current and future year budgets. She reviewed some of the loss of revenue that she already determined. She is working on more reports and will get them sent out to committee when they are complete.

CHAIRMAN MARREN

Chairman Marren talked about the resolution that he presented to the Health and Human Services Committee on Monday. Since he presented it at committee the Governor has

modified the language in the order to soften the order. Mr. Young has modified the resolution to reflect these changes. This modified resolution will be redistributed the Health and Human Services Committee members.

ADJOURNMENT

Motion to adjourn made at 4:20 PM by Supervisor Wickham, seconded by Supervisor Green, and carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board

Ontario County Vision Statement

A vibrant community where every citizen has the opportunity to be healthy, safe, and successful

Approved