



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx Meeting

APRIL 6, 2020

MEMBERS PRESENT

Supervisors Lightfoote, Russell, Bateman, Ingalsbe, Teed, and Vedora.

OTHERS PRESENT

Chairman Jack Marren, Deputy County Administrator Brain Young, County Attorney Holly Adams, Commissioner Bill Wright, Finance Director Mary Gates, Planning Director Tom Harvey, Sr. Fiscal Manager Nellie Puma, First Assistant County Attorney Lea Nacca, Sr. Planner Betsy Landre, Purchasing Director Deb Gierman, Buildings and Grounds Supervisor Steve Vanderbrook, Engineers Chris Day, Jesse Gotham, and Tim McElligott, Kristin Mueller, Clerk to the Board, and Deputy Clerk to the Board Diane Foster.

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:00 p.m. by Supervisor Lightfoote.

MINUTES

Supervisor Ingalsbe made a motion to approve the minutes of the Public Works Committee meeting held on March 16, 2020. Supervisor Teed seconded the motion. The motion carried.

PLANNING/ FLCC

- ♦ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Russell motioned to approve the capital project payments as presented, seconded by Supervisor Vedora. Motion carried.

PUBLIC WORKS

- ♦ *Capital Project No. H015-13, 74 Ontario St. – Listing of Additional Change Orders > \$7500*

Commissioner Wright went over the change orders presented to committee regarding the 74 Ontario St. project. These change orders were expected as structural issues with the building were found as the project has progressed.

Supervisor Teed motioned to approve the change orders as a block, Supervisor Russell seconded the motion. The motion carried.

- ♦ *Capital Project No. H061-19, FLCC – CMAC Improvements – No Cost Time Extension, TY Lin*

Mr. Gotham let committee know that this extension is needed to get updated drawings. The delay in receiving these drawings was due to receiving the geotechnically report from another firm late and Mr. Gotham also having edits that he would like them to provide on the drawings.

Supervisor Teed motioned to approve the no cost time extension with TY Lin. Supervisor Vedora seconded the motion. The motion carried.

- ◆ **Resolution:** *Capital Project No. H049-18, CR 46 & Smith Road Intersection Improvements – Award Amendment Agreement with Bergmann Associates*

Mr. McElligott presented the resolution to award an amendment contract with Bergmann Associates for final design services.

There was discussion on the uncertainty of funding. Ms. Gates and Mr. Wright feel comfortable with receiving the 90% federal funding for this project. Mr. Wright also noted that the NYS DOT has not recommended to halt projects already in progress.

Supervisor Vedora motioned to approve the resolution with Bergmann Associates, Supervisor Bateman seconded the motion. Motion carried.

- ◆ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing done. Supervisor Ingalsbe motioned to approve presented invoice payments, seconded by Supervisor Vedora. Motion carried.

HIGHWAY

- ◆ **Budget Transfer**

Mr. McElligott presented this budget transfer to purchase upgraded GPS equipment. The current equipment they have is no longer being supported and doesn't function well. This equipment is used frequently in daily work.

Supervisor Vedora motioned to approve the budget transfer of \$9,600 from fuel to traffic lines, Supervisor Russell seconded the motion. Motion carried.

BUILDINGS & GROUNDS

- ◆ **Resolution:** *Renew on Demand Contracts with Engineering Firms*

Mr. Vanderbrook presented a resolution to renew on demand contracts with engineering firms.

Supervisor Russell motioned to approve the engineering on demand contracts resolution, Supervisor Teed seconded the motion. Motion carried.

- ◆ **Resolution:** *Award Contract for Professional Services – Replacement of Roofing Membranes at 3019 & RAIMS Buildings*

Mr. Vanderbrook presented a resolution to contract to replace the membranes on the 3019 and RAIMS buildings.

Supervisor Teed motioned to approve the resolution to contract to replace the roof membranes, Supervisor Vedora seconded the motion. The motion carried.

- ◆ *Update*

Commissioner Wright also let the committee know that they are looking to get some ventilation studies completed in the Courthouse. He would like to use McFarland Johnson through an on-demand contract to complete this study.

Mr. Vanderbrook talked about getting all six cells in the medical unit in the jail converted into insulation cell. To complete this they would all need to have negative air pressure in the cells. They are anticipating contracting with McFarland Johnson to assist with getting the negative air pressure correct in the cells.

COUNTY ADMINISTRATOR

♦ *Updates*

Deputy County Administrator provided the following update:

- The County is immersed in COVID-19 response daily.
- This is Public Health Professionals week and expresses his gratitude to them.
- Citizens Academy has been canceled.
- Food Link distribution effort with the Office for the Aging have set dates. The Canandaigua pick up will be held at the Zion Church on April 13. The Geneva pick up will be held on April 17 at the Geneva Center for Concern. Office for the Aging is taking registrations for these pickups. They will be drive thru so no one will have to get out of their vehicles.
- Clarification of enforcement of executive orders such as businesses, group gatherings and social distancing. Bob Johnston, the County Code Enforcement Officer will work in conjunction with the local CEOs. The CEO will give a verbal warning.
- Mary Beer and himself will be on Finger Lakes Television live at 10 am tomorrow morning.

The state budget was adopted, and Mary Gates will be doing analysis on how and what will be affected in the County budget.

CHAIRMAN MARREN

♦ *Update*

Chairman Marren discussed the resolution he presented to the Health and Human Services Committee this morning asking the Governor to not implement the National Guard to seize and redistribute ventilators and PPE equipment from upstate hospitals. Chairman Marren did speak with Mr. Stapleton from Thompson Hospital, he noted that he could provide two ventilators. Chairman Marren is going to follow up with the State.

ADJOURNMENT

On motion of Supervisor Russell seconded by Supervisor Teed, the meeting was adjourned at 3:54pm.

Respectfully Submitted
Kristin A. Mueller,
Clerk to the Board