

**MINUTES**  
**HUMAN SERVICES COMMITTEE**  
**March 23, 2016**

**Committee Members:** Pamela Helming, Chairperson, Tamara Hicks, Co-Chairperson, Greg Bendzlowicz, Daniel Marshall, Nathan VanBortel, Fred Willie

**Present:** Pamela Helming, Nathan VanBortel, Tamara Hicks, Greg Bendzlowicz, Daniel Marshall, Mary Krause, Shelly Gray, Mary Gates, Eileen Tiberio, Irene Coveny, Gayle Frost, Brian Young, Jeremy Marshall, Bob Kramer, Sarah Miller, Steve Healey (CSEA)

**Distribution:** Committee members, All Department Heads, Board Chairman, Board Vice-Chairman, Clerk of the Board

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**Chair Helming called the meeting to order at 10:00 a.m.**

**Chair Helming deemed Supervisor Wille necessarily absent.**

Chair Helming called for approval of the 3/2/16 minutes. **Supervisor Marshall made a motion to approve the minutes, seconded by Supervisor Bendzlowicz and approved.**

**OFFICE FOR THE AGING**

Irene Coveny provided an informational presentation on the Nutrition Program for the Elderly. Ms. Coveny would like approval from the board to look at outsourcing the program. **Supervisor Marshall made a motion to approve the formation of a task force to investigate the process, seconded by Supervisor Bendzlowicz and approved.** The County Administrator will draw up a resolution to present at the next meeting.

Ms. Coveny reminded that the Senior Recognition Award ceremony will be May 20, 2016.

**WORKFORCE DEVELOPMENT**

Brian Young presented a resolution Authorization to Accept Cash Assets of the Western Ontario Local Community Development Corporation Ontario County Workforce Development. Ms. Young stated the sum is \$23,601.74 in cash assets from the dissolution of the Western Ontario County Local Community Development Corporation for the purpose of providing On-the-Job and Incumbent Worker Training to businesses in the Towns of Bristol, East Bloomfield and West Bloomfield, **Supervisor VanBortel made a motion to accept the funds, seconded by Supervisor Bendzlowicz and approved.**

Ms. Young presented a resolution Authorization for Submission of a Grant Proposal to the William Smith College's Row for Community Grant. Ms. Young stated the funds will be used to provide 20 backpacks and hygiene products. **Supervisor Marshall made a motion to approve the grant submission, seconded by Supervisor Hicks and approved.**

Ms. Young distributed a flyer for Agricultural Career Day on April 25, 2016.

**DEPARTMENT OF SOCIAL SERVICES**

Eileen Tiberio presented the 2015 County Attorney Year End Report.

Ms. Tiberio updated the committee on a new contract with Glove House to provide Family Team Meetings.

Gayle Frost provided a presentation on Child Support 101.

The County Administrator stated 18 applications have been received for the Youth Bureau Director and the first meeting to discuss the applications will be 3/24/16 at 9:00 AM.

**There being no further business to come before the committee, Supervisor VanBortel made a motion to adjourn the meeting, seconded by Supervisor Bendzlowicz.** The meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Sarah Miller, Secretary

APPROVED