



PUBLIC WORKS COMMITTEE MINUTES

March 19, 2018 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

MEMBERS PRESENT:

Chairman Frederick Lightfoote, Supervisor Peter Ingalsbe, Supervisor Richard Russell, Supervisor Dominick Vedora, Supervisor Norman Teed, Supervisor Ted Bateman

MEMBERS ABSENT:

Supervisor Louis Guard

OTHERS PRESENT:

In addition to Committee members: Supervisor Jack Marren, Mary Krause, Brian Young, Sheriff Phil Povero, Mary Gates, Deb Gierman, Tom Harvey, Betsy Landre, Tim McElligott, Holly Adams, Meghan Maslyn, Steve Vanderbrook, Peter Brown, Kevin Olvany, Nellie Puma, Donna Tiffany

CALL TO ORDER:

The meeting of the Public Works Committee was called to order at 3:00 PM by Chairman Lightfoote.

MINUTES:

Supervisor Bateman motioned to approve the minutes from the February 26, 2018 meeting, seconded by Supervisor Russell. All members in agreement.

PLANNING

CAPITAL PROJECTS:

CP 3 – 2013 – 74 Ontario Street Phase II Renovations: Ms. Landre updated Committee on this project:

- QPK and staff talked to departments individually on their needs – finalizing changes by Friday
- Staff received schematic design on March 23 to sign off on
- Site survey complete
- Team working on SEQR process
- Team will meet with code officer and safety coordinator in the next few weeks
- Project will be bid in the fall and construction completed in 2019
- Ms. Landre explained to Committee what departments will be in the basement, 1st floor, 2nd floor and 3rd floor. Details for each floor could change
- Board of Supervisors will be updated at their March 29 meeting for this project
- The Pike Company will give the team their estimate in April for the cost of the project



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CP 3-2013 – 74 Ontario Street Renovation – Phase II Project – Supervisor Russell motioned to approve a Resolution for Initiating SEQR Process. Mr. Harvey reported after further review, it has been determined that the 74 Ontario Street property is substantially contiguous to the City of Canandaigua’s Gorham Street Historic District registered with the State Office of Parks, Recreation and Historic Preservation. The environmental review will be changed to Type I SEQR action. A full Environmental Assessment form will be completed. A memo will be mailed to the neighbors around this property explaining this change. Supervisor Ingalsbe motioned to approve the resolution with the change. All members in agreement.

FLCC CAPITAL PROJECTS:

CP 5-2011 – FLCC Viticulture Center Project - Resolution Authorizing Contract With Trane U.S., Inc. Mr. Vanderbrook reported Trane U.S., Inc. has evaluated the VRFHVAC system and identified the necessary equipment and piping to allow the system to operate per the specifications. They have agreed to fix the system for no cost to Ontario County. There are system enhancements that were not included in the design documents that will improve performance and increase the life of the equipment. Trane has provided a proposal for these enhancements in the amount of \$21,690. After discussion, Committee has requested staff contact LaBella, the design engineering firm to discuss these enhancements that were not included in the original design. Resolution is being held for further review.

CP 6-2017 – FLCC Athletic Fields Upgrade Project – Supervisor Russell motioned to approve the Resolution Initiating SEQR Process. Mr. Harvey reported this bid was opened last week. Each item was bid separately: baseball field, soccer field, detention pond, softball field and storm water management. Supervisor Bateman seconded the motion. All members in agreement.

PLANNING:

Supervisor Ingalsbe motioned to approve the payments, seconded by Supervisor Teed. All members in agreement.



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DEPARTMENT OF PUBLIC WORKS CAPITAL PROJECTS

Supervisor Teed motioned to approve the Resolution for County Road 33 Rehabilitation Phase 3 – Budget Transfer CP 2-2014. Mr. McElligott reported this transfer is needed to fund administrative expenses such as newspaper publications and printing of bid specifications. Supervisor Vedora seconded the motion with changes. All members in agreement.

Supervisor Teed motioned to approve the Resolution for Authorization of No-Cost Time Extension – Fishers Associates CP 4-2016 – Replacement of Old Mill Road Bridge Over Flint Creek. Supervisor Russell seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the Resolution for Award of Contract to Fisher Associates – Design Services – CP 1-2018 County Road 28 at Shortsville Road Intersection Improvement. Mr. McElligott reported this is a federal aid project. After review by a team consisting of Mr. McElligott, Chris Day and Supervisor Ingalsbe, it was decided to approve an agreement with Fisher Associates for scoping, preliminary engineering, and right-of-way incidental phase services for a cost not exceed \$159,000. Supervisor Ingalsbe seconded the motion. All members in agreement.

CAPITAL PROJECT PAYMENTS:

Supervisor Russell motioned to approve the capital project payments, seconded by Supervisor Teed. All members in agreement.

BUILDINGS AND GROUNDS:

Supervisor Teed motioned to approve the Resolution for Authorization to Renew Bid for Paint and Painting Supplies with Rochester Paint Center at the current price structure. Supervisor Ingalsbe seconded the motion. All members in agreement.

FLEET:

Supervisor Russell motioned to approve the Resolution for Renewal of Bid for Repair and Installation of County Owned Mobile and Hand Held Radios and Associated Equipment with Finger Lakes Communication Co., Inc. at the current price structure. Supervisor Vedora seconded the motion. All members in agreement.



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Resolution for Renewal of Bid – OEM Replacement Parts:

Resolution for Acceptance of Quote for the Replacement of Windshields:

Supervisor Teed motioned to approve the 2 resolutions noted above in a block. Supervisor Bateman seconded the motion. All members in agreement.

SEWERS:

Supervisor Teed motioned to approve the Resolution for Renewal of Bid – Gotta Do Contracting, LLC Hauling and Disposal of Sludge – Honeoye Lake County Consolidated Sewer District at the current price structure. Supervisor Russell seconded the motion. All members in agreement.

HIGHWAY:

Supervisor Vedora motioned to approve the Resolution for Renewal of Materials and Services Bids. Supervisor Ingalsbe seconded the motion. All members in agreement.

PARKS:

Supervisor Vedora motioned to approve the Resolution to Approve Special Use Application for Facility Use at Ontario County Gannett Hill Park by the Park Ave Bike Shop for Its 2018 Annual Cycling Event. Supervisor Russell seconded the motion. All members in agreement.

COUNTY ADMINISTRATOR UPDATE:

- Due to the reorganization in Public Works, the Project Manager to be created in 2019 will be moved up to 2018 due to the vacancy of the Mechanical System Supervisor position.
- Citizens Academy is scheduled for April 24 – approximately 35 people have signed up.
- Municipal summit is scheduled for April 26 to discuss shared services – current years report – one of the speakers will be Peter Brown for grant coordination.

OTHER:

Sheriff Povero presented an informational Resolution for Qualification of Retired Ontario County Law Enforcement Officers' Concealed Carrying of Firearms Across State Boundaries. The Law Enforcement Officers' Safety Act permits current and retired law enforcement officers to carry concealed firearms across state lines upon meeting the LOSA qualifications. After the retired officer completes firearms testing, the



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Sheriff is authorized to issue a photographic identification card indicating the date of successful completion of the testing.

PRIVILEGE OF THE FLOOR:

Committee discussed Safety Assessment Reports for various County intersections. Mr. McElligott will confer with County Attorney to finalize the reports by the end of April. Committee has requested copies of these reports.

ADJOURNMENT:

Being no further business to come before the Committee, the meeting was adjourned at 4:05 PM following a motion by Supervisor Bateman. Supervisor Ingalsbe seconded the motion. All members in agreement.

The next scheduled meeting is April 9, 2018.

Respectfully submitted,

A handwritten signature in blue ink that reads "Donna Tiffany".

Donna Tiffany
Finance Clerk II