



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: Municipal Building

2nd Floor, Room 200

20 Ontario Street

Canandaigua, NY 14424

March 16, 2020

MEMBERS PRESENT

Supervisors Russell, Bateman, Teed, Vedora, and Supervisor Lightfoote via phone. Supervisor Ingalsbe was declared necessarily absent.

OTHERS PRESENT

Chairman Jack Marren, Assistant County Attorney Art James, Commissioner Bill Wright, Planning Director Tom Harvey, Sr. Fiscal Manager Nellie Puma, Associate Planner Tim Jensen, Buildings and Grounds Supervisor Steve Vanderbrook, Civil Engineers Chris Day and Tim McElligott, Supervisor for Pump Station & Sewer Don Havens, and Deputy Clerk to the Board Diane Foster.

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:20 p.m. by Supervisor Russell.

MINUTES

Supervisor Bateman made a motion to approve the minutes of the Public Works Committee meeting held on February 24, 2020. Supervisor Vedora seconded the motion. The motion carried.

PLANNING/ FLCC

- ♦ **Resolution: Capital Project**
No. H057-19- Budget Amendment and Authorization to Contract with Harris Corporation for the Purchase of Radios 2019 FLCC Capital Maintenance Project
Tom Harvey presented the resolution to amend the budget and a contract to purchase radios.
Supervisor Bateman motioned to approve the resolution to amend the budget to contract with Harris Corporation to purchase radios, seconded by Supervisor Teed. Motion carried.
- ♦ **Resolution: Capital Project**
No. H062-19 – Firing Range Improvements – Transfer and Authorization to Hire a Consultant to Complete Phase 1 Archaeological Analysis
Tim Jensen presented a resolution to contract for Archaeological Analysis regarding the firing range improvements.
Supervisor Vedora motioned to approve the resolution for a budget transfer and to contract with Morton Archaeological Research Services for an Archaeological Analysis, seconded by Supervisor Bateman. Motion carried.

Tim Jensen noted that this will add another month and half to the process.

◆ *Capital Project Payments*

Supervisor Vedora motioned to approve the payment to Plan Architectural Studios in the amount of \$16,055.00, seconded by Supervisor Bateman. Motion carried.

PUBLIC WORKS

- ◆ **Resolution:** *Authorization to Amend Resolution No. 533-2019 Capital Project H046-18 County Road 28 at Shortsville Road Intersection Improvement - Acceptance of Supplemental Agreement No. 1 to New York Revenue Contract - DPW*

Nellie Puma presented the resolution to amend Resolution No. 533-2019 to accept the amendment to Supplemental Agreement No. 1. Ms. Puma also presented the resolution to rescind Resolution No. 859-2019 that had Supplemental Agreement No. 2 originally to amend the mistake that was in Supplemental Agreement No. 1.

Supervisor Teed motioned to approve as a block, the two resolutions amending and rescinding the Resolutions 533-2019 and 859-2019, seconded by Supervisor Vedora. Motion carried.

- ◆ **Resolution:** *Authorization to Rescind Resolution No. 859-2019 Capital Project No. H046-18 – County Road 28 at Shortsville Road Intersection Improvement –Acceptance of Supplemental Agreement No. 2 to New York Revenue Contract - DPW*

- ◆ **Resolution:** *Capital Project No. H046-18 – County Road 28 at Shortsville Road Intersection Improvement – Award of Contract for Construction and Amendment for Construction Inspection Services and Acceptance of Supplemental Agreement No. 2 - DPW*

Tim McElligott presented the resolution to award the contract with B19078 to Villager Construction for the construction of the roundabout at CR28 and Shortsville Road intersection contingent on the delivery of a Disadvantaged Business Enterprise (DBE) Utilization Plan, to amend the contract with Bergmann Associates for construction inspection services, and to accept Supplemental Agreement No. 2.

Mr. McElligott reviewed costs and the funding recommendations.

Ms. Puma noted that the Marchiselli funding is not included in Supplemental Agreement No. 2.

Supervisor Lightfoote noted his concern with the commitment to the payments if the crisis of the COVID-19 affects funding. Mr. Wright explained that once a contract is signed, there is usually a 30-day notice for release of a contract, but everything to that point must be paid.

However, Mr. Wright said with this being Federally funded, they may be locked in. Mr. Wright said they will raise the questions and concern with the DOT.

Supervisor Vedora motioned to approve the resolution, seconded by Supervisor Bateman. Motion carried.

EXECUTIVE SESSION

At 3:49 PM, Supervisor Bateman made the motion, seconded by Supervisor Vedora, to go into executive session regarding the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body but only when publicity would substantially affect the value thereof.

At 4:12 PM, Supervisor Teed made the motion, seconded by Supervisor

Bateman, to leave executive session. Motion carried.

- ◆ **Resolution:** *Capital Project No. H044-17 Bridge Preventive Maintenance Project -Group 2-2020 –Award of Contract for Construction and Construction Inspection Services and Budget Amendment - DPW*

Chris Day presented a resolution to award a contract for construction (B20001) to Ramsey Construction, a contract for construction inspection services to Erdman Anthony and for a budget amendment for the Bridge Preventive Maintenance Project.

Supervisor Vedora motioned to approve the resolution, seconded by Supervisor Bateman. Motion carried.

- ◆ **Resolution:** *Capital Project No. H022-15 Hopewell Complex Improvements – Budget Amendment - DPW*

Bill Wright presented a resolution for a budget amendment to continue with the Hopewell Complex Improvements.

Supervisor Bateman motioned to approve the resolution, seconded by Supervisor Vedora. Motion carried.

- ◆ **Resolution:** *Capital Project No. H015-13 (CP No. 3-2013) 74 Ontario Street Renovation-Phase II – Contract Amendment and Extension – The Pike Company, Inc. – DPW*

Bill Wright presented two resolutions for amendments and extensions to the Pike Company, Inc. and to QPK Design, LLP for the 74 Ontario Street Renovation. The amendment for Pike is \$108,379 and for QPK is \$43,51.41 with an extension to August 23,2020 for both resolutions.

Supervisor Vedora motioned, as a block, the two resolutions, seconded by Supervisor Teed. Motion carried.

- ◆ **Resolution:** *Capital Project No. H015-13 (CP No. 3-2013) 74 Ontario Street Renovation-Phase II – Contract Amendment and Extension – QPK Design, LLP. - DPW*

- ◆ **Update**

Bill Wright gave an update of the status of the 74 Ontario renovation. They are working on mostly HVAC, electrical, drywalling finishing, and painting; noting things are moving quickly. They are looking to mid to late April to start some of the grounds work and landscaping.

- ◆ **Capital Project Payments**

Supervisor Teed motioned to approve presented invoice payments, seconded by Supervisor Bateman. Motion carried.

HIGHWAY

- ◆ **Resolution:** *Contract for Surveying and Mapping Services for County Road 25 Rehabilitation – DPW-BofH*

Tim McElligott presented a resolution to award a contract to Fisher Associates in the amount of \$67,475.00 with a 5% contingency totaling \$70,848.75 for services for base mapping for County Road 25 rehabilitation.

Supervisor Vedora motioned to approve the resolution, seconded by Supervisor Bateman. Motion carried.

- ◆ **Budget Transfer**

Nellie Puma presented a budget transfer to pay Accent Stripe, Inc. for service done in August 2019. Supervisor Teed motioned to approve the budget transfer of \$20,200

from fuel to traffic lines, seconded by Supervisor Bateman. Motion carried.

BUILDINGS & GROUNDS

- ◆ **Resolution:** *Renewal of Bid (B18035) for Purchase of Work Uniforms - DPW*

Steve Vanderbrook presented a resolution to renew the bid for the purchase of uniforms.

Supervisor Bateman motioned to approve the resolution, seconded by Supervisor Teed. Motion carried.

FLEET

- ◆ **Resolution:** *Renewal of Quote (Q18050) for the Maintenance of Oil-Water Separator Systems – DPW – B&G*

Bill Wright presented a resolution for the renewal of quote for the maintenance of oil-water separator systems.

Supervisor Teed motioned to approve the resolution, seconded by Supervisor Bateman. Motion carried.

SEWER

- ◆ **Resolution:** *Authorizing a No-Cost Time Extension – GHD Consulting Services Inc. – Honeoye Lake Wastewater Treatment Plant Improvements – DPW-HLCSD*

Don Havens presented a resolution to authorize a no-cost time extension for GHD Consulting Services for the Honeoye Lake Wastewater Treatment Plant improvements.

Supervisor Vedora motioned to approve the resolution, seconded by Supervisor Bateman. Motion carried.

- ◆ *Septic System Replacement Program - Memo*

Nellie Puma presented a memo on behalf of Brian Young with the Septic System Replacement Fund Report for April 1, 2019-March 31, 2019.

Bill Wright passed out a postcard that contains information on the Honeoye Lake Sewer District Infrastructure Project and the adjustment of the change of service rates. Mr. Wright noted the postcards will be mailed to the Honeoye Lake Sewer District residents to inform them of the project and how it will impact their bill.

COUNTY ADMINISTRATOR

- ◆ *Updates*

Chairman Marren gave the following update on the COVID-19 crisis:

- Saturday, they met with the schools and decided to declare a state of emergency for the schools to receive funding and to allow for a waiver of the 180-day instructional requirement.
- Meals through the school district was a challenge, some fire departments are stepping up to assist with that.
- Testing for the virus can now be done at RGH and U of R.
- Reduction by staff by 50%. They have yet to determine essential and non-essential and is this by department by department or building by building. Questions still to be answered.
- DMV is closing in Geneva and looking at appointment only.
- Sheriff Dept. has curtailed visitation.

Fred Lightfoote passed forward his thanks to the Committee and his constituents for the ability to call in at the meeting.

Bill Wright said they were going through the exercise of determining who could work from home. However, most of their staff is necessary to keep the buildings and such running.

ADJOURNMENT

On motion of Supervisor Teed seconded by Supervisor Bateman, the meeting was adjourned at 4:45pm.

Respectfully Submitted
Diane R. Foster,
Deputy Clerk to the Board

APPROVED