



Minutes
WAYS AND MEANS COMMITTEE
3019 County Complex Drive ~ 2nd Floor, Room 205
Canandaigua, NY 14424

March 1, 2017

MEMBERS PRESENT

David Baker, Todd Campbell, Jeff Gallahan, Robert Green, Kris Singer, Drew Wickham. Supervisor Rich Russell was necessarily absent.

OTHERS PRESENT

In addition to Committee Members: Mary Krause, Mary Gates, Brian Young, Debbie Gierman, Tom Harvey, Sheriff Povero, Bill Wright, Holly Adams, Lea Nacca, Julie Hoffman, Melanie Steger, Nellie Puma, Michael Wojcik, Sandy Seeber, Halle Stevens, Judy Manntai; From FLCC: Grace Loomis, Kal Wysokowski

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:00 p.m. by Chairman Baker.

MINUTES

Supervisor Gallahan made the motion to approve the minutes of the Ways and Means Committee on February 8, 2017. Supervisor Wickham seconded the motion. Motion carried.

FINGER LAKES COMMUNITY COLLEGE

- ▶ **Resolution:** *FLCC ~ Ontario County Municipality Endorsement - Urban and Community Forestry Grant*

Supervisor Wickham made the motion to approve the resolution to endorse the application of FLCC for a grant under the Department of Environmental Conservation 2017 Urban and Community Forestry Grants Program for a project known as Tree Inventory and located on FLCC's main campus. Supervisor Singer seconded the motion. Supervisor Gallahan made the motion to amend the resolution to include the phrase "no County cost." Supervisor Wickham seconded the motion. Motion carried to approve the resolution as amended.

- ▶ **Resolution:** *FLCC ~ Creation of Position - Account Clerk-Typist, Part-Time*

Supervisor Green made the motion to approve the resolution to create an Account Clerk-Typist Part Time position in the Professional Development and Continuing Education Department at Finger Lakes Community College. Supervisor Wickham seconded the motion. Motion carried.

PUBLIC SAFETY

- ▶ **Transfer:** *Sheriff ~ Budget Transfer to Appropriate Wireless 911 Reserve to Upgrade Equipment*

Supervisor Gallahan made the motion to approve the budget transfer of \$5,621.25 from the Wireless 911 Reserve to upgrade the backup recorder to match the internal recorder system by purchasing a 4-TB external RAID-5 NAS device. Supervisor Green seconded the motion. Motion carried.

HEALTH & HUMAN SERVICES

- ▶ **Resolution:** *Mental Health ~ Amendment - Authorization for Renewal of Professional Consultant Contract - Finger Lakes Addictions Counseling and Referral Agency - 2017*
- ▶ **Resolution:** *Mental Health ~ Amendment - Authorization for Renewal of Professional Consultant Contract - Council on Alcoholism and Addictions of the Finger Lakes - 2017*

Supervisor Green made the motion to approve the resolution to amend the professional consultant contract with Finger Lakes Addictions Counseling and Referral Agency for an additional amount of \$64,937 to provide professional services related to the provision of Community Alcoholism and Addictions Services. Supervisor Wickham seconded the motion. Motion carried.

Supervisor Singer made the motion to approve the resolution to amend the professional consultant contract with Council on Alcoholism and Addictions of the Finger Lakes for an additional amount of \$14,622 to provide professional services related to the provision of Community Alcoholism and Addictions Services. Supervisor Green seconded the motion. Motion carried.

CAPITAL PROJECTS

- ▶ **Resolution:** *Public Works ~ CP 03-2016, Replacement of Ferguson Road Bridge at Flint Creek: Award of Contracts for Construction and Construction Inspection Services*
- ▶ **Resolution:** *Public Works ~ Award Contract for Construction Inspection for Four Capital Projects: CP 02-2017 Bridge Preventive Maintenance - 2017; CP 12-2015 Federally Aided Bridge Painting; CP 07-2015 County Road 42 Preventive Maintenance; CP 08-2015 County Road 9 Preventive Maintenance*

Supervisor Wickham made the motion to approve the resolution to amend the budget of Capital Project 03-2016 as indicated in the resolution and to approve an agreement with Economy Paving, Co., Inc., for said work for a cost not to exceed \$798,089.89, with contract expiring on October 27, 2017; and further, to approve an agreement with Lu Engineers, Inc., for said work for a cost not to exceed \$200,300.00 for a total amended contract price not to exceed \$218,139.00, with contract expiring December 31, 2017. Supervisor Green seconded the motion. Motion carried.

Supervisor Wickham made the motion to approve the resolution to authorize a contract with Popli Design Group for construction inspection services per their proposal for a cost not to exceed \$569,000; and further that the budgets for the following capital projects be amended as stipulated in the resolution: CP 02-2017 Bridge Preventive Maintenance - 2017; CP 12-2015 Federally Aided Bridge Painting; CP 07-2015 County Road 42 Preventive; CP 08-2015 County Road 9 Preventive Maintenance. Supervisor Green seconded the motion. Motion carried.

- ▶ **Resolution:** *Public Works ~ CP 02-2017, Bridge Preventive Maintenance Projects - 2017: Acceptance of NYS Revenue Contract and Budget Amendment*

Supervisor Gallahan made the motion to approve the resolution to accept the NYS Funding Contract for CP 02-2017, Bridge Preventive Maintenance Projects - 2017, and to amend the Project budget as stipulated in the resolution. Supervisor Wickham seconded the motion. Motion carried.
- ▶ **Resolution:** *Public Works ~ CP 04-2016, Replacement of Old Mill Road Bridge Over Flint Creek: Acceptance of Supplemental Agreement #3 to NYS Revenue Contract*

Supervisor Wickham made the motion to approve the resolution to accept Supplemental Agreement #3 to the New York State Revenue contract for CP 04-2016, Replacement of Old Mill Road Over Flint Creek, and that the budget for the Project be amended as stipulated in the resolution. Supervisor Campbell seconded the motion. Motion carried.
- ▶ **Resolution:** *FLCC~ CP 11-2015, FLCC G-Lot - Parking and Utility Rehabilitation Capital Maintenance Project - Award of Consultant Contract and Budget Amendment*

Supervisor Wickham made the motion to approve the resolution to accept the proposal of Stantec Engineering dated January 25, 2017, to provide professional consultant services in regard to the final design, bidding, and construction support services for the FLCC G-Lot Lighting Project in the amount of \$22,153.00, with the contract beginning on March 10, 2017, and expiring on December 31, 2018; and further, that the budget transfer be approved as stipulated in the resolution. Supervisor Campbell seconded the motion. Motion carried.
- ▶ **Resolution:** *FLCC ~ CP 01-2015, 2015 FLCC Capital Maintenance Project - Acceptance of Furniture and Furnishing Quotes and Budget Transfer - HVAC Rehabilitation in the Fine Arts and Graphic Design Area*

Supervisor Wickham made the motion to approve the resolution to amend the budget of CP 01-2015 as stipulated and to accept the furniture and furnishing quotes from the vendors as detailed in the resolution for a total cost of \$51,721.48. Supervisor Singer seconded the motion. Motion carried.
- ▶ **Resolution:** *FLCC ~ CP 01-2016, 2016 FLCC Capital Maintenance Project - Authorizing Budget Transfer and Contract with Ty Lin International*

Supervisor Singer made the motion to file the resolution to accept the proposal from TY LIN International dated February 3, 2017, to provide professional consultant services for development of construction documents to implement the recommendations in the previously submitted report regarding the condition of the exterior surfaces of the existing FLCC Main Campus building for an amount not to exceed \$68,850.00, and to authorize the budget transfer as stipulated in the resolution. Supervisor Gallahan seconded the motion. Motion carried.

PLANNING & ENVIRONMENTAL QUALITY

- ▶ **Resolution:** *Planning ~ Authorizing a Contract with the*

Supervisor Singer made the motion to approve the resolution to execute a contract with the Oswego County Soil and Water

Oswego County Soil and Water Conservation District for Transfer of SFY 2016-2017 State Grant Funding Under the Finger Lakes-Lake Ontario Watershed Protection Alliance

Conservation District for the Finger Lakes - Lake Ontario Watershed Protection Alliance as specified in said contracts to secure the transfer of SFY 2016-2017 FLOWPA funding to Ontario County, and to act as the official representative of Ontario County in connection with all contracts between Ontario County and the District for FLOWPA funds. Any unspent appropriations and encumbrances will be transferred to future years. Supervisor Campbell seconded the motion. Motion carried.

FINANCE

▶ **Resolution:** *Purchasing ~ Renewal of Bid for Printing of Specifications & Drawings*

Supervisor Gallahan made the motion to approve the resolution to renew the bid for the printing of drawings with Dataflow Reprographics LLC, for a period of 12 months starting on December 3, 2016, through December 2, 2017, at the current bid pricing. Supervisor Campbell seconded the motion. Motion carried.

▶ **Resolution:** *Finance ~ 2017 Budget Transfer Policy and Procedures*

Supervisor Singer made the motion to approve the resolution to adopt the *Budget Transfer Policy and Procedures - 2017* as attached to the resolution. Supervisor Wickham seconded the resolution. Motion carried.

▶ **Resolution:** *Finance ~ Authority to Cancel Uncollectible Debts, Ontario County Health Facility, 2017*

Supervisor Campbell made the motion to approve the resolution authorizing Ontario County Health Facility unpaid accounts totaling \$74,976.44 to be deemed uncollectible, and to authorize the County to remove the unpaid balances from its books. Supervisor Wickham seconded the motion. Motion carried.

Unaudited Financial Report for Year End 2016

As required by local law, the *Unaudited Financial Report for Year End 2016* was presented and commented on by Director of Finance Mary Gates.

PERSONNEL

Safety Report

Opportunity was given for questions and comments regarding the Safety Report submitted by Safety Coordinator Sherman Manchester. Supervisor Singer made the motion to receive the report. Supervisor Gallahan seconded the motion. Motion carried.

▶ **Resolution:** *Human Resources ~ Memorandum of Agreement 1-2017 - Ontario County General Unit, C.S.E.A - Director of Weights and Measures*

Supervisor Singer made the motion to approve the resolution approving the Memorandum of Agreement No. 1-2017 which excludes the title of Director of Weights and Measures II from the bargaining unit effective upon the retirement of the incumbent, March 31, 2017; and further, that the title of Director of Weights and Measures II be placed in the Management Compensation Plan in Band 10. Supervisor Gallahan seconded the motion. Motion carried.

- ▶ **Resolution:** *Human Resources ~ Re-Title of Position, Senior Clerk to Human Resources Clerk*

Supervisor Singer made the motion to approve the resolution to retitle the position of Senior Clerk to Human Resources Clerk in the Department of Human Resources, effective March 27, 2017. Supervisor Gallahan seconded the motion. Motion carried

EXECUTIVE SESSION

At 3:25 p.m., Supervisor Singer made the motion to move into Executive Session to discuss Labor Relations matters with counsel. Supervisor Campbell seconded the motion. Motion carried.

At 3:30 p.m., Supervisor Gallahan made the motion to move out of Executive Session. Supervisor Wickham seconded the motion. Motion carried.

At 3:30 p.m., Supervisor Singer made the motion to move into a second Executive Session to discuss a specific Labor Relations matter with counsel. Supervisor Gallahan seconded the motion. Motion carried.

At 3:45 p.m., Supervisor Gallahan made the motion to move out of Executive Session. Supervisor Singer seconded the motion. Motion carried.

Supervisor Wickham made the motion to approve the following two resolutions. Supervisor Gallahan seconded the motion. Motion carried.

- ▶ **Resolution:** *Approval of Employment Separation Agreement*

Motion carried to approve the Employment Separation Agreement as presented.

- ▶ **Resolution:** *Approval of Director of Human Resources Appointment*

Motion carried to approve the appointment of the Director of Human Resources as presented.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 3:47 p.m. following a motion by Supervisor Gallahan. The motion was seconded by Supervisor Campbell, and carried.

The next scheduled meeting for the Ways & Means Committee is Wednesday, March 22, 2017, at 3:00 p.m.

Respectfully submitted,

Judy Manntai, Confidential Secretary