



Minutes
WAYS AND MEANS COMMITTEE
3019 County Complex Drive ~ 2nd Floor, Room 205
Canandaigua, NY 14424

February 28, 2018

MEMBERS PRESENT

Supervisors David Baker, Jeffery Gallahan, Robert Green, Peter Ingalsbe, Daniel Marshall, Kristine Singer, and Andrew Wickham

OTHERS PRESENT

In addition to Committee Members: Mary Gates, Jack Marren, Mary Krause, Brian Young, Sean Barry, Mary Beer, Deb Gierman, Eileen Tiberio, Carla Jordan, Bill Wright, Gary Curtiss, Lea Nacca, Holly Adams, Michele Smith, Lindsey Burgess, Sherman Manchester, Rochelle Gray, Nellie Puma, Halle Stevens, Sandy Seeber, Peter Brown, Jim Fisher-FLCC, Judy Manntai

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:00 p.m. by Chairman Baker.

MINUTES

Supervisor Ingalsbe made the motion to approve the minutes of the Ways and Means Committee on February 7, 2018. Supervisor Singer seconded the motion. Motion carried.

HEALTH & HUMAN SERVICES

The following three resolutions were considered as a block. Supervisor Wickham made the motion to approve the resolutions. Supervisor Singer seconded the motion. Motion carried.

- ▶ **Resolution:** *Public Health ~ Authorization of Sliding Fee Schedules for 2018 Effective 03/09/2018*

Motion carried to approve the resolution setting the sliding fee schedule for the determination of appropriate charges to clients for services such as the administration of immunizations and lead testing effective March 9, 2018, and until such time as federal poverty guideline information is updated.

- ▶ **Resolution:** *Mental Health ~ Authorization of Sliding Fee Schedules for 2018*

Motion carried to approve the resolution setting the sliding fee program, which utilizes a minimum fee of \$13, for the determination of appropriate charges to clients for Mental Health services rendered effective March 9, 2018.

- ▶ **Resolution:** *Mental Health ~ Authority to Cancel Uncollectible Debts - 2017*

Motion carried to approve the resolution that the accounts totaling \$3,613.49 for specific Mental Health patient services provided during the period of 2015 to 2017, be deemed uncollectible and hereby authorizing the Department of Mental Health to remove the unpaid balance from its books.

GOVERNMENT OPERATIONS & INSURANCE

- ▶ **Resolution:** *Information Services ~ Approval of Contract with Access Systems for Support to Implement a New County-Wide Document Management System*

Supervisor Singer made the motion to approve the resolution to accept a contract with Access Systems and to authorize the Chief Information Officer to proceed with purchasing services to assist with solution replacement selection at a cost not to exceed \$80,000, plus travel expense mileage billed at \$0.535 per mile in calendar year 2018. Supervisor Marshall seconded the motion. Motion carried.

PUBLIC WORKS

- ▶ **Resolution:** *Canandaigua Lake County Sewer District ~ Authorization to Award Contract and Appropriate Reserve - Pump Stations 4W and 5W Wet Well Stair Replacement Project*
- ▶ **Resolution:** *Honeoye Lake County Sewer District ~ Authorize Amendment Agreement and Appropriate Fund Balance - Honeoye Lake Wastewater Treatment Plant Improvements Project*

Supervisor Gallahan made the motion to approve the resolution authorizing an agreement with Grant Street Construction for the Pump Station 4W and 5W Wet Well Stair Replacement for the contract price of \$68,800; and further, to approve the budget transfer as stipulated in the resolution. Supervisor Marshall seconded the motion. Motion carried.

Supervisor Singer made the motion to approve the resolution to authorize an amendment agreement with GHD Consulting Services, Inc., for additional professional services as required for a cost not to exceed \$56,950; and further, to approve the fund transfer as indicated in the resolution. Supervisor Ingalsbe seconded the motion. Motion carried.

CAPITAL PROJECTS

- ▶ **Resolution:** *Public Works ~ Closing of Capital Project No. 06-2013, Intersection Improvement - County Road 8 at County Road 41 and Shortsville Road*
- ▶ **Resolution:** *Public Works ~ CP 05-2017, County Road 1 Culvert #9 Over Unnamed Tributary to Canandaigua Lake - Budget Transfer*

Supervisor Marshall made the motion to approve the resolution to close Capital Project No. 06-2013, Intersection Improvement - County Road 8 at County Road 41 and Shortsville Road; and further, that the cash balance and any additional interest earnings remaining in the project be transferred to D Fund Reserve for Roads and Bridges. Supervisor Ingalsbe seconded the motion. Motion carried.

Supervisor Gallahan made the motion to approve the resolution for the budget transfer as stipulated to cover the cost of the removal of six additional trees. Supervisor Singer seconded the motion. Motion carried.

- ▶ **Resolution:** *Public Works ~ Establish Capital Project No. 01-2018, County Road 28 at Shortsville Road - Intersection Improvement*

It was noted that the percentage amounts indicated in the first “Whereas” paragraph of the resolution should be 90% Federal funds and 10% non-Federal funds.

Supervisor Gallahan made the motion to approve the resolution as amended to establish Capital Project No. 01-2018, County Road 28 at Shortsville Road - Intersection Improvement, and to approve the budget for the project as indicated. Supervisor Ingalsbe seconded the motion. Motion carried to approve the resolution as amended.

- ▶ **Resolution:** *Planning ~ Closing of Capital Project No. 04-2012: Next Generation 9-1-1 Switch Replacement*

Supervisor Green made the motion to approve the resolution to close Capital Project No. 04-2012: Next Generation 9-1-1 Switch Replacement; and further, that the cash balance and any additional interest earnings remaining in the project be transferred to the Wireless 9-1-1 Reserve. Supervisor Wickham seconded the motion. Motion carried.

HUMAN RESOURCES

Safety Report

Opportunity was given for questions and comments regarding the Safety Report submitted by Safety Coordinator Sherman Manchester.

Supervisor Singer made the motion to accept the report. Supervisor Wickham seconded the motion. Motion carried.

HR Update

Director Michele Smith reported that the scheduling of Biometric Screening appointments for employees and spouses is in process. Additionally, on March 14, Mary Krause and Lea Nacca will present an Excelsior Institute Core Course, *Public Sector Labor Relations*.

- ▶ **Resolution:** *Creation of Position - Social Welfare Examiner (DBL) - Social Services*

Supervisor Singer made the motion to approve the resolution to create a position of Social Welfare Examiner (DBL) effective upon adoption for a period not to exceed 90 days. Supervisor Gallahan seconded the motion. Motion carried.

WAYS AND MEANS

Standing Committee Items

Unaudited Financial Report for Year End 2017

As required by local law, the *Unaudited Financial Report for Year End 2017* was presented and commented on by Director of Finance Mary Gates.

COUNTY ADMINISTRATOR

- ▶ **Resolution:** *Authorization of Memorandum of Understanding for Ontario County to Provide Purchasing Services for Finger*

Supervisor Singer made the motion to approve the resolution to modify the “Rundell Treaty” with FLCC through a Memorandum of Understanding which will streamline the policies and procedures and maintain the necessary compliance with NYS General Municipal Law

Lakes Community College

and NYS Education Law. Supervisor Wickham seconded the motion. Motion carried.

EXECUTIVE SESSION

At 3:18 p.m., Supervisor Gallahan made the motion to move into Executive Session to discuss legal matters and Labor Relations matters with counsel. Supervisor Singer seconded the motion. Motion carried.

At 3:28 p.m., Supervisor Gallahan made the motion to move out of Executive Session. Supervisor Ingalsbe seconded the motion. Motion carried.

- ▶ **Resolution:** *Approval of Collective Bargaining Agreement 2018-2021 - Finger Lakes Community College and the County of Ontario, and CSEA, Local 1000 AFSCME, AFL-CIO, Local 835, Finger Lakes Community College Employees Unit 7850-02*

Supervisor Singer made the motion to approve the resolution to ratify the Collective Bargaining Agreement incorporating the terms and conditions of employment set forth in the Tentative Agreement for the period September 1, 2018, through and including August 31, 2021. Supervisor Wickham seconded the motion. Motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 3:28 p.m., following a motion by Supervisor Green. Motion was seconded by Supervisor Marshall, and carried.

The next scheduled meeting for the Ways & Means Committee is Wednesday, March 21, 2018, at 3:00 p.m.

Respectfully submitted,

Judy Manntai, Confidential Secretary