



# GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: 3019 County Complex Drive

2<sup>nd</sup> Floor, Room 204

Canandaigua, NY 14424

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February 26, 2020

**MEMBERS PRESENT** Supervisors Jeff Gallahan, David Baker, Gregory Bendzlowicz, Dom Vedora, Fredrick Wille, Todd Campbell, and Catherine Menikotz.

**OTHERS PRESENT** In addition to Committee Members: Chairman Marren, County Administrator Mary Krause, Deputy County Administrator Brian Young, Director of Finance Mary Gates, County Attorney Holly Adams, Assistant County Attorneys Lea Nacca and Michael Reinhardt, Human Resources Director Michele Smith, Deputy Human Resource Director Lindsey Burgess, Grants Coordinator Peter Brown, Safety Coordinator Sherman Manchester, County Clerk Matt Hoose, Democratic Commissioner Charlie Evangelista, Republic Commissioner Mike Northrup, DSS Commissioner Eileen Tiberio, Planning Director Tom Harvey, Purchasing Director Deb Gierman, Archivist Rosemary Switzer, Sr. Planner Maria Rudzinski, Sr. Fiscal Manager Michael Wojcik, Jackie Shaffer of Eastern Shore Insurance, Erin Jordan from NCA Comp. Inc., and Clerk to the Board Kristin Mueller.

**CALL TO ORDER** The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Gallahan.

**MINUTES** Motion to approve the minutes of the February 5, 2020 meeting was made by Supervisor Baker, seconded by Supervisor Bendzlowicz and carried.

## PLANNING DEPARTMENT

◆ *Resolutions*

Sr. Planner Maria Rudzinski presented the following resolutions:

- Authorization to Accept the NYS Empire State Development Incentive Proposal to Prepare the Manchester Yard Master Site Plan Redevelopment Strategy – Phase II with Urban and Community Development Program Working Capital Grant
- Acceptance of Funds from Ontario County Local Development corporation for the Manchester Yard Master Site Plan Redevelopment Strategy – Phase II Project

Supervisor Baker motioned to approve the Manchester Yard Master Site Plan resolutions presented as a block. Supervisor Bendzlowicz seconded the motion. The motion carried

Ms. Rudzinski and Mr. Harvey gave a brief update on the project to committee.

## RAIMS

- ◆ *Resolution* Archivist Rosemary Switzer presented a resolution entitled, “Authorization to Enter into a Lease Agreement with DJF Leasing, Inc. (Instream, LLC DBA Biel’s Information Technology Systems Corporation)”

Supervisor Baker motioned to approve the lease agreement with DJF Leasing, Inc. Supervisor Bendzlowicz seconded the motion. The motion carried

## BOARD OF SUPERVISORS

- ◆ *Resolution* Clerk Kristin Mueller presented a resolution entitled, “Change in Location of Regular Board Meeting – Finger Lakes Community College, Stage 14, Hopewell, New York – April 16, 2020”

Supervisor Bendzlowicz motioned to approve the change in meeting location for the April 16, 2020 meeting. Supervisor Baker seconded the motion. The motion carried

## COUNTY CLERK

- ◆ *Resolution* County Clerk Matt Hoose presented a resolution entitled, “Authorize Fee – Conveyance Notice – County Clerk”

Supervisor Vedora motioned to approve the conveyance notice fee. Supervisor Baker seconded the motion. The motion carried

## HUMAN RESOURCES

- ◆ *Informational: Workers’ Compensation - Special Funds Claims Settlement Update* Ms. Smith let the committee know that we have received the special funds claim that was approved last year.

- ◆ *Informational: Workers’ Compensation 2019 Annual Review – Erin Jordan, CEO of NCA Comp* Ms. Jordan, CEO of NCA Comp. Inc., present to committee the Ontario County self-insurance Workers’ compensation annual review. She compared 2018 to 2019 bulk costs and reimbursements, vendor expense detail, cost savings programs, claim closures, and compared Ontario County to similar clients.

**Governmental Operations and Insurance Committee** oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers’ Compensation.

- ◆ *Informational:*  
*Creation of Index Clerk, Part-Time in the County Clerk's Office* There are currently two full time vacancies that the Clerk is attempting to fill them, but there is not a valid list. He has a former employee willing to work part time till they are filled.

## INSURANCE

- ◆ *Update* Ms. Shaffer let committee members know that backhoe/loader training will be held at the Town of Farmington on April 9<sup>th</sup>, 2020 from 7:00am to 12:00 pm.

## INFORMATIONAL REPORTS

The committee accepted all reports and information submitted regarding:

- Workers Compensation and Safety Reports
- MVA Report

Mr. Manchester noted that slips, trips, and falls are not as bad as last winter, but they are still happening. We are trending in our average over the past ten years. More training will be coming up.

Motion to approve the reports was made by Supervisor Baker, seconded by Supervisor Campbell, and carried.

## COUNTY ADMINISTRATOR

- ◆ *Resolution:*  
*Authorization to Renew Contract for Public Relations & Marketing Services for Ontario County with TransPro Consulting, LLC* Purchasing Director Deb Gierman presented the following resolution entitled, "Authorization to Renew Contract for Public Relations & Marketing Services for Ontario County with TransPro Consulting, LLC"  
Supervisor Menikotz motioned to approve the renewal of the contract for public relations & marketing services. Supervisor Bendzlowicz seconded the motion. The motion carried
- ◆ *Resolutions: NYSAC* Deputy County Administrator Brain Young presented the following resolutions:
  - Continue the Funding Commitment for all Costs Associated with Early Voting Reforms
  - Preservation of the Zero Percent Medicaid Growth Cap
  - Request to Not Shift More Costs to Counties for State Controlled Non-Health Related Social Services Programs
  - Increasing Funding Levels for Public Health Programs
  - Expansion of the 2019-2020 Five Percent Rate Increase for Targeted Providers to Ensure Inclusivity of all Early Intervention Service Providers
  - Requesting NYS Make all Municipalities Whole that have been Impacted by the Seneca Nation Dispute
  - Provide Counties with Permanent Local Authority over Their Sales Tax Rates, while also Reforming the Entire Home Rule Process to Work More

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Efficiently

Supervisor Campbell motioned to approve the NYSAC resolutions as a block. Supervisor Baker seconded the motion. The motion carried

◆ *Update*

County Administrator Mary Krause informed the committee of the following items:

- A press release on Medicaid burdens that the State is placing on Counties will be issues on Board night, Staff has been providing twitter updates on weekly Medicaid costs
- NYSAC and other are still trying to get VLT revenues and 730 Mental Health sharing monies kept in the State budget
- Public Safety Committee had positive conversations today regarding legalization of marijuana in New York State
- Citizen's Academy will be held again in April. Registration starts March 1<sup>st</sup>
- Leadership Ontario application are now being accepted at [www.leadershipontario.org](http://www.leadershipontario.org)

**EXECUTIVE SESSION**

At 2:24 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Campbell, to go into executive session regarding discussion on proposed, pending, or current litigation, and to confer with counsel; motion carried.

At 3:04 PM, Supervisor Baker made the motion, seconded by Supervisor Campbell, to leave executive session; motion carried.

**COUNTY ATTORNEY**

Supervisor Baker motioned to approve the proposed settlement with the claimant's insurance company by the County Attorney's office for the Alexander case in the amount of \$6,740.52. Supervisor Bendzlowicz seconded the motion. The motion carried.

**ADJOURNMENT**

Motion to adjourn was made at 3:05 PM by Supervisor Campbell, seconded by Supervisor Baker and carried.

**RESPECTFULLY SUBMITTED**

Kristin A. Mueller, Clerk to the Board