



## PUBLIC WORKS COMMITTEE MINUTES

February 26, 2018 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

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**MEMBERS PRESENT:**

Chairman Frederick Lightfoote, Supervisor Peter Ingalsbe, Supervisor Richard Russell, Supervisor Dominick Vedora, Supervisor Norman Teed, Supervisor Ted Bateman

**MEMBERS ABSENT:**

Supervisor Louis Guard

**OTHERS PRESENT:**

In addition to Committee members: Mary Krause, Brian Young, Sheriff Phil Povero, William Wright, John Berry, Lorrie Scarrott, Deb Gierman, Tom Harvey, Tim Jensen, Cathy Ahern, Tim McElligott, Art James, Holly Adams, Steve Vanderbrook, Peter Brown, Nellie Puma, Donna Tiffany

**CALL TO ORDER:**

The meeting of the Public Works Committee was called to order at 3:00 PM by Chairman Lightfoote.

**MINUTES:**

Supervisor Ingalsbe motioned to approve the minutes from the February 5, 2018 meeting, seconded by Supervisor Russell. All members in agreement.

**PLANNING**

**CAPITAL PROJECTS:**

County Master Plan – Mr. Harvey reported staff is developing an RFP to seek a consultant to assist in developing a master plan. The County has 17 buildings, approximately 650,000 square feet. The plan will include an organized inventory and analysis of the condition and current use of all existing County facilities both owned and rented. Chairman Lightfoote will be the Committee member to participate in the consultant selection and project review. Committee approved to have staff continue on with the RFP process.

CP 3 – 2013 – 74 Ontario Street Phase II Renovations: Mr. Harvey reported the project team is finalizing the concept plan. Some of the items being discussed are the Board of Supervisors space which will be on the 2<sup>nd</sup> floor, criminal investigation on the third floor, and whether or not to move Information Services. Team is starting to work towards more detailed schematic design in some areas.



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FLCC: CP 1-2017 – 2017 FLCC Maintenance Project – Supervisor Russell motioned to approve the Resolution Authorizing Contracts With Charles T. Driscoll Masonry Restoration Co. Inc. and Upstate Restoration of NY, Inc. – Ms. Ahern reported the bid for general construction of the exterior renovations will be accepted from Charles T. Driscoll Masonry Restoration Co., Inc. in the amount of \$133,212.00 and Upstate Restoration of NY Inc. in the amount of \$326,300.00. Supervisor Vedora seconded the motion. All members in agreement.

### **PLANNING:**

Supervisor Teed motioned to approve the payments, seconded by Supervisor Ingalsbe. All members in agreement.

### **DEPARTMENT OF PUBLIC WORKS CAPITAL PROJECTS**

Supervisor Ingalsbe motioned to approve the Resolution for Closing of Project CP 6-2013 Intersection Improvement – County Road 8 at County Road 41 and Shortsville Road. Supervisor Teed seconded the motion. All members in agreement.

Supervisor Teed motioned to approve the Resolution for County Road 33 Rehabilitation Phase 3 – Purchase of Lands CP 2-2014 – Mr. McElligott reported the resolution needs to be changed from 6 tax account numbers to 2 tax account numbers for \$500 each. The total of \$1,500 will include \$350 for title searches, \$1,000 for purchase of easements and contingency of \$150. Staff will email Committee members with the revised resolution. Supervisor Vedora seconded the motion with changes. All members in agreement.

Supervisor Teed motioned to approve the Resolution for Budget Transfer for CP 5-2017 – County Road 1 Culvert #9 Over Unnamed Tributary to Canandaigua Lake – Mr. McElligott reported 6 additional trees need to be removed for this project in the amount of \$1,050. Supervisor Russell seconded the motion. All members in agreement.

### **CAPITAL PROJECT PAYMENTS:**

Supervisor Ingalsbe motioned to approve the capital project payments, seconded by Supervisor Vedora. All members in agreement.



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### **BUILDINGS AND GROUNDS:**

Supervisor Vedora motioned to approve the Resolution to Contract for Maintenance of Ontario County and Finger Lakes College Elevators with KONE, Inc. Supervisor Russell seconded the motion. All members in agreement.

Supervisor Ingalsbe motioned to approve the Resolution to Authorize No-Cost Time Extension SWBR Architecture, Engineering & Landscape Architecture, PC – 20 Ontario Street Roof Replacement – Design Services. Supervisor Teed seconded the motion. All members in agreement.

### **HIGHWAY:**

Supervisor Vedora motioned to approve the Resolution for Assignment and Assumption Agreement – DeCann Distributors, LLC,/D. Clark Distributors, LLC – Ms. Gierman reported D. Clark Distributors purchased DeCann Distributors. Supervisor Teed seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the Resolution for Purchase of Lands for County Road 16 – Repair and Rehabilitation of Culvert 36 – Mr. McElligott reported a culvert on County Road 16 has failed. The total of \$750 includes an easement of \$500, title search of \$175 and contingency of \$75. Supervisor Ingalsbe seconded the motion. All members in agreement.

Supervisor Ingalsbe motioned to approve the Resolution to Establish Capital Project No. 1-2018 – County Road 28 at Shortsville Road Intersection Improvement – Authorize the Implementation and Funding in the First Instance 100% of the Federal-Aid Costs of a Transportation Federal-Aid Project. Mr. McElligott reported this project is funded 90% federal funds and 10% non-federal funds. The resolution will be changed to reflect these percentages. Supervisor Bateman seconded the motion with the changes to the resolution. All members in agreement.

### **SEWERS:**

Supervisor Ingalsbe motioned to approve the Resolution for Authorization to Award Contract and Appropriate Reserve Pump Stations 4W and 5W Wet Well Stair Replacement Project – Canandaigua



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Lake County Sewer District. Supervisor Teed seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the Resolution to Authorize Amendment and Appropriate Fund Balance – Honeoye Lake Wastewater Treatment Plant Improvements Project – Honeoye Lake County Consolidated Sewer District. Mr. Berry reported additional engineering services are needed for preparing SEQR documents, geotechnical investigations, wetlands permitting and coordination with the NYS Department of Environmental Conservation for SPEDES compliance. Supervisor Bateman seconded the motion. All members in agreement.

### **OTHER:**

Supervisor Russell motioned to approve Resolution for Authorization to Enter Into Agreement with the New York State Environmental Facilities Corporation to Administer the New York State Septic System Replacement Fund. Mr. Young reported \$225,000 grant was awarded for this project. Homeowners must be within 250' of the lake to be eligible for these funds. Eligible property owners may be able to receive 50% reimbursement of the cost of replacing a septic system project up to \$10,000. Ontario County Soil & Water Conservation will administer the program. Supervisor Vedora seconded the motion. All members in agreement.

### **COUNTY ADMINISTRATOR UPDATE:**

- Kitchen relocation is going well. The target date for moving is April 9.
- NYSAC resolutions will be mailed to the Board of Supervisors members Friday.

### **PRIVILEGE OF THE FLOOR:**

Mr. Wright reported Local Road funding for CHIPS will be the main topic at Advocacy Day in Albany next week. There has been no increase since 2013.

Bridge NY – applications are due March 10.

The public waiting area for centralized arraignment at the Jail will be renovated starting May 1, 2018.



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**ADJOURNMENT:**

Being no further business to come before the Committee, the meeting was adjourned at 3:45 PM following a motion by Supervisor Ingalsbe. Supervisor Bateman seconded the motion. All members in agreement.

The next scheduled meeting is March 19, 2018.

Respectfully submitted,

Donna Tiffany  
Finance Clerk II