



## PUBLIC WORKS COMMITTEE

**Time: 3:00 PM**

**Location: Municipal Building**

**2<sup>nd</sup> Floor, Room 200**

**20 Ontario Street**

**Canandaigua, NY 14424**

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**February 24, 2020**

### MEMBERS PRESENT

Supervisors Lightfoote, Bateman, Ingalsbe, Russell, Teed, and Vedora

### OTHERS PRESENT

County Administrator Mary Krause, Deputy County Administrator Brian Young, County Attorney Holly Adams, Finance Director Mary Gates, Sheriff Henderson, Commissioner Bill Wright, Deputy Commissioner John Berry, Planning Director Tom Harvey, Sr. Fiscal Manager Nellie Puma, Associate Planner Tim Jensen, FLCC Director of Facilities and Grounds Cathy Ahern, Grants Coordinator Peter Brown, Civil Engineers Chris Day and Tim McElligott, Project Manager Jesse Gotham, Fiscal Manager Kathleen Meyers, Buyer Jenifer Langer, and Clerk to the Board Kristin Mueller.

### CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:00 p.m. by Chairman Lightfoote.

### MINUTES

Supervisor Ingalsbe made a motion to approve the minutes of the Public Works Committee meeting held on February 3, 2020. Supervisor [REDACTED] Bateman seconded the motion. The motion carried.

### FLEET

- ◆ *Budget Transfer: Changes to Sheriff 2020 Fleet Purchase Plan*

Commissioner Wright and Sherriff Henderson talked about how Dodge canceled over 2,000 police car orders due to changes in models and EPA standards, they are also the only supplier of police cars. They are seeking approval for a budget transfer to order four SUV's instead of seven cars. They will be able to order sedans later in the year.

Supervisor Ingalsbe motioned to approve this budget transfer. Supervisor Russell seconded the motion. The motion carried.

### PLANNING/ FLCC

- ◆ *Resolution: Capital Project No. H053-19- FLCC/CMAC Emergency Evacuation Agreement with Friends of CMAC and Budget Amendment*

Planning Director Tom Harvey presented the following resolutions:

- Capital Project No. H053-19- FLCC/CMAC Emergency Evacuation Agreement with Friends of CMAC and Budget Amendment

- ◆ **Resolution:** *Capital Project No. H053-19 – CMAC Emergency Evacuation and Fencing Project – Authorization to Contract with T.Y. Lin International for Emergency Lighting Study at CMAC*

- Capital Project No. H053-19 – CMAC Emergency Evacuation and Fencing Project – Authorization to Contract with T.Y. Lin International for Emergency Lighting Study at CMAC

Supervisor Russell motion to approve the two Capital Project H053-19 resolutions as a block. Supervisor Vedora seconded the motion. The motion carried.

Mr. Harvey noted that friends of CMAC are willing to provide half the funding for emergency lighting from the plaza to the G lot.

- ◆ **Resolution:** *Capital Project H043-17 Authorizing Budget Transfer – Approval of Quote and Contract Amendment – FLCC Phone Room Renovation Project*

FLCC Director of Facilities and Grounds Cathy Ahern presented a resolution entitled, “Capital Project H043-17 Authorizing Budget Transfer – Approval of Quote and Contract Amendment – FLCC Phone Room Renovation Project”

Supervisor Vedora motioned to approve the resolution for the budget transfer and contract amendment for the phone room project. Supervisor Teed seconded this motion. The motion carried.

- ◆ **Resolution:** *Capital Project No. H057-19 – Budget Amendment and Reassignment of Project Expenses – 2019 FLCC Capital Maintenance Project*

FLCC Director of Facilities and Grounds Cathy Ahern presented a resolution entitled, “Capital Project No. H057-19 – Budget Amendment and Reassignment of Project Expenses – 2019 FLCC Capital Maintenance Project”

Supervisor Ingalsbe motioned to approve the budget amendment and reassignment of project expenses. Supervisor Bateman seconded the motion. The motion carried.

This resolution allows finance to pay items out of the correct budget lines.

- ◆ **Update:** *Design Work for the Center for Applied Health (Nursing Expansion)*

Ms. Ahern noted that the programing meetings are going very well. She showed committee the current conceptual plans for the 3<sup>rd</sup> and 4<sup>th</sup> floors. Their goal is to have cost estimates plans available in a month. They would like to start phase one construction in 2021.

- ◆ **Update:** *Energy performance Contracts at FLCC*

Mr. J.R Dempsey will be making a presentation to the FLCC Board on March 4<sup>th</sup> regarding the energy performance project. This 3.8-million-dollar project will be funded over 20 years. The project will give the college an average of \$160,000 in energy savings a year. This will also build a better environment for students and staff.

- ◆ **Resolution:** *Firing Range Improvements – SEQR Review – Establishment of Intent to Serve as Leas Agency and Public Hearing Date*

Associate Planner Tim Jensen presented a resolution entitled, “Firing Range Improvements – SEQR Review – Establishment of Intent to Serve as Leas Agency and Public Hearing Date”

Supervisor Teed motioned to approve the firing range improvement resolution as presented. Supervisor Ingalsbe seconded the motion. The motion carried.

- ◆ **Resolution:** *Endorsing a Ten-Year Facilities Plan and Process*

Associate Planner Tim Jensen presented a resolution entitled, “Endorsing a Ten-Year Facilities Plan and Process”. He also reviewed the space and security plan with committee.

Supervisor Russell motioned to approve the ten-year facilities plan and process. Supervisor Bateman seconded the motion. The motion carried.

- ◆ *Capital Project Payments*

Chairman Lightfoote asked if there were any questions regarding the invoices for payment. As there were no questions Supervisor Russell motioned to approve the Capital Project payments as presented. Supervisor Teed seconded the motion. The motion carried.

## **PUBLIC WORKS**

- ◆ **Resolution:** *Capital Project No. H044-17 – Bridge Preventive Maintenance Project (Group 2) – 2020 – Budget Transfer – Department of Public Works*

Engineer Chris Day presented a resolution entitled, “Capital Project No. H044-17 – Bridge Preventive Maintenance Project (Group 2) – 2020 – Budget Transfer – Department of Public Works”

Supervisor Ingalsbe motioned to approve this budget transfer resolution so tree work can be completed. Supervisor Teed seconded the motion. The motion carried.

- ◆ **Resolutions:**

Commissioner Wright presented the following items:

- ◆ *Capital Project No. H013-13 – Allen Padgham Road Bridge over Ganargua Creek – Transfer of Funds – Department of*

- Capital Project No. H013-13 – Allen Padgham Road Bridge over Ganargua Creek – Transfer of Funds – Department of
- Capital Project No. H031-15 – Multiple Culvert Replacements – Transfer of Funds – Department of Public Works
- Closing of Capital Project No. H023-15 – Lakeshore Drive & Moran Road Sidewalk Improvements

- ◆ *Capital Project No. H031-15 – Multiple Culvert Replacements – Transfer of Funds – Department of Public Works*

Supervisor Teed motioned to approve the above resolutions as a block. Supervisor Vedora seconded the motion. The motion carried.

- ◆ *Closing of Capital Project No. H023-15 – Lakeshore Drive & Moran Road Sidewalk Improvements*

Commissioner Wright and Ms. Puma explained to committee the transfer of funds back to reserves so they can help fund Capital Project No. H063-19. Then the CIP funds slated for that project can be transferred to Capital Project No. H015-13, 74 Ontario St.

- ◆ **Resolution:** *Capital Project No. H063-19 – County Road 39 Rehabilitation – Budget Amendment and Acceptance of Bid – Department of Public Works*

Engineer Tim McElligot presented a resolution entitled, “Capital Project No. H063-19 – County Road 39 Rehabilitation – Budget Amendment and Acceptance of Bid – Department of Public Works”

Supervisor Teed motioned to approve the budget amendment and award of bid for Capital Project No. H063-19. Supervisor Ingalsbe seconded the motion. The motion carried.

Ramsey Constructors were the low bidders and are being recommended to be awarded the bid.

- ◆ **Resolution:** *Capital Project No. H015-13 – 74 Ontario Street Renovation – Phase II – Budget Transfer*

Commissioner Wright presented a resolution entitled, “Capital Project No. H015-13 – 74 Ontario Street Renovation – Phase II – Budget Transfer”

Supervisor Russell motioned to approve the budget transfer for Capital Project No. H015-13. Supervisor Vedora seconded the motion. The motion carried.

- ◆ *Capital Project Payments*

Chairman Lightfoote asked if there were any questions regarding the invoices for payment including the hand carries. As there were no questions Supervisor Ingalsbe motioned to approve the Capital Project payments as presented. Supervisor Teed seconded the motion. The motion carried.

## HIGHWAY

- ◆ **Resolution:** *Resolution to Enter into an Agreement with Rochester Gas and Electric (RGE) Occupy Public Lands for Utility Access – Department of Public Works*

Commissioner Wright presented a resolution entitled, “Resolution to Enter into an Agreement with Rochester Gas and Electric (RGE) Occupy Public Lands for Utility Access – Department of Public Works”

Supervisor Vedora motioned to approve the resolution to allow RGE to occupy public lands for utility access. Supervisor Bateman seconded the motion. The motion carried.

## FLEET

- ◆ **Resolution:** *Authorization to Renew Bid for Repair and Installation of County Owned Mobile and Handheld Radios and Associated Equipment – Department of Public Works – Fleet Management*

Commissioner Wright presented a resolution entitled, “Authorization to Renew Bid for Repair and Installation of County Owned Mobile and Handheld Radios and Associated Equipment – Department of Public Works – Fleet Management”

Supervisor Teed motioned to approve the resolution renew the bid for repair and installation of county owned handheld radios. Supervisor Bateman seconded the motion. The motion carried.

- ◆ **Resolution:** *Award of Bid for Decals and Lettering of County vehicles – Department of Public Works*

Commissioner Wright presented a resolution entitled, “Award of Bid for Decals and Lettering of County vehicles – Department of Public Works”

Supervisor Vedora motioned to approve the resolution to award a bid for decals and lettering of County vehicles. Supervisor Bateman seconded the motion. The motion carried.

## BUILDINGS & GROUNDS

- ◆ **Resolution:** *Authorization to Renew Bid for Maintenance of Ontario County and FLCC Elevators – Department of Public Works – Bureau of Buildings and Grounds*

Commissioner Wright presented a resolution entitled, “Authorization to Renew Bid for Maintenance of Ontario County and FLCC Elevators – Department of Public Works – Bureau of Buildings and Grounds”

Supervisor Vedora motioned to approve the resolution to renew the bid for maintenance of Ontario County FLCC elevators. Supervisor Russell seconded the motion. The motion carried.

## SEWER

- ◆ *Notice of Assessment/Notice of Appeal*

John Berry let the committee know that an appeal to a violation notice was received. This appeal must be heard before the Board within 45 days. Berry and Commissioner Wright presented an option that could lead to a withdrawal of the appeal. The offer would indicate that they could have the hearing, or they could withdraw the appeal, and the County would waive the fine if the problem is correct within the 150-day time period. Committee decided that it would be best to send the homeowner a letter stating they will waive the fine if the problem is corrected and the appeal is repealed.

## COUNTY ADMINISTRATOR

- ◆ *Updates*

County Administrator Mary Krause informed the committee of the following items:

- A press release on Medicaid burdens that the State is placing on Counties will be issues on Board night, Staff has been providing twitter updates on weekly Medicaid costs
- NYSAC and other are still trying to get VLT revenues and 730 Mental Health sharing monies kept in the State budget
- Public Safety Committee had positive conversations today regarding legalization of marijuana in New York State
- Citizen’s Academy will be held again in April. Registration starts March 1<sup>st</sup>
- Leadership Ontario application are now being accepted at [www.leadershipontario.org](http://www.leadershipontario.org)

## PUBLIC WORKS

Mr. Gotham and Mr. McElligot informed the committee know that they will be using on demand contracts for County Road 39 and hazardous material testing at 3019 and the RAIMS building roofs.

Commissioner Wright also let committee know we are sending out project information notices about the upcoming Honeoye Lake Sewer Treatment Plant upgrades. The notices are going out to the public and users in the district within the next couple of weeks.

## EXECUTIVE SESSION

At 4:45 PM, Supervisor Lightfoote made the motion, seconded by Supervisor Teed, to go into executive session regarding discussion on matters which will imperil the public safety if disclosed and information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;

motion carried.

At 5:09 PM, Supervisor Ingalsbe made the motion, seconded by Supervisor Teed, to leave executive session; motion carried.

**ADJOURNMENT**

On motion of Supervisor Ingalsbe seconded by Supervisor Bateman, the meeting was adjourned at 5:10pm.

Respectfully Submitted  
Kristin A. Mueller,  
Clerk to the Board

APPROVED