

ONTARIO COUNTY LOCAL DEVELOPMENT CORPORATION

Meeting Minutes
Monday, February 24, 2020
Economic Development Conference Room
20 Ontario Street
Canandaigua, NY 14424

Members Present	Members Excused
Mike Davis, Chair	Andy Molodetz
Don Culeton (via Zoom)	
Lew Zulick (via Zoom)	
Kelly Mittiga	Guests
Supervisor Jeff Gallahan	Brian Young, Deputy County Administrator
	Tom Harvey, OC Planning Department
	Maria Rudzinski, OC Planning Department
Staff Present	
Suzanne Vary, Staff	Contract Staff
Michael Wojcik, CFO	James Coniglio, Underberg & Kessler
Jessica Kazmark, Staff	
Brigitte Larson, Staff	
Bob Mincer, Staff	

CALL TO ORDER:

Chair Mike Davis called the meeting to order at 5:00 p.m. A quorum was present.

NEW BUSINESS:

Manchester Rail Yard Study Phase II:

Suzanne Vary introduced Maria Rudzinski from Ontario County's Planning Department. Maria briefly summarized Phase I of the redevelopment of the Manchester Rail Yard, in which a study was performed and the OCLDC made a contribution in the amount of \$5000. Maria also added that they received grand and it is a 50/50 share to do a facility infrastructure plan which will include access roads and water/sewer on the 200 plus acre site. Maria explained that Phase II will include a building conditions assessment of the Manchester Roundhouse and two other nearby structures. Maria stated that some funding has been received from the ESD as well as contributions from the Town and Village of Manchester. The total cost of Phase II is estimated to be \$40,000.

Supervisor Jeff Gallahan praised Tom and Maria and the rest of the planning department for their efforts and support of this project. It was also discussed that this property has been vacant since the mid-1970s and is a valuable asset to the Village of Manchester and the Town of Manchester.

Tom Harvey added that in 2016 a grant was received from the Genesee Transportation Council and that the Phase II assessment is about two thirds completed.

Kelly Mittiga made a motion to fund the Manchester Rail Yard Study Phase II in the amount of \$5000. Supervisor Jeff Gallahan seconded the motion. Unanimously approved. Motion carried.

ADMINISTRATION:

Approval of October 28, 2019 Minutes:

Mike Davis presented the October 28, 2019 minutes for approval.

Supervisor Jeff Gallahan made a motion to accept the October 28, 2019 minutes as presented. Kelly Mittiga seconded the motion. Unanimously carried.

Financials:

Michael Wojcik stated that the auditors have completed their onsite work and there were no adjustment journal entries for the 2019 financials. Michael will have the final audit for approval at the March Board meeting.

ADJOURNMENT:

Supervisor Jeff Gallahan motioned to adjourn the meeting at 5:13 p.m. and was seconded by Lew Zulick. Motion unanimously carried.

Respectfully submitted,

Brigitte Larson