



## INDUSTRIAL DEVELOPMENT AGENCY

**Meeting Minutes**  
**Monday, February 13, 2017 Special Meeting**  
 Economic Development Conference Room  
 20 Ontario St  
 Canandaigua, NY 14424

<b>Members Present</b>	<b>Members Excused</b>
Mike Davis, Chairman	Dave Reh
Andy Molodetz, Vice Chairman	
Laura Pedersen, Secretary	
Lew Zulick, Treasurer	<b>Guests Present</b>
Kelly Mittiga	Fred Rainaldi, Rainaldi Real Estate, Inc
Supervisor Jeff Gallahan	
	<b>Contract Staff</b>
<b>Staff Present</b>	Jim Coniglio, Underberg & Kessler
Mike Manikowski, Executive Director	Bill Weir, Nixon Peabody <i>via phone</i>
Suzanne Vary, Staff	
Michael Wojcik, CFO	
Melissa Doyle, Staff	
Diane Foster, Staff	

**CALL TO ORDER:** Chair, Mike Davis, called the meeting to order at 5:00 pm. A quorum was present.

**OLD BUSINESS:**

**High Point 200/CooperVision:** Mike Manikowski gave a brief history of High Point 200 and the tenants of the building. He explained that Rainaldi Real estate is here to request a six month extension on their sales and use tax exemption to assist with the fit up of the rest of the building for expansion. Fred Rainaldi confirmed that the 6 month extension would accommodate the expansion of the second floor. This would allow for CooperVision to occupy the entire first and second floor of the space. Mr. Rainaldi noted it is Class A office space and Constellation has expanded into the third floor. Mike Manikowski noted that this project is a high end corporate office that is creating hundreds of new high quality jobs for Ontario County. Bill Weir explained the need for special meeting and its timing with the extension. There would be a twelve day gap if the extension did not get approved before the next meeting. The extension cannot be retroactive. *Andy Molodetz made a motion to approve the 6 month extension of sales and use tax exemption. Kelly Mittiga seconded the motion. Motion unanimously approved.*

**ADMINISTRATION:**

**January 23, 2017 Minutes:** Mike Davis presented the January 23, 2017 Minutes for approval. Jeff Gallahan made a motion to approve the January 23, 2017 Minutes. Kelly Mittiga seconded the motion. Motion carried.

**Invoices for payment:** Michael Wojcik presented for approval, five invoices for payment totaling \$4,109.52; three invoices totaling \$2,528.56 for the Airport and two invoices for the Agency in the amount of \$1,580.96.

Lew Zulick made the motion to approve the payments of the above referenced invoices. Laura Pedersen seconded the motion. Motion carried.

**Quick Books Update purchase:** Michael Wojcik explained that the version of QuickBooks that is used in the Office of Economic Development did not work after the County updated a separate program. He explained that it will be necessary to update the version currently used. He asked the Board for permission to purchase an update at an approximate cost of \$700 that would be split with the OCEDC. The OCIDA's cost would be approximately \$350.

Kelly Mittiga made a motion to approve the purchase of QuickBooks update at a split cost with OCEDC. Lew Zulick seconded the motion. Motion approved.

**ADJOURNMENT:** Jeff Gallahan made a motion to adjourn the IDA meeting at 5:12 pm Andy Molodetz seconded the motion. Motion carried.

Respectfully submitted,

*Diane Foster*