



Minutes
WAYS AND MEANS COMMITTEE
3019 County Complex Drive ~ 2nd Floor, Room 205
Canandaigua, NY 14424

February 7, 2018

MEMBERS PRESENT

Supervisors Jeffery Gallahan, Robert Green, Peter Ingalsbe, Daniel Marshall, and Andrew Wickham

Chairman David Baker and Supervisor Kristine Singer were necessarily absent.

OTHERS PRESENT

In addition to Committee Members: Mary Gates, Jack Marren, Mary Krause, Brian Young, Sheriff Povero, Steve DeChick, Bill Wright, Michele Smith, Lindsey Burgess, Lea Nacca, Holly Adams, Megan Maslyn, Nellie Puma, Peter Brown, Kathleen Meyers, Sandy Seeber, Judy Manntai

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:00 p.m. by Vice Chairman Wickham.

MINUTES

Supervisor Marshall made the motion to approve the minutes of the Ways and Means Committee on January 17, 2018. Supervisor Green seconded the motion. Motion carried.

PUBLIC SAFETY

- ▶ **Transfer:** *911 Wireless Reserve ~ Transfer for Equipment*

Supervisor Green made the motion to approve the budget transfer of \$131,014.80 from the Wireless 911 Reserve to cover the cost of the Equature Recorder System, installation of equipment, and five years of maintenance. Supervisor Ingalsbe seconded the motion. Motion carried.

- ▶ **Resolution:** *Sheriff - K9 Unit ~ Authorization to Accept Donation for Ontario County Sheriff's K9 Unit*

Supervisor Green made the motion to approve the resolution to accept the donation of a bullet and stab proof protective vest for K9 Fennel from Vested Interest in K9s, valued at \$950.00. Supervisor Gallahan seconded the motion. Motion carried.

PUBLIC WORKS

- ▶ **Resolution:** *Courier ~ Petty Cash Fund*

Supervisor Marshall made the motion to approve the resolution to close the Petty Cash Fund for Courier Services due to significant decrease in use of the account. The \$25.00 balance will be transferred to the General Fund. Supervisor Gallahan seconded the motion. Motion carried.

CAPITAL PROJECTS

- ▶ **Resolution:** *Public Works / Highways ~ CP 13-2015, Multiple Culvert Replacements: County Road 37 Culvert 41 Rehabilitation - Purchase of Lands*

Supervisor Gallahan made the motion to approve the resolution to purchase the easement as described in the resolution at the amount not to exceed \$2,500 for the rehabilitation of County Road 37 Culvert 41; and further, to approve the budget transfer as stipulated. Supervisor Green seconded the motion. Motion carried.

HUMAN RESOURCES**Safety Report**

Opportunity was given for questions and comments regarding the Safety Report submitted by Safety Coordinator Sherman Manchester.

Supervisor Marshall made the motion to accept the report. Supervisor Green seconded the motion. Motion carried.

- ▶ **Resolution:** *Authorization to Sign the 2017 Master Group Agreement with Excellus Health Plan for Fully Insured Medical Coverage*
- ▶ **Resolution:** *Authorization to Sign a 2018 Master Group Agreement with Excellus Health Plan for Fully Insured Medical Coverage*
- ▶ **Resolution:** *Authorization for Assignment of Contract with HB Solution, LLC, for Affordable Care Act Reporting Services to Paragon Consulting, LLC*

A correction to the resolution was noted in the third *Whereas* paragraph, changing “Personnel” to “Ways and Means” Committee. Supervisor Marshall made the motion to approve the amended resolution to authorize the 2017 Master Group Agreement with Excellus Health Plan which is retroactive to January 1, 2017. Supervisor Green seconded the motion. Motion to approve the amended resolution carried.

A correction to the resolution was noted in the third *Whereas* paragraph, changing “Personnel” to “Ways and Means” Committee. Supervisor Ingalsbe made the motion to approve the amended resolution to authorize the 2018 Master Group Agreement with Excellus Health Plan which is retroactive to January 1, 2018. Supervisor Marshall seconded the motion. Motion to approve the amended resolution carried.

A correction to the resolution was noted in the fourth *Whereas* paragraph, changing “Personnel” to “Ways and Means” Committee. Supervisor Green made the motion to approve the amended resolution to authorize the Assignment from HB Solutions, LLC, to Paragon Compliance, LLC, to provide the stipulated compliance services effective January 1, 2017, and expiring December 31, 2018, except as an extension is required to fulfill the 2018 calendar year Affordable Care Act reporting requirements in 2019. Supervisor Ingalsbe seconded the motion. Motion to approve the amended resolution carried.

- ▶ **Resolution:** *Creation of Position - Food Service Helper (Temporary) Office for the Aging*

Supervisor Green made the motion to approve the temporary, full-time position of Food Service Helper, for a period of up to six months without benefits, for Office for the Aging. Supervisor Gallahan seconded the motion. Motion carried.

**WAYS AND MEANS
Standing Committee Items**

4th Quarter Sales Tax Distribution

The 4th Quarter 2017 Sales Tax Report was briefly reviewed. The County had an increase of approximately 4.00% as compared to the prior year 4th quarter collections.

Year End Budget Transfers

Supervisor Gallahan made the motion to approve the list of 2017 Year End Budget Transfers submitted by Director of Finance Mary Gates. Supervisor Marshall seconded the motion. Motion carried.

EXECUTIVE SESSION

At 3:10 p.m., Supervisor Gallahan made the motion to move into Executive Session to discuss legal matters and Labor Relations matters with counsel. Supervisor Green seconded the motion. Motion carried.

At 3:13 p.m., Supervisor Green made the motion to move out of Executive Session. Supervisor Ingalsbe seconded the motion. Motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 3:14 p.m., following a motion by Supervisor Gallahan. Motion was seconded by Supervisor Ingalsbe, and carried.

The next scheduled meeting for the Ways & Means Committee is Wednesday, February 28, 2018, at 3:00 p.m.

Respectfully submitted,

Judy Manntai, Confidential Secretary