



Minutes

WAYS AND MEANS COMMITTEE

3019 County Complex Drive ~ 2nd Floor,
Room 205 Canandaigua, NY 14424

February 5, 2020

- MEMBERS PRESENT** Supervisors Peter Ingalsbe, Daniel Marshall, Kristine Singer, and Robert Green. Supervisor Andrew Wickham was declared necessarily absent. Supervisor's David Baker and Jeffery Gallahan entered at a later time.
- OTHERS PRESENT** Supervisors Bendzlowicz, Wille, Campbell, and Menikotz, Deputy County Administrator Brian Young, Manager of Financial Operations Lorrie Scarrott, County Attorney Holly Adams, First Assistant County Attorney Lea Nacca, District Attorney Jim Ritts, Human Resource Director Michele Smith, Deputy Human Resource Director Lindsey Burgess, Sustainability and Solid Waste Management Director Carla Jordan, Real Property Director Robin Johnson, Safety Coordinator Sherman Manchester, Sr. Fiscal Manager Nellie Puma, Sr. Planner Betsy Landre, Fiscal Managers Kathleen Meyers and Sandy Seeber, Grants Coordinator Peter Brown, FLCC Assistant HR Director Patty Zimmer, and Deputy Clerk Diane Foster.
- CALL TO ORDER** Supervisor Green called the committee meeting to order at 3:00 PM.
- MINUTES** Motion to approve the minutes of January 15, 2020 was made by Supervisor Dan Marshall, seconded by Supervisor Singer, and carried.
- PLANNING & ENVIRONMENTAL QUALITY** Sustainability and Solid Waste Director Carla Jordan presented a resolution entitled, "Award of Contract for On-Demand Consultant Services Related to Ongoing Construction and Operation of the Ontario County Landfill – SCS Engineers" This. Resolution involves a budget transfer.
Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Dan Marshall and carried.
- GOVERNMENTAL OPERATIONS & INSURANCE** Board of Supervisors Deputy Clerk Diane Foster presented a resolution entitled, "Standard Workdays Amendment Resolution for Elected Officials for Retirement Purposed"
Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Ingalsbe and carried.
Real Property Tax Director Robin Johnson presented a resolution entitled, "Authorization to Participate in Defense of Real Property Tax Assessment Challenges Against the 2019 Final Assessment Roll"
Motion to approve this resolution was made by Supervisor Dan Marshall, seconded by Supervisor Singer and carried.
- PUBLIC SAFETY** Jim Ritts presented a budget transfer for the purchase of a camera.
Motion to approve this budget transfer was made by Supervisor Dan Marshall, seconded by Supervisor Ingalsbe and carried.

First Assistant County Attorney Lea Nacca presented a resolution entitled, “Authorization of Settlement”

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Ingalsbe and carried.

**PUBLIC WORKS/
CAPITAL
PROJECTS**

Betsy Landre presented a resolution entitled, “Capital Project H015-13 – Approve Contract with Henderson Johnson Co. Inc. to Provide Public Safety Lockers – 74 Ontario Street Renovation – Phase II” Ms. Landre noted that these lockers were already budgeted in the project.

Motion to approve this resolution was made by Supervisor Ingalsbe, seconded by Supervisor Dan Marshall and carried.

**SAFETY
REPORT**

Mr. Sherman Manchester presented the safety report.

Motion to approve the report made by Mr. Manchester was made by Supervisor Singer, seconded by Supervisor Ingalsbe and carried.

**HUMAN
RESOURCES**

Human Resource Director Michele Smith presented the following resolutions:

- Salary Adjustment – Amy Massecar – Finger Lakes Community College
- Salary Adjustment – Kyle Sweet – Office of Sheriff
- Salary Adjustment – Robert Griffin – Office of Sheriff
- Creation of Finance Clerk II Position – Department of Finance
- Payment of Excess Annual Leave in 2020

Ms. Smith noted the resolution for payment of excess annual leave in 2020 was presented and approved at the previous Ways and Means Committee by Supervisor Dan Marshall, seconded by Supervisor Ingalsbe.

Motion to approve these resolutions as a block was made by Supervisor Singer, seconded by Supervisor Dan Marshall and carried.

WAYS & MEANS

First Assistant County Attorney Lea Nacca asked to defer the resolution entitled, “Approval of Collective Bargaining Agreement 2018-2021- Ontario County Board of Supervisors and Finger Lakes Community College and Finger Lakes Community College - Grade” until after Executive Session.

Lorrie Scarrott presented the 4th quarter sales tax distribution to the committee.

Supervisor Dan Marshall **motioned to approve** the 4th quarter sales tax distribution, seconded by Supervisor Ingalsbe. Motion carried.

Lorrie Scarrott presented the memo for year-end transfers to committee.

Supervisor Singer **motioned to approve** the memo for yearend transfers, seconded by Supervisor Ingalsbe. Motion carried.

**ADDENDUMS for
Government
Operations and
Insurance**

Brian Young, on behalf of Rosemary Switzer, presented a resolution entitled, “The Purchase of Data Imaging Services New York State Industries for the Disabled, Inc. (NYSID) and RAIMS” He noted a few typos pointed out in Governmental Operations and Insurance that will be amended.

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Dan Marshall and carried.

Ways & Means

Deputy County Administrator Brian Young presented a resolution entitled, “Resolution Supporting a Permanent Funding Floor for Community College Base State Aid Formula Fiscal Year 2020”

Motion to approve this resolution was made by Supervisor Ingalsbe, seconded by Supervisor Singer and carried.

Brian Young presented a resolution entitled, “Resolution Calling on the State to Restore Video Lottery Terminal (VLT) Funding to Local Governments in the 2020-2021 State Budget”.

Supervisor Ingalsbe **motioned to approve** the resolution, seconded by Supervisor Singer. Motion carried.

EXECUTIVE SESSION

At 3:16 PM, Supervisor Singer made the motion, seconded by Supervisor Dan Marshall, to go into executive session regarding discussion on proposed, pending, or current litigation and to confer with counsel; motion carried.

At 3:25, Supervisor Gallahan and Baker entered the meeting.

At 3:29 PM, Supervisor Dan Marshall made the motion, seconded by Supervisor Singer, to leave executive session; motion carried.

First Assistant County Attorney Lea Nacca presented a resolution entitled, “Approval of Collective Bargaining Agreement 2018-2021- Ontario County Board of Supervisors and Finger Lakes Community College and Finger Lakes Community College - Grade”

Motion to approve this resolution was made by Supervisor Singer seconded by Supervisor Baker and carried.

At 3:30 PM, Supervisor Green made the motion, seconded by Supervisor Gallahan to go into executive session regarding the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; motion carried.

At 5:12 PM, Supervisor Green made the motion, seconded by Supervisor Ingalsbe, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn made at 5:14 PM by Supervisor Singer, seconded by Supervisor Baker, and carried.

RESPECTFULLY SUBMITTED

Diane R. Foster, Deputy Clerk to the Board

[Ontario County Vision Statement](#)

A vibrant community where every citizen has the opportunity to be healthy, safe, and successful