



PUBLIC WORKS COMMITTEE MINUTES

February 5, 2018 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

MEMBERS PRESENT:

Chairman Frederick Lightfoote, Supervisor Peter Ingalsbe, Supervisor Richard Russell, Supervisor Dominick Vedora, Supervisor Norman Teed, Supervisor Ted Bateman

MEMBERS ABSENT:

Supervisor Louis Guard

OTHERS PRESENT:

In addition to Committee members: Supervisor Jack Marren, John Berry, Mary Krause, Bill Wright, Brian Young, Tom Harvey, Steve Vanderbrook, Mary Gates, Gary Curtiss, Peter Brown, Deb Gierman, Nellie Puma, Donna Tiffany

CALL TO ORDER:

The meeting of the Public Works Committee was called to order at 3:00 PM by Chairman Lightfoote.

MINUTES:

Supervisor Russell motioned to approve the minutes from the January 16, 2018 meeting, seconded by Supervisor Ingalsbe. All members in agreement.

PLANNING:

Mr. Harvey handed out a revised payment list. Supervisor Russell motioned to approve the payments with the revisions, seconded by Supervisor Bateman. All members in agreement.

**DEPARTMENT OF PUBLIC WORKS
CAPITAL PROJECTS**

Supervisor Teed motioned to approve the Resolution for County Road 37 Culvert 41 Rehabilitation Purchase of Lands for CP 13-2015 – Multiple Culvert Replacement. Mr. Wright reported an additional easement is needed for this project. The estimated budget for this property acquisition is \$2,500 which includes a contingency of \$325. Supervisor Bateman seconded the motion. All members in agreement.

CAPITAL PROJECT PAYMENTS:

Supervisor Russell motioned to approve the capital project payments, seconded by Supervisor Teed. All members in agreement.

BUILDINGS AND GROUNDS:

Supervisor Ingalsbe motioned to approve the Resolution for Authorization to Award Bid for the Purchase of Plumbing Supplies to Geck Plumbing and Heating Supply and V.P. Supply Corp. Supervisor Teed seconded the motion. All members in agreement.



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Supervisor Teed motioned to approve the Resolution for Authorization to Renew Quote for Hauling and Disposal of Trash/Recyclables at Various County Buildings with Casella Waste Management of New, Inc. Supervisor Russell seconded the motion. All members in agreement.

SEWERS:

Supervisor Ingalsbe motioned to approve the Resolution for Renewal of Bid for Cleaning, Inspection and Repair of Sanitary Sewers with National Water Main Cleaning Co. and Sewer Specialty Services Co., Inc. Supervisor Bateman seconded the motion. All members in agreement.

Supervisor Teed motioned to approve the Resolution for Acceptance of Quote for Hauling and Disposal of Refuse and Screenings – Honeoye Lake County Consolidated Sewer District from Casella Waste Management of NY, Inc. at a cost of \$520 per month. Mr. Berry reported there was one bidder for this service. Casella increased their price from the current rate of \$495 per month to \$520 per month. After discussion, Supervisor Bateman seconded the motion. All members in agreement.

FLEET:

Supervisor Vedora motioned to approve the Resolution for Acceptance of Quote – Rental of Work Uniforms from Aramark Uniform Services. Supervisor Ingalsbe seconded the motion. All members in agreement.

Supervisor Ingalsbe motioned to approve the Resolution for Authorization of No-Cost Time Extension – Francis Smith & Sons, Inc. Mr. Wright reported this extension is for the new Fuel Cloud System. He thanked Ms. Puma and David Rago for all the work that was put into this project. This system will go live February 8. Supervisor Teed seconded the motion. All members in agreement.

COURIER:

Supervisor Teed motioned to approve the Resolution for Petty Cash Fund – Courier. Ms. Puma reported this resolution will close the petty cash fund for the Courier Department because staff uses the County Procurement card for any purchases. Supervisor Bateman seconded the motion. All members in agreement.



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COUNTY ADMINISTRATOR UPDATE:

- The Kitchen relocation is going well. The target date for moving is mid April.
- The Kick Off meeting for 74 Ontario Street was January 25. Mr. Wright reported a meeting is scheduled next week for HVAC work. Project will be kept on track internally.
- "Ontario Upward" – Ms. Adams will be the leader overseeing ethical government.
- Staff will focus on work regarding NYSAC resolutions.
- Meeting scheduled for April 26 for municipal summit regarding shared services.
- Meeting scheduled for June 26 for Not For Profit at FLCC – working on agenda

PRIVILEGE OF THE FLOOR:

Mr. Wright reported Fisher Associates is working on scope of cost and time on County Road 28 and Shortsville Road project.

Mr. Wright reported the CHIPS monies will be the same as last year. There will be a push for more funding on Advocacy Day in March. Meetings are being set up with Senators to discuss funding.

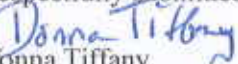
Bridge NY – applications can be submitted for funding for small culvert repairs by towns. Application has to be submitted in March or April.

Mr. Wright reported the Park Reservation Program at Gannett Hill Park went on line last week. Ms. Puma reported to date 122 transactions have been logged in and \$11,400 in reservation funds have been collected.

ADJOURNMENT:

Being no further business to come before the Committee, the meeting was adjourned at 3:40 PM following a motion by Supervisor Ingalsbe. Supervisor Russell seconded the motion. All members in agreement.

The next scheduled meeting is February 26, 2018.

Respectfully submitted,

Donna Tiffany
Finance Clerk II

Public Works Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Department of Public Works, Capital Improvement Plan, Parks and Recreation, Engineering, Buildings and Grounds, Highways and Bridges, County Sewer Districts, Fleet Management, Weights and Measures, and Central Mailing/Courier Services