

FLCC Projects Committee

February 4, 2016

Minutes

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| <p><u>Committee Members</u> Richard Russell, Chairman Dominick T. Vedora Margaret A. Hilton Jim DeVaney</p> <p>Geoffrey C. Astles Karen Davison Blazey Charles Evangelista..... N/A N/A = Necessarily Absent</p> | <p><u>Attendees</u> County Staff: Tom Harvey, Mary Gates, Kristin Haremza, Betsy Landre, Bill Wright, and Cathy Bentzoni.</p> <p>FLCC Staff: Jim Fisher and Cathy Ahern</p> <p>Other: Lee Curtis (The Pike Company)</p> |
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Call to Order: Chairman Russell called the meeting to order at 1:00 p.m. and declared all members were present with Supervisor Evangelista and Trustee Blazey declared necessarily absent.

Privilege of the Floor: Chairman Russell asked if anyone desired privilege of the floor, no request was made.

Approval of Minutes: *Motion was made by Supervisor Vedora, seconded by Supervisor Hilton, to approve the minutes of the January 14, 2016 meeting. Motion unanimously carried.*

Approval of Payment of Invoices: Chairman Russell asked if there were any questions regarding the invoices for payment. As there were no questions Chairman Russell requested a motion to approve the invoices as presented.

Motion was made by Supervisor Hilton, seconded by Supervisor Vedora, to approve the following invoices for payment:

| <u>VENDOR NAME</u> | <u>CLAIM AMOUNT</u> | <u>RETAINAGE HELD</u> | <u>RETAINAGE RELEASED</u> | <u>PAYMENT AMOUNT</u> |
|---|---------------------|-----------------------|---------------------------|-----------------------|
| FLCC GENEVA CAMPUS CTR. - CP 4-2009 | | | | |
| Atlantic Testing Lab - Inv. # 87854 | \$ 245.00 | | | \$ 245.00 |
| Lake Country - d/b/a NE Enterprises, LLC - Inv. #: 3116 | \$ 15,800.00 | | | \$ 15,800.00 |
| Cfity of Geneva - Elec./Gas Chg. - Inv. #: 26 | \$ 21.40 | | | \$ 21.40 |
| Kruger International (KI) - Inv. #: 13580219 | \$ 64,090.98 | | | \$ 64,090.98 |
| Pike - AIA 17 | \$ 16,499.00 | <u>\$ 824.95</u> | | \$ 15,674.05 |
| Pike - AIA 18 - RETAINAGE RELEASE | | | <u>\$ 15,840.25</u> | \$ 15,840.25 |
| Innovative Solutions - Inv. # 0420518-IN | \$3,662.32 | | | \$3,662.32 |
| CSNY Inc. - Invoice # 6610 | \$1,569.52 | | | \$1,569.52 |
| CSNY Inc. - Invoice # 6611 | <u>\$3,596.65</u> | | | <u>\$3,596.65</u> |
| Total of CP 4-2009 Invoices | \$105,484.87 | \$824.95 | \$15,840.25 | \$120,500.17 |

**FLCC CAPITAL
MAINTENANCE PROJECT CP 2-
2013**

Advanced Arch. - Inv. # 13-065-011 - RETAINAGE

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|------------------------------------|---------------------|--|--------------------|---------------------|
| RELEASE | | | \$ 2,024.52 | \$ 2,024.52 |
| Amering & Johnston - Inv. # 2140 | \$ 5,199.17 | | | \$ 5,199.17 |
| Teknion - Inv. #1426962 | \$ 3,190.10 | | | \$ 3,190.10 |
| Teknion - Inv. #1426413 | \$ 489.48 | | | \$ 489.48 |
| Teknion - Inv. #1426414 | \$ 1,998.65 | | | \$ 1,998.65 |
| Teknion - Inv. #1426274 | \$ 8,357.23 | | | \$ 8,357.23 |
| Teknion - Inv. #1421969 | \$ 4,567.24 | | | \$ 4,567.24 |
| Total of CP 2-2013 Invoices | \$ 23,801.87 | | \$ 2,024.52 | \$ 25,826.39 |

**FLCC CAPITAL
MAINTENANCE PROJECT CP 1-
2014**

Advanced Architecture & Planning -

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|--|----------------------|--------------------|--|----------------------|
| Inv. # 15-105-001 | \$ 8,750.00 | \$ 437.50 | | \$ 8,312.50 |
| Advanced Architecture & Planning # 15-105-002 | \$ 16,400.00 | \$ 820.00 | | \$ 15,580.00 |
| Data Flow - Inv. 458456 | \$ 409.80 | | | \$ 409.80 |
| Data Flow - Inv. 458458 | \$ 135.85 | | | \$ 135.85 |
| Envoy - Inv. # 34736 | \$ 3,288.00 | | | \$ 3,288.00 |
| James & Son Construction - AIA 1 | \$ 94,500.00 | \$ 4,725.00 | | \$ 89,775.00 |
| Total of CP 1-2014 Invoices | \$ 123,483.65 | \$ 5,982.50 | | \$ 117,501.15 |

TOTAL INVOICES TO BE PAID: \$147,285.52 \$5,982.50 \$2,024.52 \$143,327.54

FLCC Capital Maintenance Projects (2008-2015):

Ms. Ahern talked about James and Son Construction working on the main stairwell project. It is on schedule and the flooring is ordered. They are expected to meet the completion date of February 26, 2016. The D lot bids are back. Ms. Ahern will be presenting the low bidder to the Public Works Committee next week. This work will be completed this spring. The Science Lab C318 bids are out. They are offering a walk through on Friday February 5, 2016 and the bids will be due by the end of February.

Mr. Fisher informed the committee that they are working through items found on the civil rights review that need to be addressed. They have corrected some signage and other small things. The big concern they are working on are the doors to the music studio. They need to make these mechanical to open and stay open for a period of time with the push of a button. They are researching operators for this function.

FLCC Geneva Campus Center Project:

Mr. Curtis from Pike provided an update on the project.

- a. They have received an updated punch list.
- b. February 10th or 12th will be Bob Zilch's final walk through
- c. They are working on a revised booster pump change order
- d. Waiting on four credits, final paperwork, and as build's from LeChase
- e. All the flat-lock panels are installed

Mr. Harvey explained to the committee that building code has changed from the start of the project and it is now necessary to install carbon monoxide detectors that are linked to the buildings fire alarm system to bring the building up to code. It is being recommended that Simplex Grinnell install these detectors as they are the company that install the fire alarm system.

Resolution: Capital Project No. 4-2009 – Authorizing Budget Transfer and Approval of Contract Simplex Grinnell – FLCC Geneva Campus Center

Motion was made by Supervisor Hilton, seconded by Supervisor Vedora, to approve the foregoing resolution. Motion unanimously carried.

Mr. Harvey hand carried in the following resolution for CSNY. CSNY completed the transfer of the phone system to the temporary Geneva Campus Center and then to the current Geneva Campus Center. This also provided for the rental of a phone switch during the process to keep the phones running smoothly with no interruptions.

Resolution: Capital Project No. 4-2009 – Authorizing Budget Transfer and Payment to CSNY, Inc. for Services Rendered for the Geneva/DeSalles Phone Relocation and Rental System – Geneva Temporary Location – FLCC Geneva Campus Center

Motion was made by Supervisor Hilton, seconded by Supervisor Vedora, to approve the foregoing resolution. Motion unanimously carried.

FLCC Viticulture Building Project:

Project Update: Mr. Wright reported that the motorized window operators are still being researched. In the strong winds about six or seven shingles blew off and the roof leaked again. Massa did come back and fix the shingles. There was some damage to some ceiling tiles and to a wall that will need to be repaired. Ms. Ahern reported that they have found where the leak is coming from around the hood. It is coming from duct work that has not been sealed correctly. Bell Mechanical should be coming back to correct this. The grass that was seeded late fall has come in well, but some landscaping will be needed in the spring. Ms. Landre noted she is working on claiming funds from SUNY to go toward the Viticulture Project. It was also reported that the winery is fulling functioning and the students are producing wine.

There being no further business to come before the committee, *motion was made by Supervisor Hilton, seconded by Supervisor Vedora to adjourn. Motion carried.* The meeting adjourned at 1:35 p.m.

Respectfully submitted,

Kristin Haremza

Deputy Clerk to the Board