



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 3019 County Complex Dr., Room 204, Canandaigua, NY 14424

January 20, 2020

MEMBERS PRESENT

In Person: Supervisors Rich Russell and Gregory Bendzlowicz.

Via WebEx: Supervisors David Baker, Catherine Menikotz, Dom Vedora, and Fred Wille.

Necessarily Absent: Supervisor Tamara Hicks

OTHERS PRESENT

In Person: Supervisor Todd Campbell, County Administrator Chris DeBolt, County Attorney Holly Adams, Planning Director Tom Harvey, Democratic Commissioner Charlie Evangelista, and Clerk to the Board Kristin Mueller

Via WebEx: Chairman Marren, Supervisor Kris Singer, Deputy County Administrator Brain Young, Finance Director Mary Gates, Public Health Director Mary Beer, First Assistance County Attorney Lea Nacca, Assistant County Attorney's Mike Reinhardt and Art James, Jackie Shaffer from Eastern Shore Associates, Sr. Fiscal Manager Michael Wojcik, Human Resource Director Michele Smith, Deputy Human Resource Director Lindsey Burgess, Real Property Tax Director Donna LaPlant, Safety Coordinator Sherman Manchester, Grant Coordinator Peter Brown, and Deputy Clerk to the Board Diane Foster.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

MINUTES

Motion to approve the minutes of the December 9, 2020 meeting was made by Supervisor Bendzlowicz, seconded by Supervisor Baker and carried.

PUBLIC HEALTH

♦ Update

Public Health Director, Mary Beer, presented the following COVID-19 updates:

- 4741 Total positive cases since we started tracking
- 68 New cases yesterday
- 1038 In isolation
- 582 In Quarantine
- 82 Total deaths
- The are working hard on setting up vaccine clinics

REAL PROPERTY TAX

♦ *Resolution: Correction of Errors – 2021 County/Town Tax Roll*

Ms. LaPlant presented a resolution to correct the 2021 County/Town tax roll due to school taxes being paid but being reported original as unpaid.

Supervisor Baker motioned to approve the correction of errors resolution. Supervisor Bendzlowicz seconded the motion. The motion carried.

BOARD OF ELECTIONS

- ♦ **Resolution:** *Acceptance of Contract with Phoenix Graphics – Additional Early Voting Paper and Ballots Due to COVID-19 Pandemic*

Mr. Evangelista presented a resolution to contract with Phoenix Graphics for additional voting supplies.

Supervisor Bendzlowicz motioned to approve the resolution to contract with Phoenix Graphics. Supervisor Vedora seconded the motion. The motion carried.

BOARD OF SUPERVISORS

- ♦ **Resolution:** *One-Year Appointments*
- ♦ **Resolution:** *Two-Year Appointments*

Ms. Mueller presented two resolutions for annual appointments to various Boards.

Supervisor Bendzlowicz motioned to approve these two appointment resolutions as a block. Supervisor Wille seconded the motion. The motion carried.

HUMAN RESOURCES

- ♦ **Resolution:** *Amend Ontario County Title VI Non-Discrimination Program Plan*

Ms. Smith presented a resolution to amend the County's Title VI non-discrimination program plan.

Supervisor Bendzlowicz motioned to approve the amendment to the Title VI Non-Discrimination program plan. Supervisor Vedora seconded the motion. The motion carried.

INSURANCE

Ms. Shaffer reminded everyone to take advantage of the NYMIR online University. Ms. Mueller will circulate this information to the supervisors.

INFORMATIONAL REPORTS

The committee accepted all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Mr. Manchester reported that the County finished 2020 with only 16 recordable injuries. This was less than 2019. His in-person trainings were down do to more people working remote. The 2020-2021 HAB grant has been award. This funding will only be about 30% of what we received last year.

Motion to approve the reports was made by Supervisor Bendzlowicz, seconded by Supervisor Vedora, and carried.

COUNTY ADMINISTRATOR

- ♦ *Update*

County Administrator, Chris DeBolt, informed the committee of the following items:

- The County has shifted from asymptomatic testing to vaccine clinics on Tuesdays and Fridays as the vaccines is received by Public Health

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.

- They are distributing testing supplies to the two other sites that are continuing to do the asymptomatic testing

PRIVILEGE OF THE FLOOR

Mr. James reviewed the current contract policy with committee. The committee agreed to continue with the same process as previous year.

EXECUTIVE SESSION

At 1:58 PM, Supervisor Vedora made the motion, seconded by Supervisor Bendzlowicz, to go into executive session regarding discussion on proposed, pending, or current litigation, and to confer with counsel; motion carried.

At 3:31 PM, Supervisor Baker made the motion, seconded by Supervisor Bendzlowicz, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn was made at 3:32 PM by Supervisor Bendzlowicz, seconded by Supervisor Baker and the motion carried.

RESPECTFULLY SUBMITTED

Kristin A. Mueller, Clerk to the Board

APPROVED