



## HEALTH AND HUMAN SERVICES COMMITTEE

Time: 11:00 am

Location: 3019 County Complex Drive

2<sup>nd</sup> Floor, Room 204

Canandaigua, NY 14424

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January 17, 2017

**MEMBERS PRESENT** Supervisors Margaret Hilton, Tamara Hicks, Daniel Marshall, Norman Teed, Nathan VanBortel, and Frederick Wille.

**OTHERS PRESENT** In addition to Committee Members:  
County Administrator Mary Krause, Deputy County Administrator Brian Young, Public Health Director Mary Beer, Director of Preventative Services Kate Ott, Mental Health Director Diane Johnston, Social Services Commissioner Eileen Tiberio, Youth Bureau Director Marsha Foote, Finance Director Mary Gates, Manager of Financial Operations Lorrie Scarrott, Senior Fiscal Manager Rochelle Gray, Deputy Commissioner of Social Services Bob Kramer, Director of Office for the Aging Irene Coveny, and Veterans Service Agency Director Jeremy Marshall.

**CALL TO ORDER** The meeting of the Health & Human Services Committee was called to order at 11:00 AM by Committee Chair Hilton.

Chair Hilton is pleased with the assignments of experienced supervisors to this committee. She looks forward to a good year.

At this time Chair Hilton appointed Supervisor Dan Marshall as Committee Vice Chair.

One other appointment is necessary; to appoint a legislative representative to the S2AY Rural Health Network. (*This rural health network's mission is to integrate, promote, and expand appropriate components of the Public Health delivery system to improve health outcomes for all residents of the network region.*) This advisory board meets quarterly; our former representative was Supervisor Campbell. Supervisor Wille accepted appointment as a representative for Ontario County.

**MINUTES** Supervisor Teed made the motion, seconded by Supervisor Wille, to approve the Health and Medical Services Committee minutes of December 14, 2016; motion carried.

Supervisor Marshall made the motion, seconded by Supervisor Hicks, to approve the Human Services Committee meeting of December 14, 2016, with corrections, noting that Supervisor Helming was necessarily absent from that meeting. Motion to approve with corrections carried.

## MENTAL HEALTH

Mental Health Director Diane Johnston presented the following resolutions:

a. **Authorization for Professional Consultant Contract, Rochester Regional Health.**

Motion to approve made by Supervisor VanBortel, seconded by Supervisor Teed and carried.

b. **Authorization to Increase Petty Cash Fund for Geneva Site.**

Motion to approve made by Supervisor Marshall, seconded by Supervisor VanBortel and carried.

c. **Authority to Cancel Uncollectible Debts.**

Motion to approve made by Supervisor Marshall, seconded by Supervisor VanBortel and carried.

d. **Amendment Agreement, Unity House of Cayuga County, Inc.-Unity Employment Services.**

Motion to approve made by Supervisor Marshall, seconded by Supervisor Hicks and carried.

e. **Authorization for Renewal of Professional Consultant Contract with Unity of Cayuga County, Inc.-Unity Employment Services.**

Motion to approve made by Supervisor VanBortel, seconded by Supervisor Hicks and carried.

## PUBLIC HEALTH

Public Health Director Mary Beer presented the following resolutions:

a. **Authorization for Services – AIT Laboratories, Inc.**

Motion to approve made by Supervisor VanBortel, seconded by Supervisor Marshall and carried.

b. **Authorization for Services – AXIS Forensic Toxicology, Inc.**

Motion to approve made by Supervisor VanBortel, seconded by Supervisor Teed and carried.

Ms. Beer stated the services are for toxicology and forensic testing services through 2017. She noted a few minor corrections in the text of the resolutions and also informed the committee that they are looking for new options to reduce costs next year.

## Department Update

Ms. Beer provided information on the Ontario County Public Health Strategic Plan Report. She stated the governing body, the Board of Supervisors, is involved in strategic planning. Ms. Beer shared that a retreat was held 1/5/2017 with all staff where mission, vision and the strategic plan for the Public Health Department were reviewed and updated. The 2014-2017 Strategic Plan was distributed with the agenda packet. Ms. Beer highlighted the updates which were supported by the committee following discussion. Efforts are being made to help staff get used to making sure we are doing evidence based and growing staff skills, and also focusing on diverse populations. We are also considering socio-economic issues that impact health.

Motion to approve the plan made by Supervisor Marshall, seconded by Supervisor VanBortel and carried.

Ms. Beer provided copies of the December 14, 2016, Professional Advisory Committee for information to this committee.

Ms. Beer stated she is working with Ms. Johnston with the Partnership

## DEPARTMENT OF SOCIAL SERVICES

### Department Update

on developing the suicide coalition, a meeting will be held on February 16 at 8:30 AM, at the Safety Training Facility. We are working to bring stakeholders together with a goal to get the coalition up and running.

Commissioner Tiberio presented the following resolution:

- a. **Approval Burial Fee, 2017.** Motion to approve made by Supervisor Teed, seconded by Supervisor VanBortel and carried.

Ms. Tiberio presented a copy of a list of audits and reviews. The reviews are performed by the Office of Temporary and Disability Assistance, Office of Children and Families Services, Department of Labor, and Department of Health. This department is also subject to federal audits and reviews. The list she provided covered audits in 2016.

Ms. Tiberio presented an informational list of administrative contracts authorized annually by the Commissioner. These contracts are reviewed by the County Attorney's Office. County Administrator Mary Krause added that interdepartmental memorandums of understanding between county departments are also being considered in this manner saving individual action by the board for routine agreements among county departments.

Ms. Krause added that state and federal guidelines are changing with regard to contracting with someone who might be and independent provider or a county employee. We are working on a system to monitor this and will develop a way to track.

Ms. Tiberio provided an update with regard to a requirement to inspect hotels and motels where homeless are temporarily housed. Only one response was received from an RFP and the expense was considered too high. We have reached out to a not for profit for their proposal and will update in the future.

## YOUTH BUREAU

Youth Bureau Director Marsha Foote presented the following resolution:

- a. **Appointment, Ontario County Youth Board-Bryant.** Motion to approve made by Supervisor Marshall, seconded by Supervisor Hicks and carried.

Ms. Foote is working to increase youth involvement in local towns to learn how the system works. They want to meet with Supervisors and Mayor in our county.

## OFFICE FOR THE AGING

Office for the Aging Director Irene Coveny presented the following resolution:

- a. **Amendment to Resolution No. 402-2016, Contract Extension, Office for the Aging and Peerplace Networks, LLC.** Motion to approve made by Supervisor Marshall, seconded by Supervisor VanBortel and carried.
- b. **Authorization: Annual Plan Funding Application April 1, 2017 – March 31, 2018.** Motion to approve made by Supervisor Teed seconded by Supervisor Hicks and carried.

### Department Update

Ms. Coveny informed the committee she is a member of the statewide board for aging, a network of agencies. They will be going to Albany to advocate for increased funding for programs relating to older adults.

**OTHER ITEMS,  
INFORMATIONAL**

County Administrator Mary Krause updated the committee on the progress being made by the evaluation of the Nutrition Kitchen. Task force members are drilling down on a couple proposals received. She anticipates that this task force will be reporting to the committee in the near future. Details will follow.

She further reported that FLCC President Dr. Nye is organizing a poverty simulation with FLCC staff. He will invite Board of Supervisors members and county staff to participate. It is scheduled to be held April 28 and it will be coordinated through DSS Commissioner Tiberio. Specific information will be forthcoming.

**ADJOURNMENT**

Motion to adjourn made by Supervisor Teed, seconded by Supervisor Hicks and carried.

**NEXT MEETING  
DATE:**

Monday, February 6, 2017, at 11:00 AM.

Respectfully Submitted

Karen DeMay, Clerk to the Board

APPROVED