



PUBLIC WORKS COMMITTEE MINUTES

January 16, 2018 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

- MEMBERS PRESENT:** Chairman Frederick Lightfoote, Supervisor Peter Ingalsbe, Supervisor Richard Russell, Supervisor Dominick Vedora, Supervisor Louis Guard, Supervisor Ted Bateman
- MEMBERS ABSENT:** Supervisor Norman Teed
- OTHERS PRESENT:** In addition to Committee members: Supervisor Jack Marren, John Berry, Mary Krause, Brian Young, Tom Harvey, Betsy Landre, Tim McElligott, Steve Vanderbrook, Mary Gates, Holly Adams, Art James, Michael Reinhardt, Peter Brown, Kathy Namisnak, Nellie Puma, Donna Tiffany
- CALL TO ORDER:** The meeting of the Public Works Committee was called to order at 3:00 PM by Chairman Lightfoote.
- MINUTES:** Supervisor Russell motioned to approve the minutes from the December 11, 2017 meeting, seconded by Supervisor Ingalsbe. All members in agreement.
- Public Works Committee Schedule for 2018 was approved by Committee.
- PLANNING:**
- CAPITAL PROJECTS:** CP 3 – 2013 – 74 Ontario Street Phase II Renovations Project Update: Ms. Landre presented an overview of the project. Concept design was completed the end of 2017. QPK is working on the schematic design. They will be responsible for the detailed design and construction documents. The budget cost estimate is \$10.4 million dollars. The Pike Company is on contract to provide construction management services. The schematic design should be completed by the end of January, 2018. Staff is working on relocating the Kitchen at 74 Ontario Street to the Ontario County Jail in Hopewell. This move has to be approved by the NYS Corrections office, Office of Aging Department, and NYS Department of Health. The Sheriff's evidence room will be moved to 74 Ontario Street from the Highway garage at Saltonstall Street. Ms. Gates reported there is \$1 million in the Capital Improvement Plan for 2018 and \$4.2 million in the Capital Project Reserve to help fund this project.



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The project is approximately \$5.3 million short. Ms. Gates is recommending bonding the shortage. This would have to be approved by the appropriate committees and 2/3 vote on the floor of the Board meeting. This will be discussed at a later meeting.

PLANNING:

Supervisor Russell motioned to approve the payments, seconded by Supervisor Vedora. All members in agreement.

DEPARTMENT OF PUBLIC WORKS CAPITAL PROJECTS

Supervisor Ingalsbe motioned to approve the Resolution for Acceptance of Supplemental Agreement #3 to New York State Revenue Contract for CP 1-2013 – Allen Padgham Road Bridge Over Ganargua Creek. Mr. McElligott reported this project is 100% funded by Federal and State aid. Supervisor Vedora seconded the motion. All members in agreement.

Supervisor Russell motioned to approve the Resolution for Acceptance of Supplemental Agreement #4 to New York State Revenue Contract for CP 7-2015 – County Road 42 Preventive Maintenance. Supervisor Guard seconded the motion. All members in agreement.

CAPITAL PROJECT PAYMENTS:

Supervisor Ingalsbe motioned to approve the capital project payments, seconded by Supervisor Russell. All members in agreement.

BUILDINGS AND GROUNDS:

Supervisor Vedora motioned to approve the Resolution for Authorization to Renew Lease of County Property. Mr. Vanderbrook reported this lease is for 3 parcels. Supervisor Guard seconded the motion. All members in agreement.

Supervisor Russell motioned to approve the Resolution for Authorization to Accept Bid (B17104) for the Maintenance and Repair of Emergency Generators. NYS Site Power Corp. was overall low bidder, but was determined to be non-responsible for past performance issues. Mr. Vanderbrook reported a letter was sent to NYS Site Power Corp. to discuss the recent performance issues under the current contract. The County sent a copy of the written examples provided by County staff.



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After no response back from NYS Site Power Corp., Penn Power Systems was then, after review, determined the low overall responsive, responsible bidder. This resolution awards to Penn Power Systems. Supervisor Vedora seconded the motion. All members in agreement.

Supervisor Ingalsbe motioned to approve the Resolution for Authorization to Renew Contract for Janitorial Services – Janus Services, Inc. Mr. Vanderbrook reported this contract will run until June 30, 2018 with an allowable 2.2% CPI increase. Supervisor Bateman seconded the motion. All members in agreement.

SEWERS:

Supervisor Russell motioned to approve the Resolution to Authorize Amendment Agreement – GHD Consulting Services, Inc. – Honeoye Lake Wastewater Treatment Plant Improvements Project – Honeoye Lake County Consolidated Sewer District. Mr. Berry reported this amendment is for additional services. DEC recommends that the plant be rerated and a SPDES permit modification be prepared for a higher flow rate. DEC recommends the plant's discharge pipe to Honeoye Creek be relocated further downstream. GHD is evaluating an additional manufacturer's tertiary filter system. The requested contract amendment is \$6,200. Supervisor Guard seconded the motion. All members in agreement.

Supervisor Ingalsbe motioned to approve the Resolution for Authorization of No-Cost Time Extension – Kaplan-Schmidt Electric, Inc. – Replacement of Standby Generators at Pump Stations 3E & 4E – Canandaigua Lake County Sewer District. Supervisor Russell seconded the motion. All members in agreement.

FLEET:

Supervisor Guard motioned to approve the Resolution to Award Bid for Decals and Lettering of County Vehicles to Ewing Lettering and Graphics. Supervisor Vedora seconded the motion. All members in agreement.



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Supervisor Vedora motioned to approve the Resolution for Renewal of Quote – Lease and Refill of Welding Tanks with Jackson Welding & Gas Products. Supervisor Bateman seconded the motion. All members in agreement.

OTHER:

Supervisor Vedora motioned to approve Resolution for Authorization to Participate in And Administer Funding for the New York State Septic System Replacement Fund. Ms. Krause reported Ontario County has been identified as a target area by the NYS Department of Environmental Conservation and Department of Health to participate in this project. Eligible property owners may be able to receive 50% reimbursement of the cost of replacing a septic system project up to \$10,000. Ontario County Soil & Water Conservation will administer the program. Supervisor Russell seconded the motion. All members in agreement.

COUNTY ADMINISTRATOR UPDATE:

- A committee has been formed to discuss the consolidation of the kitchens.
- Ms. Krause has met with approximately one third of the Towns and Cities of Ontario County to discuss any issues they have. Should be completed by the end of February.
- Core Vision Group – “Ontario Upward” new value – Ms. Adams will be overseeing this cause.

PRIVILEGE OF THE FLOOR:

Mr. Vanderbrook reported on the Special Use Application form for Gannett Hill Park reservations. He reported when a lodge is reserved for an event, a lodge fee is charged, a tent fee (if required) is charged, and a people fee is charged. Staff would like the people fee be eliminated from the permit. Mr. James reported this request will go to the Governmental Operations and Insurance Committee for their review to change the permit. Supervisor Russell motioned to prepare a resolution if required for this change, seconded by Supervisor Vedora. All members in agreement.

Supervisor Vedora motioned to enter in executive session at 4:05 PM to discuss possible litigation, seconded by Supervisor Ingalsbe. All members in agreement.



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Supervisor Ingalsbe motioned to end executive session at 4:10 PM, seconded by Supervisor Russell. All members in agreement.

ADJOURNMENT:

Being no further business to come before the Committee, the meeting was adjourned at 4:11 PM following a motion by Supervisor Ingalsbe. Supervisor Russell seconded the motion. All members in agreement.

The next scheduled meeting is February 5, 2018.

Respectfully submitted,

Donna Tiffany
Finance Clerk II