



HEALTH AND HUMAN SERVICES COMMITTEE

Time: 11:00 am

Location: 3019 County Complex Drive

2nd Floor, Room 205

Canandaigua, NY 14424

January 16, 2018

MEMBERS PRESENT

Chairperson Daniel Marshall, Supervisors Norman Teed, Tamara Hicks, Fredrick Wille, Richard Russell, and Caroline Sauers.

OTHERS PRESENT

In addition to Committee Members:

Mary Krause, County Administrator
Diane Johnston, Mental Health Director
Mary Beer, Public Health Director
Eileen Tiberio, Commissioner DSS
Irene Coveny, Office for the Aging
Director
Marsha Foote, Youth Bureau Director
Mary Gates, Director of Finance

Andrea McGraw, Deputy Commissioner
DSS
Bob Kramer, Deputy Commissioner DSS
Rochelle Gray, Senior Fiscal Manager
Kate Ott, Director Preventive Services
Sandy Seeber, Fiscal Manager
Halle Stevens, Fiscal Manager
Holly Adams, Assistant County Attorney

CALL TO ORDER

Chairperson Marshall called the meeting to order at 11:00 a.m.

At this time Chair Marshall appointed Supervisor Teed as Committee Vice Chair.

MINUTES

Approval of Minutes – November 27, 2017 – A motion to approve the November 27, 2017 meeting minutes was made by Supervisor Teed, seconded by Supervisor Hicks; carried.

Approval of Minutes – December 11, 2017 – A motion to approve the December 11, 2017 meeting minutes was made by Supervisor Teed, seconded by Supervisor Marshall; carried.

MENTAL HEALTH

Mental Health Director Diane Johnston presented the following items:

- a. **Resolution: Amendment – Authorization for Renewal of Professional Consultant Contract – Finger Lakes Area Counseling and Recovery Agency** – Ms. Johnston presented the resolution to amend the renewal of an agreement with Finger Lakes Area Counseling and Recovery Agency for an amount not to exceed \$1,009,284 to provide professional services related to the provision of Community Alcoholism and Addiction Services as State and Federal aid, designated for 2018 in the amount of \$156,175 has been provided to the County to be passed on to the provider. A motion to approve the resolution was made by Supervisor Wille, seconded by Supervisor Russell; carried.
- b. **Resolution: Authorization to Amend Contract with Teneleven Group, Inc. to Add Electronic Prescribing License** – Ms. Johnston presented the resolution to purchase an additional license for E-Scribe Module at a total cost not to exceed \$1,250 due to staffing changes that have occurred within the Mental Health Clinic. A motion to approve the resolution was made by

Supervisor Teed, seconded by Supervisor Wille; carried.

- c. **Resolution: Authorization for Renewal of Professional Consultant Contract Unity of Cayuga County, Inc., Unity Employment Services** – Ms. Johnston presented the resolution to pass funds through to Unity of Cayuga County, Inc., Unity Employment Services for professional services. The State Aide Letter for Ontario County currently reflects \$99,038 of State Aid for the provision of Supported Employment – Extended Care, which does not require a County contribution. Sufficient funds exist within the 2018 budget for this contract which will encompass the period of January 1, 2018 through December 31, 2018. A motion to approve the resolution was made by Supervisor Russell; seconded by Supervisor Wille; carried.

Department Update

Ms. Johnston provided updates on the following:

- Crisis Intervention Training – Kickoff meeting will take place next week. The Sheriff's Office, Jail Medical, and OCMH will all be in attendance. The goal is to begin the process of planning to train first responders to deal with behavioral health in a different way to minimize arrests, and plan for the next year.
- Behavioral Healthcare Collaborative (BHCC) Grant – OCMH is working with Genesee County and Integrity Partners, 17 Counties in total, to prepare for value based payments. The \$3 million BHCC Grant provides funding to all involved providers to begin data collection and research to prepare for the value based payments.

PUBLIC HEALTH

Public Health Director Mary Beer presented the following items:

- a. **Resolution: Authority to Renew Contract – S2AY Rural Health Network** – Ms. Beer presented the resolution to renew a contract with the S2AY Rural Health Network for the purposes of sharing in the cost of carrying out the work plan of the S2AY Rural Health Network, which includes the counties of Steuben, Schuyler, Yates, Ontario, Seneca, Wayne Chemung and Livingston. The funding for this contract is established at \$18,000 and has been budgeted for in the 2018 budget. Ms. Beer shared that Tioga County will be joining the network on a trial basis for 2018 as well. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor Wille; carried.
- b. **Resolution: Authorization to Renew Contract Rabies Response Program** – Ms. Beer presented the resolution to renew a contract with the Ontario County Humane Society authorizing a rabies control agreement which includes a specimen and submission appendix with costs as delineated by the scope of practice on file with the Clerk of this Board for the period of January 1, 2018 through December 31, 2018 with a cost for the rabies response program contract in the amount of \$106,977 while costs associated with the specimen and submission appendix continue with no increase and have been budgeted in the 2018 budget. All costs are eligible for State Aid reimbursement at 36%. A motion to approve the resolution was made by Supervisor Wille, seconded by Supervisor Russell; carried.

- c. **Informational: IAP Contract Award** – Ms. Beer informed the Committee that the Ontario County Public Health’s Immunization Action Plan (IAP) is coming up for its five year renewal. Under this contract the health department conducts assessments, outreach and education activities to increase childhood, adolescent and adult immunization rates and to reduce the occurrence of vaccine preventable diseases.
- d. **Policy Review** – Ms. Beer reviewed changes to the following manuals – Other Programs Manual: Reviewed without updates; Rabies Manual: Added statement that Law Enforcement as well as ACO may be called for animal roaming and posing a threat, added statement to advise bitten patient who does not seek medical care to check tetanus vaccination status, and added statement about contacting the Bureau of Communicable Disease to request testing, with contact and off-hours information; Standards of Practice Manual: reviewed without updates; STD Manual: added language that Partner Notification is done by NYSDOH.

DEPARTMENT OF SOCIAL SERVICES

Commissioner of Social Services Eileen Tiberio presented the following items:

- a. **Resolution: Approval – Burial Fee Schedule** - Ms. Tiberio presented the resolution to approve the Burial Fee Schedule effective January 1, 2018, with a copy of said schedule being on file in the Office of the Clerk of this Board for the costs associated with the burial of persons in receipt of certain types of public assistance and/or otherwise are indigent persons. A motion to approve the resolution was made by Supervisor Russell, seconded by Supervisor Teed; carried.
- b. **2018 DSS Contracts** – Ms. Tiberio presented an informational list of administrative contracts authorized annually by the Commissioner of Social Services. These contracts are reviewed by the County Attorney’s office.
- c. **Informational: 2017 Audit Review Summary** – Ms. Tiberio presented a copy of a list of audits and reviews. The reviews were performed by the Office of Temporary and Disability Assistance, Office of Children and Families Services, Department of Labor, and Department of Health.
- d. **Informational: Code Blue Status** – Ms. Tiberio explained to the Committee new regulations in New York State requiring DSS to house homeless regardless of eligibility status when the wind chill drops below 32 degrees. Between December 16, 2016 and March 16, 2017 DSS provided 91 nights in hotels in addition to housing the normal homeless population. She shared that the Salvation Army no longer provides a warming center, and a church in Pumpkin Hook has stepped up to fill that gap. 95% of New York’s homeless are sheltered, and in Ontario County homeless are in sheltered housing at a rate of 50-60 single individuals and 10-15 families on any given day in hotels and motels across the County. Discussion followed.
- e. **Informational: New Contract with Wayne County Rural Health Network** – The Wayne County Rural Health Network will provide Adult Mental Health First Aide training four times a year at the cost of materials in an effort to push the training out into the community once DSS staff members have all been trained, similar to the Bridges out of Poverty

program, helping walk people through the process of getting an individual in mental health crisis to help.

Department Update

Commissioner Tiberio provided an update on the following:

- Foster care to permanency – The County Attorney’s office has put a lot of work into moving children from foster care to permanent homes. Five County Attorneys, 6-8 DSS Staff, and the new Family Court Clerk will participate in LEAN training to improve the process for moving children out of foster care and into permanent homes.
- Raise the Age Specialized Secure Detention Facility – Meeting January 22nd with a consulting group that thinks they can assist on a regional basis in securing a location for the facility and write an RFP for a contractor to run the facility that NYS will require to be up and running by October 1st.

YOUTH BUREAU

Youth Bureau Director Marsha Foote presented the following item:

- a. **Resolution: Reappointment – Ontario County Youth Board** – Ms. Foote presented the resolution to reappoint Cecelia Harris-Maxwell to the Ontario County Youth Board for a three year term to expire on January 31, 2021. A motion to approve the resolution was made by Supervisor Wille, seconded by Supervisor Teed; carried.

Department Updates

Ms. Foote provided updates on the following items:

- Three youth from the Youth Bureau will be attending a leadership forum in Albany along with Ms. Foote and another adult, spending two days with 200 youth. They will meet with legislation on the second day of the forum.
- OCFS Sexually Exploited Youth Funds – Plan and budget have been approved. Will receive \$30,000 for the program.
- Youth Bureau web page – 30 people across the county contributed to the newly designed and updated page which includes an educational video section where agencies explain how their agency can help youth and families. A jargon dictionary will be added once it’s complete.

WORKFORCE DEVELOPMENT Department Updates

Ms. McGraw provided an update on the following item:

- Workforce News – Ms. McGraw shared newsletters from December 2017 and January 2018 with the Committee that are distributed to each high school in Ontario County to educate guidance counselors on ways to better prepare students for the future. Supervisor Wille suggested adding FLCC to the newsletter distribution list. Discussion followed.

OFFICE FOR THE AGING

Office for the Aging Director Irene Coveny presented the following item:

- a. **Resolution: Authority to Cancel Uncollectable Debts** – Ms. Coveny presented the resolution to remove unpaid balances of \$504.57, deemed uncollectable after efforts have been made to collect the unpaid amounts, for specific client services that were provided during the year 2016. A motion to approve the resolution was made by Supervisor Wille, seconded by Supervisor Russell; carried.
- b. **Resolution: Authorization to Contract with the Salvation Army for Space to Operate a Congregate Meal Program Rental Agreement** –

Ms. Coveny presented the resolution to enter into an agreement with the Canandaigua Salvation Army for the use of space to operate a congregate meal program for older adults for the time frame of January 1, 2018 through December 31, 2018 at a cost not to exceed \$5,616.00. Funds for this contract have been allocated to the 2018 Office for the Aging budget.

- c. **Resolution: Authorization to Contract with Canandaigua Salvation Army for Senior Center Recreation** - Ms. Coveny presented the resolution to enter into an agreement with the Canandaigua Salvation Army for a Senior Center Recreation Program for the time frame of January 1, 2018 through December 31, 2018. Funds for this contract have been allocated in the 2018 Office for the Aging budget. A motion to approve Items 7b and 7c as a block was made by Supervisor Russell, seconded by Supervisor Teed; carried.
- d. **Resolution: Authorization to Contract with Legal Assistance of Western New York, Inc.** – Ms. Coveny presented the resolution to contract with Legal Assistance of Western New York, Inc. for legal services to be provided to persons 60 years of age and over as regulated by the U.S. Older American’s Act rules for a total cost not to exceed \$25,000 for the period January 1, 2018 through December 31, 2018. A motion to approve the resolution was made by Supervisor Wille, seconded by Supervisor Teed; carried.
- e. **Resolution: Authorization to Contract with Ontario ARC for Social Adult Day Respite Services** - Ms. Coveny presented the resolution to contract with the Ontario ARC for Social Adult Day Respite Services to operate a Social Adult Day Service located at the Eberhardt Center to provide social adult day respite services to give temporary relief to informal caregivers who are caring for an older adult age 60 years of age or older living in Ontario County and has a chronic illness or dementia. Ontario ARC will be paid at a rate of \$70.00 per full day, \$50.00 for a half day of social adult day service and \$20.00 per one way trip for transportation to and from the center based on a care plan authorized by the Office for the Aging for a total cost not to exceed \$66,000 for the period of January 1, 2018 through December 31, 2018. A motion to approve the resolution was made by Supervisor Wille, seconded by Supervisor Hicks; carried.

Department Updates

Ms. Coveny provided updates on the following items:

- Nutrition Kitchen move to the Jail Kitchen – Meeting again Friday regarding the transition. Staff from both facilities has visited each kitchen, everything is going smoothly, and cook managers are working well together.
- Safe Winter Driving Presentation – The Sheriff’s Office presented on safe winter driving and when to give up the keys at Eastview Mall.
- FLPPS/DSRIP – will have an update at the next meeting. The Executive Steering Committee has been awarded a transportation grant including Ontario County.

**COUNTY
ADMINISTRATOR**

County Administrator Mary Krause presented the following item:

- a. **Resolution: Establishing a Meals on Wheels Program Task Force** – Ms. Krause presented the resolution to create a project task force to evaluate our senior nutrition program, its costs and components, and to make recommendations on continuing the future provision of the program's services. The following individuals are being appointed to the task force: Michele Smith, Director of Human Resources, Chairperson; Mary Beer, Director of Public Health; Irene Coveny, Director, Office for the Aging; Mary Gates, Director of Finance; Mary Krause, County Administrator; Lea Nacca, Assistant County Attorney; and Philip Povero, Sheriff. Members of the Board of Supervisors appointed to the committee are: Peter Ingalsbe, Supervisor, Town of Farmington; Dan Marshall, Supervisor, Town of South Bristol; and Mark Venuti, Supervisor, Town of Geneva. This task force will report back to the Committee by June 13. A motion to approve the resolution was made by Supervisor Russell, seconded by Supervisor Wille; carried.

Updates

County Administrator Mary Krause provided an update on the following item:

- Blue Zone Site Evaluation – A contract will come to the Committee next cycle regarding the Ontario County site evaluation which will be paid for by Excellus, UR Thompson, Ontario County (TASC Funds will be allocated to the evaluation) and Greater Rochester Health Foundation (GRHF) Partners. Lifespan will be the coordinating partner. The site visit is anticipated in April or May.
- Algal Bloom research funding - \$60 million has been made available for 12 lakes in New York State. Supervisor Venuti will bring a resolution requesting that Canandaigua, Seneca, and Keuka Lakes be included in the funding award. Yates County has passed a similar resolution.
- School Superintendent Semi-Annual Meeting – scheduled for January 26. If supervisors have any issues they would like brought up with the group let Mary Krause know.
- Ontario Upward – a new program to promote the County's mission, vision, core values and behaviors will be rolled out one value at a time beginning February 1st.

**PRIVILEGE OF
THE FLOOR**

Supervisor Marshall thanked County Administrator Mary Krause for visiting the South Bristol Town Hall. The staff at the town hall was happy to meet her. Ms. Krause will be visiting each town hall in the county over the next six weeks.

ADJOURNMENT

Being there was no further business to come before the committee, a motion to adjourn was made by Supervisor Russell, seconded by Supervisor Wille; carried. The meeting adjourned at 11:55a.m.

NEXT MEETING

DATE: Monday, February 5, 2018, at 11:00 a.m.

Respectfully Submitted Nicole Tillotson, Secretary 1

Approved