



## HEALTH AND HUMAN SERVICES COMMITTEE

Time: 11:00 am

Location: 3019 County Complex Drive  
2<sup>nd</sup> Floor, Room 205  
Canandaigua, NY 14424

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January 14, 2019

### MEMBERS PRESENT

Chairman Daniel Marshall, Supervisors Tamara Hicks, Rich Russell  
Caroline Sauers, Norman Teed, and Fredrick Wille

### OTHERS PRESENT

In addition to Committee Members:

Mary Krause, County Administrator  
Brian Young, Deputy County Administrator  
Jack Marren, Chair of the BOS  
Mary Beer, Director of Public Health  
Kate Ott, Director of Preventive Services  
Eileen Tiberio, Commissioner, DSS  
Marsha Foote, Youth Bureau Director  
Jessica Mitchell, Associate Psychologist  
Irene Coveny, Office for the Aging  
Bob Kramer, Deputy Commissioner, DSS  
Rochelle Gray, Senior Fiscal Manager  
Lorrie Scarrott, Manager of Financial Ops.  
Peter Brown, Grants Coordinator  
Sandy Packard, Assistant County Attorney  
Diane Foster, Deputy Clerk to the Board

### CALL TO ORDER

Chair Marshall called the meeting to order at 11:00 a.m.

### MINUTES

A motion to approve the December 10, 2018 meeting minutes was made by Supervisor Teed, seconded by Supervisor Hicks. Carried.

### MENTAL HEALTH

Associate Psychologist, Jessica Mitchell presented the following items:

- a. Resolution: Authorization of Renewal of Professional Consultant Contract - NYSARC, Inc. Ontario County Chapter – Mental Health - 2019*
- A resolution to renew a contract with NYSARC, Inc. for professional services.
- Supervisor Russell motioned to approve the contract resolution with NYSARC, Inc. Supervisor Wille seconded the motion. Motion carried.
- b. Resolution: Authorization for Renewal of Professional Contract – Lakeview Health Services, Inc. – Mental Health – 2019*
- A resolution to renew a contract with Lakeview Health Services, Inc. for professional consultant services.
- Supervisor Teed motioned to approve the contract resolution with Lakeview Health Services, Inc. Supervisor Hicks seconded the motion. Motion carried.

- c. *Resolution: Authorization for Contract – Rochester Regional Health System – Mental Health – 2019*
- A resolution to contract with Rochester Regional Health for services aimed at children and adolescents at risk of psychiatric hospitalization with additional funding from the Probation Department and the Department of Social Services in the amount of \$8,500 for each child they directly refer to the program.

Supervisor Russell motioned to approve the contract resolution with Rochester Regional Health System. Supervisor Sauers seconded the motion. Motion carried.

- d. *Mental Health/Substance Abuse Updates*

- Updates:  
Changing the title of a Registered Professional Nurse Position to a Community Mental Health Nurse Position. It will be presented at the Ways and Means Committee.

## **PUBLIC HEALTH**

- a. *Resolution: Rates for Services Provided in Connection to Coroner Cases – Public Health*

- Mary Beer presented the following items:
- A resolution to approve the rates for services provided in connection to the coroner cases.

Supervisor Teed made a motion to approve the resolution. Supervisor Hicks seconded the motion. Motion carried.

- b. *Resolution: Authorization to Renew Intermunicipal Agreement – Monroe County (Office of Medical Examiner) Medicolegal Death Investigative and Forensic Pathology Services – Ontario County Public Health*

- A resolution to renew an Intermunicipal Agreement with Monroe County Medical Examiner for Medicolegal Death Investigative and Forensic Pathology Services for a one year contract at a cost not to exceed \$26,000.

Supervisor Russell made a motion to approve the resolution. Supervisor Wille seconded the motion. Motion carried.

- c. *Public Health Updates*

- Updates:
  - Kate Ott shared, at the last meeting, the need to complete an Action Plan for Public Health Accreditation. An opportunity for improvement noted by reviewers was increased sharing of information with the legislative body so members could discuss, guide, and support Public Health activities.
  - To address this, PH Performance Management will be added as a standing agenda item at HHS. Progress on departmental goals/benchmarks, quarterly internal program audits and results of external audits (as they arise) will be brought to the committee for review, discussion and comment.
  - The accreditation action plan is due February 25, 2019. Once approved by PHAB, it will be reviewed at HHS. Supervisor Marshall asked if the other 5 Counties fared worse than Ontario. Mary Beer noted they did not. Accreditation is a difficult process and review of submitted measures is thought to have become increasingly vigorous, making obtaining accreditation after initial

submission less likely than in years past. Though a long process, this project has improved PH processes and services to the residents of Ontario County

- Nicole Tillotson's replacement started on January 14<sup>th</sup>; Kimberly Ferguson, Secretary I. She transferred from DSS. It is a promotion for her from an Office Specialist I position.
- PH's communicable disease nurse resigned. She took a position at FF Thompson Hospital in charge of infectious disease control. Mary noted for the first time in ten years, a PHN with experience has been hired (from Yates County). She begins 2/4/19.
- **Performance Measures for the last quarter of 2018:**
  - No complaints in the 4<sup>th</sup> quarter.
  - Audits performance for communicable disease and STDs: 100% compliance
  - Immunizations: The temperature log had 124 out of 126; 31% out of 35% a 100 % it was minor documentation
  - Lead program: 100% compliant
  - Maternal/child: 100% compliant
  - TSTs and latent TBs: 100% Compliant
  - Rabies Audit: 47% in compliance- In response, they initiated a Quality Improvement (QI) initiative. She is increasing surveillance and putting into place logarithms to help make sure the employee is not going down the wrong path on how they are handling a case. Improvement has already been documented.
  - Satisfaction Survey were 4.5 or above out of 5.
  - In October- Early Intervention (EI) had an IPRO audit. IPRO is a company contracted by the state to do EI audits across the state. PH had an excellent review with 1 clerical billing error with a wrong date and clarification of a policy procedure; when parents request an amendment of their child's record, they must notify the EI Director, Liz Hoven.
  - Mary Beer asked if the Committee had any comments or questions in terms of reporting. Chair Marshall said the plan for both performance measure documentation and the rabies QI initiative is acceptable.
- Community Health Assessments (CHA): The focus groups and community surveys are done and will be summarized by the end of the month. Priority setting training has been completed and plans are underway for a big meeting in March or April to take all of the complied information to the stakeholders. She would like participation from the Committee members, the department heads, and community members to make sure they are not doing this in isolation. They are partnering with hospitals but really need community input in terms of identifying what their priorities should

be for the next three years. Invitations will be sent. She explained they will get a feel for what their residents are telling them, the professionals are telling them and what the actual data demonstrates and where opportunities for improving the health of the county residents would be of most beneficial.

- Governor Cuomo announced there is a broad package of tobacco control in the executive budget which include; raising the age of all tobacco products from 18 to 21, prohibiting the sale of tobacco products in pharmacies, restricting the display of tobacco products, giving the NYS Dept. of Health the authority to restrict the sale of flavored tobacco products, prohibiting the use of coupons and other discounts on tobacco products and requiring licensure of e-cigarette retailers.
- Mary Krause noted that there are initiatives being made as part of the budget such as early voting, legalizing marijuana, raising the age for tobacco products, and the ban on single use plastic bags.
- Chair Marshall asked for an update on the flu. Mary Beer said it is increasing. Downstate it is prevalent. They have not seen the surges in this area yet but is picking up with the kids going back to school.

#### **OFFICE FOR THE AGING**

- a. *Resolution: Approval Agreement-Renewal of Award for Senior Transportation Services-Ontario County Public Health*
- b. *Resolution: Approval Agreement-Office for the Aging and Spa Apartments, LLC-Nutrition Program-2019*
- c. *Resolution: Authorization to Contract with Wood Library-Office for the Aging-2019*
- d. *Resolution: Annual Plan Funding Application April 1, 2019-March31, 2020-Office for the Aging*

Ms. Coveny presented the following items:

- Resolution to renew agreement with Senior Transportation Services to provide transportation to medical appointments and other appointments.

Supervisor Teed made a motion to approve the resolution. Supervisor Hicks seconded the motion. Motion carried.

- Resolution for an agreement with Spa Apartments to provide space for the Office for the Aging's Nutrition Program.

Supervisor Teed made a motion to approve the resolution. Supervisor Willé seconded the motion. Motion carried.

- Resolution to contract with Wood Library.

Supervisor Russell motioned to approve the resolution. Supervisor Sauers seconded the motion. Motion carried.

- Resolution for annual plan application to the state to draw down funding.

Supervisor Teed motioned to approve the resolution. Supervisor Hicks seconded the motion. Motion carried.

*e. Office for the Aging Update*

- Updates:
  - OFA will be starting their Aging Mastery Program on January 22<sup>nd</sup>. A new ten week program pulling in expert speakers each week covering a variety of topics including finances, health, mental health, physical health, eating, and diet. They currently have 16 people signed up.
  - Last week, OFA had the Home Health Aide educational session to entice people to enter into the occupation of home care. They teamed up with FLCC, who is doing a certification program for Home Health Aides which is a three week program. They also are working with Workforce Development.

**DEPARTMENT OF SOCIAL SERVICES**

*a. 2018 DSS Audit and Review Summary - 2018*

Eileen Tiberio presented the following items:

- Audit Review for 2018 to give an idea of the traffic of auditing that goes through the department. She anticipates a visit from the IRS in March regarding child support. Chair Marshal asked if they were annual audits. Ms. Tiberio replied they vary from monthly, quarterly, semi- annually, and annually. Supervisor Wille noted his concern of caseloads.

*b. Contracts List 2019*

- Contracts List for 2019; who they are with and the dollar amount.

*c. DSS Updates*

- Updates:
  - The Federal Shutdown has a significant impact in the SNAP program otherwise known as food stamps. The benefit to the client is 100% Federal. If the shutdown continues, there will be no March benefits. It was noted that the HEAP program is not affected. Mary Beer asked if there would be any benefit in doing a press release or something to encourage people to give to the food pantries. Ms. Tiberio said that might not be a bad idea and could do that.
  - A “Jargon Dictionary” was provided to those who would like one.
  - Diane Johnston and she met with Safe Harbor of the Finger Lakes staff to discuss their new domestic violence shelter that’s being developed in Waterloo. They have the funding to build a nine person facility. Their long range goal is to have a similar facility in Yates and Ontario County.
  - NYS has seen an increase in the number of children who are dying as a result of co-sleeping. They, in cooperation with Public Health, are discussing bumping up their educational efforts for safe sleeping.
  - Woodridge may be re-opening. They are in process of being inspected by the Town and the State.

**YOUTH BUREAU**

*Youth Bureau Updates*

Marsha Foote presented the following item:

- The 2019 Youth Recognition Awards will be on April 30<sup>th</sup> at the Safety Training Facility at 7:00 pm. She will be sending out invitations to all of the Supervisors.

- They will continue to do the Youth Advocate Award for an adult in the community who goes above and beyond for the young people and investing in them. They are also adding a 2019 School Employee of the Year Award to each of the nine school districts that surpasses their investment in the young people.
- She is looking for support in helping them *Stamp Out Exploitation* in the County. She distributed some marketing pieces including rack cards, pop pockets with the logo, and fake salon business cards called Creative Cuts Plus! Mobil Salon, noting it is a theme that was created as a fake business with the hotline number on it. The number the kids would call is a mobile salon that does not exist. They would get Safe Harbor when they call the number on the card.
- They will be doing a public campaign soon on the issue of exploitation.

**COUNTY ADMINISTRATOR** County Administrator Mary Krause provided updates on the following items:

- New Coroner orientation went well.
- New Sheriff's Orientation is under way.
- There was a kick off meeting with Carla Jordan, Director of Sustainability and Solid Waste Management.
- Interviews for the long term facilities plan and security study will be coming shortly.
- The 2019 Legislative Program from NYSAC was provided. She reviewed the main point items listed.
- There will be another round of shared services; the funds originally set aside in the budget was not all spent so they would like to utilize the remainder of the funds for another round of shared services with reimbursement available. She will be reaching out in April or June.
- Brian Young informed the Committee that the County needs to document what the savings has been utilizing shared services. He will work with anyone that needs assistance with the documentation so they can submit for reimbursement.
- Mary Krause will be reaching out on how the reimbursement will be to the municipalities.

**PRIVILEGE OF THE FLOOR**

Mary Beer reminded the Committee they are still taking nominations for the Choose Health Ontario Award. If anyone has someone in mind, she asked that they email her.

**ADJOURNMENT**

Being there was no further business to come before the committee; a motion to adjourn was made by Supervisor Teed at 12:08 pm. Supervisor Russell seconded the motion. Motion carried.

**NEXT MEETING DATE:**

Monday, February 4, 2019, at 11:00 a.m.

Respectfully Submitted  
Diane Foster, Deputy Clerk to  
the Board of Supervisors

APPROVED