



MINUTES
FINANCIAL MANAGEMENT COMMITTEE

3019 County Complex Drive
Conference Room 205

September 28, 2016

MEMBERS PRESENT

David Baker, Bob Green, Dan Marshall, Rich Russell, Kris Singer, Andrew Wickham.

OTHERS PRESENT

Mary Gates, Sue Cirencione, Tim Jensen, Gary Baxter, Mary Burnett, Lorrie Scarrott, Nellie Puma, Brian Young, Mary Krause, Halle Stevens, Jim Fisher, Betsy Landry, and Karen DeMay

CALL TO ORDER

The meeting of the Financial Management Committee was called to order at 2:00 PM by Chairman Baker.

MINUTES

Supervisor Singer made the motion, seconded by Supervisor Wickham, to accept the minutes of September 7, 2016; motion carried.

PUBLIC SAFETY

Resolutions entitled,

Authorization to Accept Public Safety Answering Points Grant from NYS Division of Homeland Security and Emergency Services.
Authorization to Accept Donation for DARE Program.
Authorization to Apply for Mary Clark Thompson Community Health Grant.
Budget Transfer to Amend FY15 SLETPP Grant Budget to Complete LPR Project and Fund ERT Training.

County Administrator Krause presented four resolutions. *Supervisor Marshall made the motion, seconded by Supervisor Singer, to approve these resolutions; motion carried.*

STOP-DWI Authorization to Apply for a Grant from the NYS STOP-DWI Foundation to Supplement Existing Funding for DWI Crackdown Special Patrols and Drug Recognition Expert Overtime Callouts

STOP-DWI Administrator Suzanne Cirencione presented a resolution relating to funding for DWI crackdown Special Patrols and Drug Recognition Expert Overtime Callouts. *Supervisor Russell made the motion, seconded by Supervisor Singer, to approve, motion carried.*

Ms. Cirencione further informed the committee that the Public Safety Committee will move forward a resolution entitled Authorization to Increase Victim Impact Panel Defendant Fee. No action necessary.

CAPITAL PROJECTS

Resolution entitled, CP 3-2015, Lakeshore Drive and Moran Road Sidewalk Improvement Project, Payment for Purchase of Right-of-Way.

Nellie Puma, Public Works Fiscal Manager, presented a resolution relating to Sidewalk Improvement Project and purchase of Right-of-Way. *Supervisor Singer made the motion, seconded by Supervisor Wickham, to approve this resolution; motion carried.*

Resolution entitled, FLCC Viticulture Center, CP 5-2011, Authorizing Bid Award for Exterior Sign and Budget Amendment, LeChase Construction

Senior Planner Betsy Landre presented a resolution relating to bid award, exterior signage at FLCC. She explained the addition of one RESOLVED clause ‘RESOLVED, The role and duties of Project Manager solely for scope of work defined under Bid Number B16083, The sign, Shall be assigned to Ms. Catherine Ahern, FLCC Director of Facilities and Grounds, while Mr. William C. Wright, Commissioner of Public works shall continue as Project Manager for the construction of CP 5-2011, FLCC Viticulture Center Project pursuant to Res. No. 205-2014; and further’. ***Supervisor Russell made the motion, seconded by Supervisor Singer, to approve this resolution with revision; motion carried.***

Resolution entitled, CP 1-2015, Approval of Contract Amendment and Budget Transfer for Air Monitoring Services, HVAC Rehabilitation in the Fine Arts and Graphic Design Area, 2015 FLCC Capital Maintenance Project

Senior Planner Betsy Landre presented a resolution to increase air monitoring and testing services contract with Lozier Environmental by \$3,393.00. ***Supervisor Russell made the motion, seconded by Supervisor Wickham, to approve this resolution; motion carried.***

Resolution entitled, CP 1-2015, Approval of Budget Transfer and Payment to Genesee Office Interiors, Inc., HVAC Rehabilitation in the Fine Arts and Graphic Design Area, 2015 FLCC Capital Maintenance Project

Senior Planner Betsy Landre presented a resolution to amend the budget for Capital Project No. 1-2015 and pay invoice of \$1,245.00 to Genesee Office Interiors, Inc., for work completed on moving and reassembling furniture. ***Supervisor Russell made the motion, seconded by Supervisor Wickham, to approve this resolution; motion carried.***

Resolution entitled, CP No. 1-2016, FLCC Maintenance Capital Project and CP 11-2015, G Lot Maintenance, Authorizing Additional Funding.

Associate Planner Tim Jensen presented a resolution relating to G Lot Project explaining additional funding from SUNY for the G Lot Project. ***Supervisor Russell made the motion, seconded by Supervisor Wickham, to approve this resolution; motion carried.***

Resolution entitled, Closing Capital Project No. 4-2013, 2013 FLCC Master Plan Project

Associate Planner Tim Jensen presented a resolution to close out this capital project. ***Supervisor Russell made the motion, seconded by Supervisor Singer, to approve this resolution; motion carried.***

FMC Standing Committee Items

Resolution entitled, Authorizing Contract with Auctions International, Inc., Auction of Real Property Tax Foreclosure Parcels

Treasurer Gary Baxter presented this resolution. ***Supervisor Singer made the motion, seconded by Supervisor Green, to approve this resolution; motion carried.***

Budget Transfer Request

Manager of Audit Mary Burnett presented a request for transfer of \$2,000.00 from contingency to legal transcripts. She explained this is to provide the estimated amount required for the remainder of 2016. ***Supervisor Marshall made the motion, seconded by Supervisor Russell, to approve this transfer; motion carried.***

FLCC enrollment information

Senior Vice President of Administration and Finance Jim Fisher distributed enrollments data; 2009 vs. 2015 ranking by percent of increases and decreases of Full Time Enrollment. Ontario County ranks 9th out of 30 with all but 4 community colleges realizing an overall decrease. He feels this trend will continue. This trend affects the budget and we expect it to be down 13%. He also presented updated information regarding the Budget Projection, Fiscal Year 2016-Fiscal Year 2019.

2017 County Budget

Finance Director Mary Gates updated the committee on the county budget and items that needed adjustments since the departmental budget reviews earlier this week. The Finance Department is working diligently to enter all data and final reports will be ready soon. She expects all to be finalized at the next committee meeting; and following that meeting, the tentative budget should be posted on the county website on October 27, 2016.

**Next Meeting
ADJOURNMENT**

October 19, 2016 at 2:00 PM
Being no further business to come before the Committee, *Supervisor Marshall made the motion, seconded by Supervisor Wickham, to adjourn at 2:40 PM; motion carried.*

Respectfully submitted,
Karen DeMay, Clerk to the Board