



**MINUTES**  
**FINANCIAL MANAGEMENT COMMITTEE**  
**3019 County Complex Drive, Canandaigua, New York**

**September 7, 2016**

**MEMBERS PRESENT**

David Baker, Robert Green, Dan Marshall, Rich Russell, Kris Singer, Drew Wickham

**OTHERS PRESENT**

In addition to Committee Members: Mary Krause, Lorrie Scarrott, Brian Young, Tom Harvey, Diane Johnston, Phil Povero, Michael Tantillo, Holly Adams, Mary Burnett, Sandy Seeber, Halle Stevens, Steve Healy-CSEA, Judy Manntai

**CALL TO ORDER**

The meeting of the Financial Management Committee was called to order at 2:00 p.m. by Chairman Baker.

**MINUTES**

Supervisor Wickham made a motion to approve the minutes of the Financial Management Committee meeting on August 17, 2016, as presented. Supervisor Russell seconded the motion. The motion carried.

**PUBLIC SAFETY**

The following five resolutions were considered as a block. Supervisor Singer made the motion to file the resolutions. Supervisor Green seconded the motion. The motion carried.

- ▶ **Resolution:** *Sheriff ~ Authorization to Apply for Grant from State Homeland Security Program (FY2016 Explosive Detection Canine Team Grant Program)*

The motion carried to file the resolution to apply for funding up to \$65,000 for the FY2016 Explosive Detection Canine Team Grant Program for the development of additional or sustainment of existing canine teams.

- ▶ **Resolution:** *Sheriff ~ Authorization to Apply for Grant from State Homeland Security Program (FY2016 Tactical Team Targeted Grant Program)*

The motion carried to file the resolution to apply for funding up to \$100,000 for the FY2016 Tactical Team Targeted Grant Program to improve a tactical team's capabilities and to develop new response capabilities as it relates to high-risk incidents including active shooter events and other counter terrorism missions.

- ▶ **Resolution:** *Sheriff ~ Authorization to Apply for Grant from State Homeland Security Program (FY2016 Critical*

The motion carried to file the resolution to apply for funding up to \$50,000 for the FY2016 Critical Infrastructure Grant Program which provides funding to support critical infrastructure protection.

*Infrastructure Grant Program)*

- ▶ **Resolution:** *Sheriff ~ Authorization to Accept a Grant from the New York State Governor’s Traffic Safety Committee for the Child Passenger Safety Program*  
 The motion carried to file the resolution authorizing the Office of Sheriff to accept the grant of \$1,250 from the New York State Governor’s Traffic Safety Committee for the Child Passenger Safety Program.
  
- ▶ **Resolution:** *Sheriff ~ Authorization to Accept a Grant from the New York State Governor’s Traffic Safety Committee for Police Traffic Services Program*  
 The motion carried to file the resolution authorizing the Office of Sheriff to accept the grant of \$27,354 from the New York State Governor’s Traffic Safety Committee for Police Traffic Services Program.
  
- ▶ **Resolution:** *District Attorney ~ Authorization to Accept Renewal of Crimes Against Revenue Program Grant*  
 Supervisor Singer made a motion to file the resolution to authorize acceptance of the \$97,436 award for the FY16-2017 Crimes Against Revenue Program. The grant will continue funding the position of Assistant District Attorney at the Associate Level that was created under the previous grant contract to investigate and prosecute revenue-related crimes. Supervisor Russell seconded the motion. The motion carried.

**CAPITAL PROJECTS**

- ▶ **Resolution:** *Closing of Geneva PSAP Project - CP 06-2015: Approval of Amendment #2 with McFarland-Johnson, Inc., for Professional Consultant and Engineering Services*  
 Supervisor Green made a motion to file the resolution approving contact amendment #2 with McFarland-Johnson, Inc., in the amount of \$960.00 for work associated with the proposed location of the Uninterruptible Power Supply and bypass switch. The term of the contract will begin on September 16, 2016, and terminate December 31, 2016. Supervisor Singer seconded the motion. The motion carried.

**COUNTY ADMINISTRATOR**

- ▶ **Resolution:** *Authorization to Enter Into an Agreement with the Partnership for Ontario County, Inc., and Budget Transfer*  
 Supervisor Green made a motion to file the resolution authorizing an agreement with the Partnership for Ontario County, Inc., and approving a budget transfer in the amount of \$10,000 from contingency for the remainder of 2016 for the cost associated with program planning. Further, the Partnership for Ontario County, Inc., would be included as a “team agency” beginning in 2017 with an appropriation of \$25,000 for the implementation of the service navigation program. Supervisor Singer seconded the motion. The motion carried.

**FMC STANDING  
COMMITTEE ITEMS**

- ▶ **Resolution:** *Finance ~  
Authorization to Contract for the  
Central Services Cost Allocation  
and Indirect Cost Proposal*

Supervisor Russell made a motion to file the resolution authorizing extension of the agreement with Maximus Consulting Services, Inc., for the term of December 23, 2016 thru December 22, 2017, for a price not to exceed \$7,800 for the preparation of Ontario County’s Cost Allocation Plan and ancillary materials for calendar year 2016. Supervisor Wickham seconded the motion. The motion carried.

**OTHER**

- ▶ **Resolution:** *Mental Health ~  
Salary Adjustment - Kathleen  
Klein*

Supervisor Singer made a motion to file the resolution approving a salary adjustment for Kathleen Klein, Nurse Practitioner, based on her years of experience, to Grade A20, Step 8 (\$46.50/hour) effective upon her date of hire. Supervisor Green seconded the motion. The motion carried.

**2017-2018 FMC Department Budget  
Review Schedule**

The dates for the *2017-2018 FMC Department Budget Review* have been rescheduled for Monday, September 26 and Tuesday, September 27, from 8:00 a.m. to 12:00 p.m.

**ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 2:08 p.m. following a motion by Supervisor Singer. The motion was seconded by Supervisor Russell, and carried.

The next regularly scheduled meeting is Wednesday, September 28, 2016, at 2:00 p.m.

Respectfully submitted,

Judy Manntai  
Recording Secretary