

PUBLIC WORKS COMMITTEE MINUTES
August 15, 2016

MEMBERS

Charles Evangelista, Chairman
Jeffrey Gallahan – Vice Chairman -
necessarily absent
Richard Russell
Norman Teed
Frederick Lightfoote
Peter Ingalsbe

PRESENT: Mary Gates, Brian Young, Mary Krause,
Steve Vanderbrook, Ellis Hoffman, Betsy Landre,
Cathy Ahern, Chris Lopez (PLAN Architecture),
Justin Clark (the Pike Company), Deb Gierman,
Tim McElligott, Art James, Nellie Puma,
Donna Tiffany

DISTRIBUTION: Attendees, Chairman Marren
Karen DeMay, Supervisor Baker, Matthew Hoose, DPW
Management Staff, Mary Gates, Mary Krause, Deb
Gierman

LIAISON

William Wright, P.E

Call to Order:

Chairman Evangelista called the meeting to order at 4:00 PM.

Approval of Minutes:

Supervisor Lightfoote motioned to approve the minutes from July 25, 2016, seconded by Supervisor Ingalsbe. All members in agreement.

Capital Projects - DPW:

Space Utilization and Reallocation Project for Multiple County Buildings CP 5-2012:

Mr. Wright reported on the outline of change orders included in the agenda package. Work continues on 3 floors. Most of the additional work is with the electrical contractor because of route changes to meet State and County security/IT requirement. Project is within budget but it is close to its contract contingency.

Allen Padgham Road Bridge Over Ganargua Creek CP 1-2013:

Resolution for Payment for Purchase of Property: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

County Road 42 Preventive Maintenance CP 7-2015:

Resolution for Acceptance of Supplemental Agreement #1 to New York State Revenue Contract: Supervisor Russell motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

Capital Project Payments:

Supervisor Russell motioned to approve the capital project payments which includes FLCC payments, seconded by Supervisor Lightfoote. All members in agreement.

Capital Projects – FLCC:

FLCC Viticulture Center CP 5-2011:

Resolution for Budget Amendment – LaBella Associates, P.C.: Ms. Puma reported LaBella has reimbursed Ontario County in full for change order. Funds in the amount of \$11,118.48 will be returned to the Capital Project Reserve. Supervisor Russell motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

Supervisor Teed motioned to enter into executive session at 4:30 PM to confer with counsel involving contractor, seconded by Supervisor Lightfoote. All members in agreement.

Supervisor Russell motioned to end executive session at 4:40 PM, seconded by Supervisor Ingalsbe. All members in agreement.

2015 FLCC Capital Maintenance Project CP 1-2015:

Resolution for Approval of Contract With Genesee Office Interiors, Inc. to Reassemble Office Furniture – HVAC Rehabilitation in the Fine Arts and Graphic Design Area: Ms. Landre reported Genesee Office Interiors has submitted a quote for \$750.00 for this project. Supervisor Russell motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

Pike Company reported project on schedule for HVAC. Very few change orders have been submitted for this job. Change Order balance as of August 8, 2016 is \$10,432.46.

2012 FLCC Capital Maintenance Project CP 1-2012:

Resolution for Authorization to Close Project: Supervisor Russell motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

2013 FLCC Capital Maintenance Project CP 2-2013:

Resolution for Authorization to Contract With New York State Fence, Inc.: Ms. Ahern reported this resolution authorizes New York State Fence to furnish and install a forty foot long, six foot high, black chain link fence in the amount of \$2,150.00 at the Geneva campus. Committee had questions about the closure of the fence. Ms. Ahern will email Committee with answer. Supervisor Russell motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

2014 FLCC Capital Maintenance Project CP 1-2014:

Resolution for Authorization to Purchase Instructor's Podium and 3650 Interactive Upgrade – C318 Chemistry Lab: Supervisor Russell motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

Change Orders for Marianacci C318-CP 2014 in the amount of \$18,001.35: Supervisor Russell motioned to approve the change orders, seconded by Supervisor Teed. All members in agreement.

2016 FLCC Capital Maintenance Project CP 1-2016:

Change Orders for City Hill – D Lot CP 2016 in the amount of \$ 41,710.00: Ms. Ahern reported these change orders includes additional sidewalks and drainage issue. Supervisor Teed motioned to approve the change orders, seconded by Supervisor Ingalsbe. All members in agreement.

Fleet:

Resolution for Renewal of Bid for Purchase of Vehicles Filters with Oil Filter Service, Inc. at the current price structure: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

Resolution for Renewal of Quote – Repair of Ford Vehicles with Genesee Valley Ford at the current price structure: Supervisor Ingalsbe motioned to approve the resolution, seconded by Supervisor Russell. All members in agreement.

Buildings and Grounds:

Resolution for Authorization to Execute Renewal of License Agreement with the City of Canandaigua for Temporary Use of County Property: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

Resolution for Authorization to Renew Quote for Pest Control Services with High Quality Pest Control, Inc. at the current price structure: Supervisor Russell motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution for Acceptance of On-Demand Bids for As-Needed Roof Repair Work: Mr. Vanderbrook reported the roof repair work will be awarded to three vendors: Harvey Strassner Contracting, Grove Roofing Services and Elmer W. Davis. Supervisor Teed motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

Resolution for Renewal of Bid for Electrical, HVAC and Plumbing Projects: Pulled from agenda.

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Resolution for Renewal of Quote for Cooling Towers Chemicals with Water Wise of America, Inc. at the current price structure: Supervisor Lightfoote motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

Resolution for Renewal of Bid for Climate Control Systems Maintenance and Service with Siemens Building Technologies, Inc. at the current price structure: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution for Authorization to Contract for Extended Janitorial Services With Ontario County NYSARC, Inc. A/T/A Abbey Industries: Mr. Vanderbrook reported this resolution would amend the contract with Abbey Industries by adding 3019 County Complex Drive in the amount of \$2,880.00 per month and Safety Training Facility in the amount of \$2,705.00 per month for janitorial services. This service would be for a period not to exceed nine months. Supervisor Teed motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution for Award of Bid for Exterior Glass Cleaning for Ontario County and FLCC: Mr. Vanderbrook reported the Ontario County portion of this bid is in the amount of \$505.00 and FLCC's portion is \$5,325.00. The County portion is for cleaning windows at the Jail and 74 Ontario Street. Supervisor Teed motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Highway:

Resolution for Renewal of Emergency Response On-Demand Contracts With Engineering Firms for Technical Assistance for Ontario County: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution for Setting of Contract Provisions With the Town of Canadice for Removal of Snow and Ice From County Roadways in the Town of Naples: Mr. Wright reported this contract is for 6.11 miles on County Road 36. The County agrees to pay a total rate of \$6,300 per centerline mile for 6.11 miles of road. Supervisor Teed motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Mr. Wright is working with the Town of South Bristol for snow and ice removal on another contract for County Road 21, County Road 33, and County Road 12.

Resolution for County Road 36 Culvert Project (Culverts 3, 4, 24, 32 & 36) – Award Contract for Environmental Services to Lu Engineers at a cost not to exceed \$5,200.00: Supervisor Lightfoote motioned to approve the resolution, seconded by Supervisor Russell. All members in agreement.

Sewers:

Resolution for Award of Contract – Professional Services – Pump Station 6E – Replacement of Wet Well Stairs – Canandaigua Lake County Sewer District to Erdman Anthony at a cost not to exceed \$12,600.00: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

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Resolution for Renewal of bid for Various Mechanical /Plumbing Services with Monroe Piping and Sheet Metal, LLC at the current price structure: Supervisor Ingalsbe motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Preliminary Budget 2017 – 2018:

Ms. Puma reported:

- Proposed increase in net County cost for 2017 - \$88,722 or .72% which meets 2017 2018 Budget guidelines
- Snow Contracts – increase by \$114,000 – this will change based on discussion with the Town of South Bristol
- Additional Highway Engineering costs - \$76,000
- Vacation Payouts – 5 potential retirements - \$46,000
- Overall increase in wages and benefits - \$303,000
- Decreased electricity in B&G budget - \$12,600
- Decreased gas In B&G budget - \$13,500
- Decreased improvements (flooring & parking lots) - \$10,000
- Transfer to CPR Reserve – lowered by \$15,000
- Fleet – removed \$80,000 for possible contract with fleet management company
- CHIPS – using \$160,000 of CHIPS revenue to offset highway maintenance
- Decreased Highway materials line by \$120,000
- Budget does not include Capital Improvement Plan
- Sewer district – Canandaigua Lake – increase units by 129
- Sewer district – Honeoye Lake – increase rents by \$10 per year
- Fund Balance for G5 - \$527,000

Committee thanked Ms. Puma for all the work completed on this budget. Presentation was exceptional.

Supervisor Teed motioned to enter into executive session to discuss a personnel issue at 5:10 PM, seconded by Supervisor Ingalsbe. All members in agreement.

Supervisor Russell motioned to end executive session at 5:15 PM, seconded by Supervisor Ingalsbe. All members in agreement.

Supervisor Lightfoote motioned to approve the 2017 – 2018 Public Works Budget, seconded by Supervisor Teed. All members in agreement.

Roundtable:

Supervisor Chairman Evangelista reported signs have been appearing on the roundabouts. Mr. Wright will have staff remove them.

ADJOURNMENT:

Motion was made by Supervisor Ingalsbe to adjourn the meeting, seconded by Supervisor Teed. All members in agreement. Meeting was adjourned at 5:30 PM.

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NEXT MEETING:

September 6, 2016 TUESDAY
4:00 PM Room 205
3019 County Complex Drive

Respectfully submitted,

Donna Tiffany