



**MINUTES
FINANCIAL MANAGEMENT COMMITTEE
3019 County Complex Drive, Canandaigua, New York**

July 27, 2016

**MEMBERS PRESENT
- Joint Meeting FMC and PWC**

David Baker, Dan Marshall, Rich Russell, Kris Singer, Drew Wickham, Norm Teed, Peter Ingalesbe
Necessarily Absent for Joint Meeting: Robert Green, Charlie Evangelista, Jeff Gallahan, Fred Lightfoote

OTHERS PRESENT

In addition to Committee Members: Mary Krause, Mary Gates, Lorrie Scarrott, Brian Young, John Berry, Steve DeChick, Jeff Harloff, Tom Harvey, Tim Jensen, Bill Wright, Tim McEligott, Mary Burnett, Nellie Puma, Sandy Seeber, Halle Stevens, Holly Adams, Judy Manntai

**CALL TO ORDER
Joint Meeting FMC and PWC**

Chairman Baker called the joint meeting of the Financial Management Committee and Public Works Committee to order at 2:00 p.m. for the purpose of reviewing the 2017-2022 Capital Improvement Plan.

**REVIEW OF THE PROPOSED
CIP FOR 2017-2022**

Director of Public Works Bill Wright and Director of Planning Tom Harvey commented briefly on the process for the Capital Improvement Plan. Senior Fiscal Manager Nellie Puma presented the 2017-2022 Capital Improvement Plan. Opportunity was given for questions regarding the proposed CIP.

Supervisor Teed made a motion to approve the 2017-2022 Capital Improvement Plan as presented. Supervisor Marshall seconded the motion. The motion carried.

Appreciation was expressed to Nellie Puma for her diligent efforts in keeping the CIP team on track and compiling the report.

ADJOURN JOINT MEETING

Supervisor Singer made a motion to adjourn the combined meeting of the Public Works and Financial Management Committees. Supervisor Teed seconded the motion. The motion carried and the joint meeting adjourned at 2:24 p.m.

**CALL TO ORDER
- Financial Management**

The meeting of the Financial Management Committee was called to order at 2:25 p.m. by Chairman Baker. Chairman Baker declared Supervisor Green to be necessarily absent.

MEMBERS PRESENT

David Baker, Dan Marshall, Rich Russell, Kris Singer, Drew Wickham; Necessarily Absent: Robert Green

MINUTES

Supervisor Marshall made a motion to approve the minutes of the Financial Management Committee meeting on July 7, 2016, as presented. Supervisor Wickham seconded the motion. The motion carried.

PUBLIC SAFETY

- ▶ **Resolution:** *Sheriff ~ Authorization to Apply for 2016-2017 Public Safety Answering Points Operations Grant from NYS Division of Homeland Security and Emergency Services, Office of Interoperable and Emergency Communications*

Supervisor Marshall made a motion to file the resolution authorizing the Office of Sheriff to apply for the 2016-2017 Public Safety Answering Point (PSAP) Operations Grant from the NYS Division of Homeland Security and Emergency Services, Office of Interoperable and Emergency Communications. The funds may support existing operational costs and costs associated with maintaining Next Generation 9-1-1 technologies, ongoing training and training equipment, and materials such as software. Supervisor Singer seconded the motion. The motion carried.

- ▶ **Transfer:** *Unified Court ~ Budget Transfer to Cover Shortfall in Unified Court Overtime*

Supervisor Singer made a motion to approve the budget transfer of \$42,000 to cover the shortfall in the Unified Court Security overtime line from the Jail overtime budget due to unfilled vacancies. Supervisor Wickham seconded the motion. The motion carried.

PUBLIC WORKS

- ▶ **Transfer:** *Public Works ~ Budget Transfer to Outfit County Truck with Snow Plow and Sander*

Supervisor Russell made a motion to approve the budget transfer of \$49,813.50 to cover the cost of outfitting a 2013 10-wheel truck to provide backup snow and ice removal services for routes in Naples. Supervisor Marshall seconded the motion. The motion carried.

ENVIRONMENTAL QUALITY

- ▶ **Resolution:** *Solid Waste Management ~ Authorizing the Filing of an Application for Household Hazardous Waste Collection Grant*
- ▶ **Resolution:** *Solid Waste Management ~ Authorization for Budget Transfer to Fund Second Household Hazardous Waste Collection and Electronic Collection Event*

Supervisor Singer made a motion to file the resolution authorizing the filing of an application for the New York State Household Hazardous Waste Collection Grant to be used for household hazardous waste programs. Supervisor Russell seconded the motion. The motion carried.

Supervisor Russell made a motion to file the resolution authorizing a budget transfer of \$70,000 to fund the proposed Household Hazardous Waste Collection and Electronics Collection Event. Supervisor Wickham seconded the motion. The motion carried.

CAPITAL PROJECTS

- ▶ **Resolution:** *FLCC Capital Maintenance Project ~ CP 01-2014: Authorization to Contract with Advanced Architecture and Planning*

Supervisor Wickham made a motion to file the resolution to accept the proposal from Advanced Architecture and Planning, P.C., to provide design services for the way-finding sign locations throughout the main campus and the content of the signs, in the amount of \$4,200.00, and to authorize the budget transfer. Supervisor Russell seconded the motion. The motion carried.

FMC STANDING COMMITTEE ITEMS

2nd Quarter 2016 Sales Tax Distribution

The *2nd Quarter 2016 Sales Tax Report* was briefly reviewed. The County had a decrease of approximately .80% as compared to the prior year 2nd quarter collections.

OTHER BUSINESS

Moody’s Rating

Director of Finance Mary Gates reported that Ontario County has once again received a credit rating of Aa1 from Moody’s Investor Service. “The Aa1 rating reflects the County’s resilient and diverse tax base, its healthy reserve and cash position, and its low debt burden. It also reflects its reliance on economically sensitive sales tax revenue.” *Moody’s Investors Service, Credit Opinion, July 25, 2016*

County Administrator Updates

County Administrator Mary Krause noted the following:

- The successful transfer of Geneva 911 occurred on July 25.
- An RFP will be going out for design and renovation of the Board of Supervisor’s meeting space in 2018.

County Treasurer

County Treasurer Gary Baxter noted that counterfeit \$20 and \$100 are being circulated in Ontario County.

Executive Session

At 2:44 p.m., Supervisor Wickham made a motion to enter into Executive Session to discuss contract negotiations and confer with counsel. Supervisor Russell seconded the motion. The motion carried. At 2:55 p.m., Supervisor Singer made a motion to adjourn the Executive Session and reconvene the regular meeting. Supervisor Russell seconded the motion. The motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 2:55 p.m. following a motion by Supervisor Russell. The motion was seconded by Supervisor Singer, and carried.

The next regularly scheduled meeting is Wednesday, August 17, 2016, at 2:00 p.m.

Respectfully submitted,

Judy Mantai
Recording Secretary