



**MINUTES
FINANCIAL MANAGEMENT COMMITTEE
3019 County Complex Drive, Canandaigua, New York**

June 15, 2016

MEMBERS PRESENT

David Baker, Robert Green, Dan Marshall, Rich Russell, Kris Singer, Drew Wickham

OTHERS PRESENT

In addition to Committee Members: Mary Krause, Mary Gates, Lorrie Scarrott, Gary Baxter, Brian Young, Gary Curtiss, Tom Harvey, Phil Povero, Bill Wright, Betsy Landre, Nellie Puma, Sandy Seeber, Halle Stevens, Steve Healy-CSEA, James Fisher-FLCC, Judy Manntai

CALL TO ORDER

The meeting of the Financial Management Committee was called to order at 2:02 p.m. by Chairman David Baker.

MINUTES

Supervisor Russell made a motion to approve the minutes of the Financial Management Committee meeting on May 25, 2016, as presented. Supervisor Singer seconded the motion. The motion carried.

FLCC

The following two resolutions were considered as a block. Supervisor Russell made the motion to file the resolutions. Supervisor Marshall seconded the motion. The motion carried.

- ▶ **Resolution:** *Adoption of FLCC Tentative Budget for Fiscal Year Beginning September 1, 2016*

The motion carried to file the resolution approving the FLCC Operating Budget in the amount of \$46,550,473 for the fiscal year beginning September 1, 2016.

- ▶ **Resolution:** *Appropriation Resolution for the Conduct of FLCC for Fiscal Year Beginning September 1, 2016*

The motion carried to file the resolution approving the County support of FLCC in the amount of \$3,704,228.

Chairman Baker noted that the Public Hearing on the FLCC budget will take place on June 23. However, due to the FLCC retirement dinner honoring Dr. Barbara Risser on June 23, the following two resolutions will be held for the July 14 meeting of the Board of Supervisors.

PUBLIC SAFETY

- ▶ **Resolution:** *Sheriff ~ Authorization to Award to Upstate Wholesale Supply dba Brite Computers for Installation of Vigilant Solutions System*

Supervisor Green made a motion to file the resolution authorizing the Office of Sheriff to contract with Upstate Wholesale Supply dba Brite Computers for the installation, commissioning, and training of the Vigilant fixed license plate reader system for a total price of \$29,250. Supervisor Wickham seconded the motion. The motion carried. Supervisor Baker voted in opposition to the motion.

- ▶ **Transfer:** *Sheriff Crime Proceeds ~ Budget Transfer for Purchase of Investigative Tools from Crime Proceeds Reserve*

Supervisor Green made a motion to approve the budget transfer of \$2,750 to appropriate funds from the Sheriff Crime Proceeds Reserve for the purchase of investigate tools. Supervisor Wickham seconded the motion. The motion carried.

PUBLIC WORKS

- ▶ **Resolution:** *Fleet Management ~ Authorization to Enter into Master Equity Lease Agreement and Maintenance Agreement - Enterprise Fleet Management*

Supervisor Singer made a motion to file the resolution authorizing the execution of a Master Equity Lease Agreement, Maintenance Agreement, with Enterprise Fleet Management and all other documents pertaining thereto for the purpose of selling, leasing, and maintaining vehicles for County use. Supervisor Russell seconded the motion.

Discussion took place regarding maintenance of the vehicles through QualTech and noting that Enterprise has added QualTech as a preferred vendor for maintenance.

By general consent it was agreed that prior to the Board of Supervisors' meeting, a "Whereas" paragraph will be added to the resolution to indicate that QualTech has been approved as a preferred vendor to service the vehicles.

The motion carried to approve the resolution as amended.

CAPITAL PROJECTS

- ▶ **Resolution:** *Public Works - Intersection Improvement ~ County Road 8 at County Road 41 & Shortsville Road - CP 06-2013: Acceptance of New York State Revenue Contract and Budget Amendment*

Supervisor Russell made a motion to file the resolution to accept Supplemental Agreement #3 of the New York State Revenue Contract for the construction and construction inspection phases of Capital Project 06-2013 and to approve the budget amendment as indicated in the resolution. Supervisor Singer seconded the motion. The motion carried.

- ▶ **Resolution:** *Public Works ~ Lakeshore Drive & Moran Road*

Supervisor Russell made a motion to file the resolution to approve the budget transfer of \$13,000, amend the budget in anticipation

Sidewalk Improvements - CP 03-2015: Award of Consultant Contract Amendment - C&S Engineers

of an additional contract with NYSDOT as detailed in the resolution, and to authorize a contract amendment with C&S Engineers, Inc., for detailed design, right-of-way acquisition, and bid phase services for a cost not to exceed \$33,738.57. (The total amended contract not to exceed \$99,845.81.) The contract will expire on May 31, 2017. Supervisor Wickham seconded the motion. The motion carried.

The following two resolutions were considered as a block. Supervisor Wickham made the motion to file the resolutions. Supervisor Marshall seconded the motion. The motion carried.

- ▶ **Resolution:** *Public Works ~ Creation of Capital Project No. 03-2016 - Replacement of Ferguson Road Bridge at Flint Creek: Authorizing the Implementation and Funding in the First Instance 100% of the Federal-Aid and State "Marchiselli" Program-Aid Eligible Costs of a Transportation Federal-Aid Project, Appropriating Funds and Award of Contract - Lu Engineers - Engineering Services*

The motion carried to file the resolution to approve the creation of Capital Project No. 03-2016, Replacement of Ferguson Road Bridge Over Flint Creek, to authorize implementation and funding as detailed in the resolution, and to authorize a contract with Lu Engineers for engineering services at a cost to be indicated in the resolution prior to submission to the Board of Supervisors.

- ▶ **Resolution:** *Public Works ~ Creation of Capital Project No. 04-2016 - Replacement of Old Mill Bridge at Flint Creek: Authorizing the Implementation and Funding in the First Instance 100% of the Federal-Aid and State "Marchiselli" Program-Aid Eligible Costs of a Transportation Federal-Aid Project, Appropriating Funds and Award of Contract - Fisher Associates - Engineering Services*

The motion carried to file the resolution to approve the creation of Capital Project No. 04-2016, Replacement of Old Mill Bridge Over Flint Creek, to authorize implementation and funding as detailed in the resolution, and to authorize a contract with Fisher Associates for engineering services at a cost to be indicated in the resolution prior to submission to the Board of Supervisors.

- ▶ **Resolution:** *2014 FLCC Capital Maintenance Project - CP 01-2015: Authorization to Amend Contract with Geograph*

Supervisor Green made a motion to file the resolution to amend the contract with Geograph Industries, Inc., for the purchase of additional ADA interior signs for changes to FLCC offices and classrooms in the 3rd floor library and 4th floor art areas at the

Industries, Inc., for Purchase of ADA Interior Signs

quoted price of \$5,764. Supervisor Wickham seconded the motion. The motion carried.

- ▶ **Resolution:** *2015 FLCC Capital Maintenance Project - CP 01-2015: Approval of Budget Transfer and Payment to Genesee Office Interiors, Inc. - HVAC Rehabilitation in the Fine Arts and Graphic Design Area*

Supervisor Green made a motion to file the resolution to approve the budget transfer and payment of \$995 to Genesee Office Interiors, Inc., for the disassembly and moving of furniture due to demolition and asbestos abatement. To maintain the manufacturer’s warranty for said furniture, it was required that Genesee Office Interiors disassemble and move the furniture. Supervisor Marshall seconded the motion. The motion carried.

FMC STANDING COMMITTEE ITEMS

- ▶ **Resolution:** *Sale of Real Property Acquired Through Enforcement of Delinquent Taxes*

Supervisor Singer made a motion to file the resolution recommending acceptance of bids as stated in the resolution for delinquent tax properties. Supervisor Wickham seconded the motion. The motion carried.

- ▶ **Resolution:** *Refunding Bond Resolution Dated June 23, 2016 Authorizing the Issuance of Refunding Bonds in an Aggregate Principal Amount not to Exceed \$8,200,000 of the County of Ontario, NY, Pursuant to the Local Finance Law and Providing for Other Matters in Relation Thereto*

Fiscal Advisors has provided a refunding analysis for the County’s 2010, \$8,125,000 remaining bond issue. The bonds, with maturity dates ranging from 2020-2030, were utilized to pay the costs of the expansion and improvement of the facilities of the Canandaigua Campus of Finger Lakes Community College. The analysis shows an estimated budgetary savings over \$500,000, approximately 6%.

Supervisor Marshall made a motion to file the resolution to approve the refunding of the County’s 2012, \$8,125,000 remaining bond issue. The motion was seconded by Supervisor Green. The motion carried.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 2:27 p.m. following a motion by Supervisor Russell. The motion was seconded by Supervisor Wickham, and carried.

The next regularly scheduled meeting is Wednesday, July 6, 2016, at 2:00 p.m.

Respectfully submitted,

Judy Manntai
Recording Secretary