

PUBLIC WORKS COMMITTEE MINUTES
May 23, 2016

MEMBERS

Charles Evangelista, Chairman
Jeffery Gallahan – Vice-Chairman
Richard Russell
Norman Teed
Frederick Lightfoote
Peter Ingalsbe – necessarily absent

PRESENT: Mary Krause, Mary Gates, Holly Adams, Supervisor Jack Marren, Steve Vanderbrook, Brian Young, Deb Gierman, Tim McElligott, Don Havens, Betsy Landre, Representatives from Town of Naples – (Supervisor Tamara Hicks, David Voss, Kathy Riesenbeger), Catherine Ahern, Nellie Puma, Donna Tiffany

DISTRIBUTION: Attendees, Chairman Marren Karen DeMay, Supervisor Baker, Matthew Hoose, DPW Management Staff, Mary Gates, Mary Krause, Deb Gierman

LIAISON

William Wright, P.E

Call to Order:

Chairman Evangelista called the meeting to order at 4:00 PM.

Approval of Minutes:

Supervisor Gallahan motioned to approve the minutes from May 2, 2016 and May 12, 2016, seconded by Supervisor Lightfoote. All members in agreement.

Capital Improvement Plan 2017 – 2022 – not handed out

Capital Projects:

Ontario County Parks Dam Rehabilitation CP 5-2015:

Resolution for Budget Amendment and Acceptance of Bid: Mr. McElligott reported the low bidder is Woodstone Earth Construction, Inc. with an amount of \$269,834.00. Supervisor Teed motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Bridge Preventive Maintenance Projects – 2012 CP 6-2011:

Resolution for Closing of Project: Supervisor Russell motioned to approve the resolution, seconded by Supervisor Gallahan. All members in agreement.

Lakeshore Drive & Moran Road Sidewalk Improvements CP 3-2015:

Resolution for No-Cost Time Extension: Mr. McElligott reported this resolution is for a no-cost time extension for C&S Engineers until June 30, 2016. Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

2015 FLCC Maintenance Project CP 1-2015:

Resolution Authorizing Short Term Contract and Payment to Tyco Simplex Grinnell for Programming of Smoke Sensor in Regards to Stairway Code Compliance in the amount of \$433.48: Ms. Ahern reported after stairway code compliance it was discovered the sensors were not programmed. Supervisor Russell motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution for Approval of Budget Transfer – HVAC Rehabilitation in the Fine Arts and Graphic Design Area: Ms. Landre reported \$5,600.00 needs to be transferred to the asbestos and air monitoring line for additional testing. Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

2016 FLCC Maintenance Capital Project CP 1-2016:

Resolution for Authorization for Budget Transfer for Short Term Contract With Atlantic Testing Laboratories for Construction Materials Engineering and Testing Services: This resolution provides for a budget transfer of \$6,970.00 to the Construction Testing and Inspections line for material testing by Atlantic Testing Laboratories. The contract will expire on May 19, 2017. Supervisor Russell motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

Capital Project Payments:

Ms. Puma requested 2 additional payments be added to the payment list: East Coast Electric in the amount of \$32,846.25 and TY Lin International in the amount of \$494.00. Supervisor Teed motioned to approve the capital project payments with additions, seconded by Supervisor Gallahan. All members in agreement.

Fleet:

Resolution for Award of Quote (Q16051) for Towing of County Vehicles: Supervisor Lightfoote motioned to approve the resolution, seconded by Supervisor Gallahan. All members in agreement.

Enterprise:

- The analysis shows that increases in capital lease payments will be offset by decrease in maintenance costs; a break even proposal
- Qual Tech has been informed of this ongoing discussion
- Fuel Savings – newer fleet
- County will have same number of vehicles
- Program will roll out over the next 5 years
- Grant money will not qualify for this program
- Newer fleet less maintenance
- Program does not include pursuit vehicles
- Memo included in the agenda will be presented Financial Management Committee

Resolution for Authorization to Enter Into Master Equity Lease Agreement and Maintenance Agreement – Enterprise Fleet Management: This resolution was presented to the Committee for their review. No action was taken at this time.

Buildings & Grounds:

Resolution for No-Cost Time Extension for Lilac Awning: Mr. Vanderbrook reported this contract will be extended until June 15, 2016. Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution for Authorization to Accept Bid (B16050) for Purchase of HVAC Air Filters: Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution Accepting Bid for the Purchase of a Compact Track Loader from Tracey Road Equipment, Inc. in the amount of \$53,488.25: Mr. Wright reported this replaces a 1990 Loader. Supervisor Teed motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Highway:

Snow and Ice Discussion:

Supervisor Hicks from the Town of Naples reported they appreciate all the hard work the County has completed on setting up this formula for snow removal. The final outcome gives reimbursement that is still too low for their town. In response to the Town's concern, the estimated days of snow removal used in this formula was changed for the Town of Naples. Used only towns in Ontario County to justify the days.

Ms. Gates reported staff has worked with the town supervisors and town highway superintendents to develop and evaluate a formula that can be applied to each town's snow and ice removal costs from 2010 – 2014 to provide a cost per mile based on the town's expenditures. A handout was provided to show the increase of 2% for each of the next two years, rounded to the nearest \$100 increment. The outcome of the analysis justifies, for some towns, an additional one-time payment to assure each town gets 75% the premium (difference) between the average cost of the town's expenses versus what is paid by the County. The County has proposed new contract terms for 2016/2017 season for a one year contract with a base rate of \$5,500 per mile. Committee requested Mr. Wright to come up with a plan to plow the County roads in the Town of Naples if they do not sign the snow and ice removal contract.

Resolution Establishing Contract Provisions for Removal of Snow and Ice From County Roadways Within Certain Ontario County Towns: Supervisor Lightfoote motioned to approve the resolution, seconded by Supervisor Russell. All members in agreement.

Committee thanked Ms. Krause, Ms. Gates and Commissioner Wright for all the hard work completed on this project.

Roundtable:

ADJOURNMENT:

Motion was made by Supervisor Lightfoote to adjourn the meeting, seconded by Supervisor Gallahan. All members in agreement. Meeting was adjourned at 5:25 PM.

May 23, 2016

NEXT MEETING:

**June 13, 2016
4:00 PM Room 205
3019 County Complex Drive**

Respectfully submitted,

Donna Tiffany