

PUBLIC WORKS COMMITTEE MINUTES

May 2, 2016

MEMBERS

Charles Evangelista, Chairman
Jeffery Gallahan – Vice-Chairman
Richard Russell - necessarily absent
Norman Teed
Frederick Lightfoote
Peter Ingalsbe

PRESENT: Mary Krause, Mary Gates, Holly Adams,
Tim McElligott, John Berry, Steve Vanderbrook,
Tim Jensen, Jenifer Langer, Nellie Puma,
Donna Tiffany

DISTRIBUTION: Attendees, Chairman Marren
Karen DeMay, Supervisor Baker, Matthew Hoose, DPW
Management Staff, Mary Gates, Mary Krause, Deb
Gierman

LIAISON

William Wright, P.E

Call to Order:

Chairman Evangelista called the meeting to order at 4:00 PM.

Approval of Minutes:

Supervisor Teed motioned to approve the April 11, 2016 minutes, seconded by Supervisor Ingalsbe. All members in agreement.

Capital Projects:

Space Utilization and Reallocation Project for Multiple County Buildings CP 5-2012:

Resolution for Phase 3 – Additional Architectural Design Services and Budget Allowance: Mr. Jensen reported TY Lin International requested additional monies for design services in the amount of \$19,488.00 for 205 hours per the letter dated April 26, 2016 from TY Lin. Mr. Jensen also requested an amended agreement for an allowance of \$8,000.00 to be used only for services that are approved in advance and in writing by the project manager. Supervisor Ingalsbe motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution for Phase 3 - Budget Transfer for Furniture Purchase: Mr. Jensen reported furniture is required for the fourth floor at the Courthouse – District Attorney's office space. The cost of the furniture is \$26,152.34. Supervisor Teed motioned to approve the resolution, seconded by Supervisor Gallahan. All members in agreement.

Space Reorganization and Security Enhancement of Ontario County Human Services Building Project CP 2-2016:

Resolution to Establish Capital Project No. 2-2016 – Contract Award to SWBR Architecture, Engineering, and Landscape Architecture, PC for Concept Planning and Appropriate Fund Balance: Mr. Jensen reported a professional consultant service is needed in regard to space

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utilization, security and site enhancement planning for Building 3010. SWBR Architecture, Engineering, & Landscape submitted a proposal in the amount of \$35,240.00. Supervisor Lightfoote motioned to approve the resolution, seconded by Supervisor Gallahan. All members in agreement.

County Road 33 Rehabilitation CP 2-2014:

Resolution for Budget Amendment and Acceptance From Sealand Contractors Corp. at a cost not to exceed \$4,058,000.29: Mr. McElligott reported this contract includes Alternates 1-3. Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

Multiple Culvert Replacements CP 13-2015:

Resolution to Award Bid for Culvert Repair and Replacement: Mr. McElligott reported this bid is for the repair of Culvert #14 on County Road 9, Replacement of Culvert #39 on County Road 13 and repair of Culvert #63 on County Road 36. This bid will be opened by Purchasing on May 11. Mr. Wright will present the filled in resolution at the special Public Works Committee on May 12 before the Board of Supervisors meeting for approval.

Capital Project Payments:

Supervisor Teed motioned to approve the capital project payments, seconded by Supervisor Gallahan. All members in agreement.

Buildings & Grounds:

Resolution for Renewal of Quote for the Maintenance of Oil-Water Separator Systems: Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution for Award of bid for Water Source Heat Pumps from Johnston Supply of CNY in the amount of \$13,173.00: Supervisor Lightfoote motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

HVAC Work for Basement Renovation at CMAC: Mr. Wright reported the County hired McFarland Johnson to design the duct work system at CMAC. The design is complete and consists of two parts – first is two rooftop exhaust units for restrooms and showers and second involves the horizontal ducts in the main room that will provide air/exhaust for that room and extend to a few offices. The budget for this work is \$26,000. Work will be completed by May 20, 2016.

Resolution for Approval of Contract Extension to Purchase Electricity with Consellation Energy Services of New York: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution for Award of Bid for Boiler Replacements With Custom Mechanical Services in the amount of \$104,833.50: Mr. Vanderbrook reported this bid is for replacement of three boilers

and associated at the Municipal Building at 20 Ontario Street. Supervisor Ingalsbe motioned to approve the resolution, seconded by Supervisor Gallahan. All members in agreement.

Sewer:

Resolution to Award Construction Contract for Pump Station 9E Improvements – Canandaigua Lake County Sewer District to Villager Construction Inc. in the amount of \$189,745.00: Mr. Berry reported staff is working on getting easements for this project. Project should be ready to start in a few weeks. The term of the contract shall run to October 31, 2016. Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

Resolution to Authorize Contract Amendment for Professional Services – Pump Station 9E and 10E Improvements: Mr. Berry reported Arcadis has submitted a proposal for Construction Administration and Inspection Services for Pump Station 9E for an estimated cost of \$37,116.00. The new total amended sum is not to exceed \$80,916.00 and the term of the contract shall be extended to October 31, 2016. Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Highway:

Resolution for Renewal of Materials and Services Bids: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

Resolution for Acceptance of Materials and Services Bids: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Snow and Ice Discussion:

Ms. Gates handed out a five year analysis per town regarding snow and ice removal on County Roads. Ms. Gates and Mr. Wright met with all 16 towns to compile their data. The formula was based on these components:

- Response Days – How often did towns respond to snow event, with 151 possible days (January – March, November – December)
- Labor
- Material Costs
- Equipment Costs
- Parts, Maintenance and Tires
- Facilities
- Utility costs

With this data, a formula was developed by a team of Highway Superintendents, including Commissioner Wright. This provided consistent comparable data across all the towns. Handout shows costs per mile developed for each town over a five year period. Ms. Gates is not asking for recommendation at this time. Staff will ask for approval at the next Public Works meeting. Each Highway Superintendent and Supervisor received a package on these results. Town of Naples Supervisor will meet with their town board and the County on Tuesday to discuss this document.

Committee thanked Ms. Gates for all the hard work in completing this analysis. Job well done !!!

Fleet:

Resolution for Renewal of Quote – Repair of Chrysler Vehicles with Genesee Valley Motors:
Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

Enterprise Discussion:

Overview of Program:

- Covers vehicles with a gross vehicle weight less than 26,000
- Approximately 100 vehicles
- Program excludes pursuit vehicles
- Phase in over 5 year period – approximately 20 vehicles annually
- Maintenance Program – fixed monthly maintenance per vehicle
- Could have fuel savings
- Annual review by Enterprise team

Highlights of Staff Findings:

- Opportunity to reduce age of the fleet – replacement of approximately 20 vehicles annually
- Review of ten year analysis shows higher capital outlays each year are covered by lower maintenance costs; these are not significant cost savings by pursuing this lease program
- Opportunity to reduce fuel costs
- Increased resale value
- Spec to order – vehicles delivered ready to go
- Reduce staff time spent in fleet analysis, acquisition and disposition of vehicles

No decision made at this time.

Roundtable:

Supervisor Gallahan motioned to enter into executive session at 5:55 PM to discuss a personnel issue, seconded by Supervisor Lightfoote. All members in agreement.

Supervisor Ingalsbe motioned to exit executive session at 6:22 PM, seconded by Supervisor Teed. All members in agreement

Motion was made to approve a budget transfer including an appropriation from D Fund, fund balance for an amount not to exceed \$48,095.50 to cover 50% of salary and benefits to cover the reassignment of a Landfill Engineer to the Public Works staff. Supervisor Gallahan motioned to approve the transfer, seconded by Supervisor Teed. All members in agreement.

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ADJOURNMENT:

Motion was made by Supervisor Teed to adjourn the meeting, seconded by Supervisor Ingalsbe. All members in agreement. Meeting was adjourned at 6:25 PM.

NEXT MEETING:

**May 23, 2016
4:00 PM Room 205
3019 County Complex Drive**

Respectfully submitted,

Donna Tiffany

APPROVED