



**MINUTES
FINANCIAL MANAGEMENT COMMITTEE
3019 County Complex Drive, Canandaigua, New York**

April 13, 2016

MEMBERS PRESENT

David Baker, Robert Green, Rich Russell, Kris Singer

OTHERS PRESENT

In addition to Committee Members: Mary Krause, Mary Gates, Gary Baxter, Jeff Harloff, Robin Johnson, David Tillman, Bill Wright, Brian Young, Betsy Landre, Carla Jordan, Nellie Puma, Michael Wojcik, Kathleen Meyers, Sandy Seeber, Halle Stevens, Judy Manntai

CALL TO ORDER

The meeting of the Financial Management Committee was called to order at 2:00 p.m. by Chairman David Baker. The Chair declared Supervisors Dan Marshall and Drew Wickham to be necessarily absent.

MINUTES

Supervisor Singer made a motion to approve the minutes of the Financial Management Committee meeting on March 23, 2016. Supervisor Russell seconded the motion. The motion carried.

**GOVERNMENT OPERATIONS
& IMPROVED METHODS**

The following two items were considered as a block. Supervisor Singer made the motion to file the resolutions. Supervisor Green seconded the motion. The motion carried.

- ▶ **Resolution:** *Real Property Tax Services ~ Authorization to Participate in Defense of Real Property Tax Assessment Challenges Against the 2015 Final Assessment Roll*

The motion carried to file the resolution authorizing Ontario County to share the defense costs in the certiorari cases on the filed list (174 parcels) and authorizing the County Attorney to participate in the defense of real property tax assessment challenges up to 25% of defense costs, including professional appraisal and legal fees subject to total funding available.

**Real Property Tax Services -
Report on PILOT Agreements**

The motion carried to receive the 2016 PILOT Agreement update from Robin Johnson, Director of Real Property Tax Services.

PUBLIC SAFETY

The following three items were considered as a block. Supervisor Green made the motion to file the resolutions and approve the budget transfer. Supervisor Singer seconded the motion. The motion carried.

- ▶ **Resolution:** *Sheriff~
Authorization to Apply for Grant
from Office of Community
Oriented Policing Services
Hiring Program*

The motion carried to file the resolution authorizing the Sheriff's Office to apply for a grant from the Office of Community Oriented Policing Services Hiring Program. The grant will be used to support the School Resource Officer Program.

It was noted that if the award is received and used for School Resource Officers, it would be expected to keep a formula that is fairly and equitably used for the School Resource Officer Program.
- ▶ **Resolution:** *Sheriff~
Authorization to Accept
Donation for DARE Program*

The motion carried to file the resolution to authorize the Sheriff's Office to accept contributions from local businesses in the amount of \$350 for the DARE Program.
- ▶ **Transfer:** *Sheriff CIP~ Adjust
Proposed MRV Pickup in the
2016 Budget Lines*

The motion carried to approve the budget transfer to adjust the proposed MRV pickup in the 2016 CIP budget lines to a different model vehicle and to maximize the Navigation Law Enforcement Reimbursement.

PUBLIC WORKS

- ▶ **Resolution:** *Highways ~
Resolution Accepting Bid for the
Purchase of a Trailer-Mounted
Hydroseeder*

Supervisor Russell made a motion to file the resolution authorizing acceptance of the bid submitted by Northeast Bowie Sales, LLC, at a cost of \$45,800 which includes the hydroseeder for \$43,625 and a clear water flush system for \$2,175. Supervisor Green seconded the motion. The motion carried.

CAPITAL PROJECTS

- ▶ **Resolution:** *2015 FLCC Capital
Maintenance Project ~ CP 01-
2015: Award of Bid B16004 and
Authorization to Contract with
Apple Roofing corp., Inc. - Main
Campus Roof Replacement
Buildings A & B*

Supervisor Russell made a motion to file the resolution to accept the bid/proposal from Apple Roofing Corp., in the amount of \$294,478 for roof replacement work on FLCC Main Campus Buildings A and B. The contract will commence on April 22, 2016 and expire on December 31, 2016. Supervisor Russell seconded the motion. The motion carried.
- ▶ **Resolution:** *FLCC Geneva
Campus Center Project ~ CP 04-
2009: Approval of Invoice from
DeVaney-Bennett Funeral Home*

Supervisor Singer made a motion to file the resolution to approve payment of the invoice from DeVaney-Bennett Funeral Home for the provision of a casket and vault for reburial of remains found at the FLCC Geneva Campus Center in the amount of \$1,185.80. Supervisor Green seconded the motion. The motion carried.
- ▶ **Resolution:** *FLCC Geneva
Campus Center Project ~ CP 04-*

Supervisor Russell made a motion to file the resolution to approve payment of the invoice from Integrated Systems for the

2009: Approval of Budget Transfer and Payment of Invoice from Integrated Systems

provision of surveillance camera hardware at the FLCC Geneva Campus Center in the amount of \$1,296. Supervisor Singer seconded the motion. The motion carried.

- ▶ **Resolution:** *Closing of Geneva PSAP Project ~ CP 06-2015: Amendment to Contract with McFarland-Johnson, Inc., for Professional Consultant and Engineering Services*

Supervisor Green made a motion to file the resolution to accept the proposal from McFarland-Johnson, Inc., in the amount of \$2,300 and to execute a contract amendment to that affect. The term of the contract will begin on April 22, 2016 and terminate on December 31, 2016. Supervisor Russell seconded the motion. The motion carried.

FMC STANDING COMMITTEE ITEMS

- ▶ **Resolution:** *County Treasurer ~ Award of Contract: Title Search Services - Crossroads Land Office*

Supervisor Singer made a motion to file the resolution authorizing a contract with Crossroads Abstract for a three year term beginning April 21, 2016, through April 20, 2019. Crossroads Abstract provides title and abstract services, and data processing services related to parcels of real property in tax foreclosure actions as well as real property acquisitions by the County. Supervisor Green seconded the motion. The motion carried.

2017-2018 Proposed County Budget Guidelines

A draft of the *2017-2018 Proposed County Budget Guidelines* was presented for consideration. The *Guidelines* will be discussed and finalized at the next meeting of the Financial Management Committee.

HUMAN SERVICES

- ▶ **Resolution:** *Workforce Development ~ Authorization to Accept William Smith College’s ROW for Community Grant*

Supervisor Green made a motion to file the resolution authorizing the acceptance of a grant award in the amount of \$1,100 from William Smith College’s ROW for Community Grant to benefit the youth program. Supervisor Singer seconded the motion. The motion carried.

Congratulations were expressed to Brian Young, the current Director of Work Development. Brian is being recommended to fill the position of Deputy County Administrator.

OTHER BUSINESS

- ▶ **Resolution:** *Resolution Strongly Urging the Governor and Legislature to Provide Funding*

Supervisor Green made a motion that the Financial Management Committee support the resolution being presented to the Ontario County Board of Supervisors urging the Governor and State

*for Mandatory Increase in
District Attorney Salary*

Legislature to provide funding to reimburse counties for the unfunded mandate related to the increase for county District Attorney salaries. Supervisor Singer seconded the motion. The motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 2:20 p.m. following a motion by Supervisor Singer. The motion was seconded by Supervisor Green, and carried.

The next regularly scheduled meeting is Wednesday, May 4, 2016, at 2:00 p.m.

Respectfully submitted,

Judy Mantai
Recording Secretary