

PUBLIC WORKS COMMITTEE MINUTES

April 11, 2016

MEMBERS

Charles Evangelista, Chairman
Jeffery Gallahan – Vice-Chairman
necessarily absent
Richard Russell
Norman Teed
Frederick Lightfoote – necessarily absent
Peter Ingalsbe

PRESENT: Mary Gates, Holly Adams, John Berry,
Tim McElligott, Betsy Landre, Cathy Ahern,
Don Havens, Representatives from Constellation
Brands, Nellie Puma, Donna Tiffany

DISTRIBUTION: Attendees, Chairman Marren
Karen DeMay, Supervisor Baker, Matthew Hoose, DPW
Management Staff, Mary Gates, Mary Krause, Deb
Gierman

LIAISON

William Wright, P.E

Call to Order:

Chairman Evangelista called the meeting to order at 4:00 PM.

Approval of Minutes:

Supervisor Russell motioned to approve the March 21, 2016 minutes, seconded by Supervisor Ingalsbe. All members in agreement.

CMAC Schedule Discussion:

Report from Constellation Brands:

- Last year there was 16 shows – 100,000 people attended
- Construction is on schedule for the septic system – County and CMAC working together
- Electric lights in parking lots have been repaired
- CMAC coordinates with the college for shows that are close to the start of school
- 57 boxes are sold out for the concerts
- 100 people could work on one show which includes volunteers including security
- Tips go back to the community
- CMAC using billboards for advertising concerts

Capital Projects:

2015 FLCC Maintenance Project CP 1-2015:

Resolution for Award of Bid B16004 and Authorization to Contract With Apple Roofing Corp., Inc: Main Campus Roof Replacement Buildings A & B in the amount of \$ 294,478.00:
Supervisor Russell motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

April 11, 2016

Resolution for Authorization to Contract With C.S.N.Y., Inc. for Installation of Area of Refuge Phones at a cost not to exceed \$2,271.34: Ms. Ahern reported this project is tied in with the stairwell project. Supervisor Russell motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

Resolution for Approval of Contract With Lozier Environmental Consulting, Inc. for Air Monitoring Services – HVAC Rehabilitation in the Fine Arts and Graphic Design Area at a cost not to exceed \$5,600.00: Ms. Landre reported this project is on a very tight schedule. This resolution will allow 10 days of monitoring. Supervisor Teed motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

Resolution for Bid Award and Approval of Contract with J.W. Swanson & Associates for Rooftop Air Handling Unit – HVAC Rehabilitation in the Fine Arts and Graphic Design Area in the amount of \$55,700.00: Ms. Landre reported this unit needs to be ordered to work with the contractor schedule. This is a custom unit with a 13 week delivery. Committee requested Ms. Landre to find out why the other 10 vendors did not submit a bid. Supervisor Teed motioned to approve the resolution, seconded by Supervisor Russell. All members in agreement.

Ms. Landre reported on the schedule for the CP 1-2015 HVAC Rehabilitation in the FLCC Art Department. Planning Department is requesting a special Board of Supervisors meeting. This schedule will grant extra time to facilitate approval of all submittals by June 8. Under this scenario, the substantial completion date is August 19 which allows time for testing of system. This schedule is based on awarding contracts and issuing Notice to Proceed by May 26. Ms. Landre and Mr. Harvey will follow through on setting up this meeting.

FLCC G-Lot Parking and Utility Rehabilitation Capital Maintenance Project CP 11-2015:

Resolution for Authorization to Execute Easement To Rochester Gas & Electric Corporation: Mr. McElligott reported the preliminary design of this project has identified a relocation of an existing private overhead utility line within the northern portion of the G-Lot. There is no cost to the County. Upon adoption of this resolution, there still needs approval of the Board of Trustees of FLCC, the Board of Trustees of SUNY and the County Attorney. Supervisor Russell motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

Capital Project Payments:

Ms. Puma requested 1 additional payment be added to the payment list; Rotolite Elliott Corporation in the amount of \$326.00. Supervisor Ingalsbe motioned to approve the capital project payments with addition, seconded by Supervisor Teed. All members in agreement.

Buildings & Grounds:

Resolution Accepting Donation of Portrait of the Honorable Robert M. Quigley for Display in the Ontario County Courthouse: After discussion, Ms. Adams will add a "Resolved" to this resolution regarding waiving the 10 year deceased policy. Supervisor Russell motioned to

April 11, 2016

approve the resolution with the change, seconded by Supervisor Teed. All members in agreement.

Resolution to Award Contract For Brokering Transport of Natural Gas to Wayne Finger Lakes BOCES Energy Office: Supervisor Russell motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

Resolution for Acceptance of Bid for Paint and Painting Supplies from Rochester Paint Center: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

Resolution for Authorization for a No-Cost Time Extension with Leo J. Roth Corporation – 83 Seneca Street, Geneva Rooftop Air Handler Unit: Mr. Vanderbrook requested the end date be extended to June 30, 2016. Supervisor Ingalsbe motioned to approve the resolution with the change, seconded by Supervisor Teed. All members in agreement.

Parks:

Resolution for Authorization to Accept Bid for the Purchase of Pre-Constructed Cabins from Kozy Kabins LLC: Supervisor Russell motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

Sewer:

Pre-renovation Hazardous Materials Survey – Employees' Shower Area – Honeoye Lake Wastewater Treatment Plant: Mr. Berry reported the 1978 shower stall area at the wastewater treatment plant needs to be renovated. He is requesting using the on-demand contract for Lu Engineers to proceed with an asbestos, lead and PC caulk survey at a cost not to exceed \$1,910.00. Informational.

Fleet:

Resolution for Accepting Bid for the Purchase of a Trailer-Mounted Hydroseeder from Northeast Bowies Sales, LLC for a cost of \$45,800.00: Supervisor Russell motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

Enterprise Discussion: An analysis is being completed to look into leasing vehicles or purchasing them. Finance is looking at the Enterprise proposal. More information to follow at a later meeting.

Roundtable:

Ms. Gates reported staff has met with 13 of the 16 towns regarding the snow contract. A formula is being used to calculate the contract rates for next snow season. More to follow at a later meeting.

Resolution for Authorization of Lease for County Property: Supervisor Russell motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

April 11, 2016

Mr. Wright reported the roof over the porch at the courthouse needs to be repaired. Staff will be using the on-demand contract with Grove Roofing at a cost of \$8,500 to have this repair taken care of. Supervisor Ingalsbe motioned to approve the repair, seconded by Supervisor Teed. All members in agreement.

ADJOURNMENT:

Motion was made by Supervisor Teed to adjourn the meeting, seconded by Supervisor Ingalsbe. All members in agreement. Meeting was adjourned at 5:30 PM.

NEXT MEETING:

**May 2, 2016
4:00 PM Room 205
3019 County Complex Drive**

Respectfully submitted,

Donna Tiffany