

**REGULAR MEETING OF
PUBLIC SAFETY COMMITTEE
Ontario County Safety Training Facility
April 11, 2016 2:00 P.M.**

Committee Members:

Robert Green, Chairman – Necessarily Absent
Margaret Hilton
Gregory Bendzlowicz
Todd Campbell
Charles Evangelista
Peter Ingalsbe

Others Present:

Mary Gates, Undersheriff Tillman, Bill Wright,
Leanne Lapp, Andrea Schoeneman, Alice Haskins,
Tom Harvey, Carla Jordan, Jeff Harloff,
Jeff Rougeux, Virginia Gumaer-Muller,
Steve DeChick, Halle Stevens, Kathleen Meyers

The Public Safety Committee met at the Ontario County Safety Training Facility on April 11, 2016. Vice Chairperson Hilton called the meeting to order at 2:00 p.m.

Approval of Minutes:

Supervisor Evangelista moved approval of the Minutes of the Regular Meeting held on March 21, 2016. Supervisor Bendzlowicz seconded the motion, carried unanimously.

Conflict Defender Reappointment:

On behalf of Ms. Krause, Ms. Gates requested authorization for the reappointment of Ms. Schoeneman as Conflict Defender, effective July 1, 2016.

Supervisor Bendzlowicz moved approval of the reappointment as requested by Ms. Gates. Supervisor Campbell seconded the motion, carried unanimously.

Public Defender:

Ms. Lapp requested authorization for the extension of the following grants. All funds have not been used as of yet and the Office of Indigent Services offered the opportunity for an extension of the grant time period.

- A. Indigent Legal Services Grant – Distribution 3
- B. Indigent Legal Services Grant – Counsel at First Appearance

Supervisor Ingalsbe moved approval to extend both grants listed above as requested by Ms. Lapp. Supervisor Campbell seconded the motion, carried unanimously.

Fleet Management:

Commissioner Wright and Undersheriff Tillman requested approval of a budget transfer for funds to be moved from contingency to adjust the proposed MRV vehicle in the 2016 CIP budget. Mr. Wright advised this was discussed at the February Public Safety Committee meeting and there was some confusion that the vehicle was being changed. It is the actually the same vehicle but the original cost estimate was incorrect. This budget transfer now lists the correct amount. Undersheriff Tillman also said that the state will reimburse half the cost of the vehicle once it is purchased.

Supervisor Evangelista moved approval of the budget transfer as requested by Mr. Wright and Undersheriff Tillman. Supervisor Bendzlowicz seconded the motion, carried unanimously.

Probation:

Ms. Gumaer-Mueller requested approval for the 2016-17 ATI Annual Service Plan and Authorization for 2016 ATI Board Appointments. There was brief discussion.

Supervisor Evangelista moved approval of both the Service Plan and Board Appointments as requested by Ms. Gumaer-Mueller. Supervisor Ingalsbe seconded the motion, carried unanimously.

Planning:

Ms. Jordan request authorization for approval of a No-Cost Time Extension - CDI Infrastructure, LLC. for On-Going Radio System Project Management, Capital Project 7 – 2006, with L. R. Kimball. They provide basic project management and technical review for ongoing projects within the County. There are funds still available in the contract should services be required within the scope of the contract.

Supervisor Ingalsbe moved approval of the No-Cost Time Extension as requested by Ms. Jordan. Supervisor Campbell seconded the motion, carried unanimously.

Ms. Jordan requested authorization to amend an award to Finger Lakes Communication for Maintenance of the County Emergency Radio Communication System. Harris is the software manufacturer and Finger Lakes provided a licensing contract from Harris and requested a signature from the County Administrator. In reviewing the original resolution, it did not allow the County Administrator to sign, therefore, the need to amend the original award.

Supervisor Bendzlowicz moved approval for the amendment as requested by Ms. Jordan. Supervisor Campbell seconded the motion, carried unanimously.

Ms. Jordan requested authorization for an amendment to a contract with McFarland-Johnson, Inc. for Professional Consultant and Engineering Services (Closing of Geneva PSAP Project). Antennas were originally going to be mounted to the side of the Exchange Street building. Now, they will be mounted to the roof (sled mount). A structural analysis need to be completed to be sure the roof can bear the additional weight. Amending the contract is necessary to include the structural analysis and there are funds within the Capital Project.

Supervisor Evangelista moved approval of the contract amendment as requested by Ms. Jordan. Supervisor Bendzlowicz seconded the motion, carried unanimously.

Ms. Jordan requested authorization for payment of the following invoices. Item A (Capital Project 4-2012) is for call-taking equipment for the backup 9-1-1 center expansion and is a part of the total funds authorized by the Board for equipment. Item B (Capital Project 5-2013) is the Interop project and is specific to the Mary Street site. This is an inspection fee.

- A. Frontier Communications Invoice No. 4592475 for \$16,282.50
- B. Crown Castle Invoice No. 19071246 for \$3,000.00

Supervisor Bendzlowicz moved approval of both invoices listed above as requested by Ms. Jordan. Supervisor Evangelista seconded the motion, carried unanimously.

Ms. Jordan and Chief DeChick gave an update on the Geneva PSAP closing and spoke of three different components – technical, operational, and personnel. Ms. Jordan advised that equipment is on order and installation should start at the Exchange Street site in mid-May. The fiber connection between Geneva City Hall and Information Services has been completed and tested. The link between Exchange Street site and the 9-1-1 Center should be running and tested in May. HVAC bids and electrical work for the Exchange Street site and the backup generator should be out this week. UHF licenses have been received.

The Operations group meets every three weeks. Training is scheduled for Dispatchers to understand how things work in Geneva and there will be training for the Geneva PD for the mobile data computers. The decommission of the Gamewell System (box alarms) is almost complete. A meeting will be scheduled with telephone carriers and an Intermunicipal Agreement will be completed with Geneva for the closest car concept. Chief DeChick also thanked County Buildings and Grounds for renovations to the 9-1-1 Center, increasing the size and providing another work area to make it more operationally fit. Five Dispatchers attending Emergency Communications School. Two of them filled recently created Dispatch positions. Discussion followed.

Emergency Management:

Mr. Harloff updated the Committee on a recent haz-mat incident involving a small cloud coming from a tank in the assembly area of a local manufacturer. The Ontario County haz-mat team responded as did Seneca and Wayne Counties. It was determined that there was not a leak from the tank. The business will be billed for expenses involved.

Office of Sheriff:

Undersheriff Tillman requested authorization to apply for a grant from the Office of Community Oriented Police Services Hiring Program. This is a competitive grant so there is not any guarantee of an award. The Sheriff's Office would like to apply for funding for School Resource Officers. Several school districts are interested. A brief discussion followed.

Supervisor Ingalsbe moved approval of the grant application as requested by Undersheriff Tillman. Supervisor Bendzlowicz seconded the motion, carried unanimously.

Undersheriff Tillman request authorization to accept a DARE Donation from Elderlee in the amount of \$350.

Supervisor Bendzlowicz moved approval to accept the donation as requested by Undersheriff Tillman. Supervisor Campbell seconded the motion, carried unanimously.

Undersheriff Tillman updated the Committee on a salary adjustment requested for a County Police Officer that was just hired. This will be going to the Personnel Committee on Wednesday. The officer has previously worked for the City of Geneva for two years. The salary adjustment will allow him to make as much, or a little more, than he was making at the City of Geneva. The Officer has been to Basic School and has two-years work experience. Ms. Gates advised that this was approved at Management Compensation.

Chief Haskins requested authorization for the renewal of a bid for Inmate Sundries.

Supervisor Evangelista moved approval as requested by Chief Haskins. Supervisor Ingalsbe seconded the motion, carried unanimously.

Chief Haskins updated the Committee on the Jail Population. There is a crowding situation. Minors cannot be co-mingled with age 18 and above. Nine minors are currently being housed in Wayne County. Over the weekend, eight weekend inmates were housed out. The weekend total of 260 approaches a record high. There are nine inmates awaiting trial that have been housed significantly longer than six months. This wait time is less than

in the past but does have a significant impact on housing. Discussion followed regarding inmate mental health issues and the increasingly diverse Jail population.

Other Items:

Vice Chairperson Hilton noted the upcoming Heroin Forum on Tuesday, April 19, at FLCC. This is sponsored by the Partnership for Ontario County.

Chief DeChick reported on the redistribution of the 9-1-1 surcharge money collected by the state each year. Various groups across the state have been working to have surcharge funds returned locally. This year, the state has announced the redistribution of \$75 million in funds for 9-1-1 centers and PSAPS in the form of non-competitive grants.

At 2:43 p.m. Supervisor Bendzlowicz moved to adjourn the regular meeting. Supervisor Campbell seconded the motion, carried unanimously.

Respectfully Submitted,

Linda A. Hudson
Confidential Secretary

APPROVED