

**MINUTES
INSURANCE COMMITTEE
MARCH 1, 2016**

MEMBERS

JEFFERY GALLAHAN
FREDRICK LIGHTFOOTE
MARK VENUTI
TODD CAMPBELL
TAMARA HICKS
NATHAN VANBORTEL

PRESENT: Jeffery Gallahan, Frederick Lightfoote, Mark Venuti, Todd Campbell, Tamara Hicks, Nathan VanBortel, Mary Krause, Denise Morley, Julie Hoffman, Sherman Manchester, John Parrott, Mike Reinhardt, Gary Curtiss, Sean Barry, Eileen Tiberio, Art James, Lynn Forth, Jack Marren and Steve Vanderbrook

DISTRIBUTION: Committee Members, Board Chairman Jack Marren, John Parrott, Gary Curtiss, Michael Reinhardt, Julie Hoffman, Mary Krause, Sheriff Philip Povero, Karen DeMay, and Sherman Manchester.

CALL TO ORDER

Chairman Gallahan called the meeting to order at 10:00 a.m.

MINUTES

Supervisor Lightfoote made a motion to approve the minutes of the February 2, 2016 meeting. The motion was seconded by Supervisor Campbell. All ayes; motion carried.

LIABILITY WAIVER FOR FOSTER PARENT TRAINER

Eileen Tiberio requested a waiver of the liability insurance requirement for a contract with a foster parent trainer for the Department of Social Services. The training is co-led by Social Services personnel. The county's exposure would be minimal and the cost of insurance would be prohibitive.

Supervisor Hicks made a motion to approve a waiver of liability insurance for the contract with a foster parent trainer. Supervisor Venuti seconded the motion. All ayes; motion carried.

CONTRACT WITH FRONTIER FOR ANALOG PHONE LINES—LIMITATION OF LIABILITY

Mr. Barry updated the Committee on a contract with Frontier to cover all analog phones lines which do not go through the new phone lines. Mr. James addressed the Committee regarding the limitation of liability requested by Frontier.

Supervisor Venuti made a motion to approve a contract with Frontier to cover analog phone lines. Supervisor VanBortel seconded the motion. All ayes; motion carried.

REQUEST TO SETTLE WORKERS COMPENSATION CLAIM

At 10:05 a.m., Supervisor Venuti made a motion for the Insurance Committee to adjourn and reconvene in executive session for the purpose of discussing the medical history of a particular person. The motion was seconded by Supervisor Campbell. All ayes; motion carried.

At 10:20 a.m., Supervisor Campbell made a motion for the Insurance Committee to leave executive session and reconvene in regular session. The motion was seconded by Supervisor Venuti. All ayes; motion carried.

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MERCY FLIGHT CONTRACTS

Ms. Krause addressed the Committee regarding the Mercy Flight discussion from the last Insurance Committee meeting. The workers compensation claim for our employee was paid at the Medicare rate.

Ms. Krause also addressed the current contract the County has with Mercy Flight regarding the 24/7 availability of medical helicopters. Mercy Flight has been approaching towns asking for further contributions. The scope of the county contract is similar to the scope of what is being presented to the towns. The county contract covers the entire county and the town contracts would only be necessary if the county contract should lapse. Future contracts with Mercy Flight will include language differentiating the county and town contracts with differences in respect to the educational and training services provided by Mercy Flight to both the county and individual towns.

POLICY REGARDING DEVIATIONS FROM COUNTY INSURANCE / LIABILITY REQUIREMENTS

Mr. James addressed the Committee because there have been several contracts recently with deviations to the standard liability. Current procedure requires the County Attorney's Office to present such contracts to the Insurance Committee for approval. Mr. James is requesting permission for him to consult with John Parrott and Mike Reinhardt on deviations and only receive Committee approval on contracts they are not comfortable approving. The Committee discussed the request and agrees to allow Mr. James, Mr. Reinhardt and Mr. Parrott the discretion on deviations to the standard liability with the understanding that any contracts with unusual liability concerns are to be brought to the Insurance Committee for approval.

USE OF COUNTY PROPERTY FOR EVENTS

Mr. Vanderbrook and Mr. Reinhardt addressed the Committee regarding the use of county property for large events. Mr. Reinhardt would like to address the current permit process in regard to liability issues and performing a risk management assessment for large events. With Committee approval, the County Attorney's Office and the Department of Public Works can start looking into the issues at depth and determine a solution. The Committee discussed the issues and agrees a solution needs to be in place before the beginning of the summer season. Mr. Reinhardt will start the process and report back to the Committee in April.

MWECC BENCHMARK REPORT

Mr. Parrott addressed the Committee on the Midwest Employers Casualty Company's Benchmark Report. The report includes a best practice mark and benchmark to compare with Ontario County's marks. Overall, the county performed better than the benchmark.

Ms. Krause thanked everyone involved in the workers compensation process for the collaborative effort which delivered successful results.

TOWERS WATSON ACTUARIAL UPDATE

Mr. Parrott requested approval from the Committee members for Towers Watson to do actuarial reviews of the property/liability and workers compensation self-insurance plans. The proposed total cost will be \$35,000.

Supervisor Lightfoote made a motion to approve Towers Watson to do actuarial reviews of the property/liability and workers compensation self-insurance plans. Supervisor VanBortel seconded the motion. All ayes; motion carried.

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EMPLOYEE SAFETY - MONTHLY REPORT

Mr. Manchester reviewed the recordable injuries on the monthly Safety Report for February 2016 with the Committee.

WORKERS' COMPENSATION

Ms. Hoffman reviewed the workers compensation reports for February 2016.

LIABILITY WAIVER FOR MEETING FACILITATOR

Ms. Hoffman requested a waiver of the liability insurance requirement for a contract with Ted Fafinski as a meeting facilitator.

Supervisor Lightfoote made a motion to approve a waiver of liability insurance for Ted Fafanski as meeting facilitator. Supervisor Hicks seconded the motion. All ayes; motion carried.

LIABILITY SELF-INSURANCE

At 11:05 a.m., Supervisor Campbell made a motion for the Insurance Committee to adjourn and reconvene in executive session for the purpose of discussing information regarding proposed, pending or current litigation. The motion was seconded by Supervisor VanBortel. All ayes; motion carried.

At 11:18 a.m., Supervisor Campbell made a motion for the Insurance Committee to leave executive session and reconvene in regular session. The motion was seconded by Supervisor Lightfoote. All ayes; motion carried.

OTHER BUSINESS

Chairman Gallahan reported the monthly deer/motor vehicle accidents for last month are at 64%.

ADJOURNMENT

With no further business to come before the Committee,

At 11:20 a.m., Supervisor VanBortel made a motion to adjourn the meeting. The motion was seconded by Supervisor Campbell. All ayes; motion carried.

Respectfully submitted,



Emily Marshall
Secretary I