

**PUBLIC WORKS COMMITTEE MINUTES**  
**February 29, 2016**

**MEMBERS**

Charles Evangelista, Chairman  
Jeffery Gallahan – Vice-Chairman  
Richard Russell - necessarily absent  
Norman Teed  
Frederick Lightfoote  
Peter Ingalsbe

**PRESENT:** Mary Krause, Tom Harvey, Holly Adams,  
Steve Vanderbrook, Tim McElligott, Tim Jensen,  
Betsy Landre, Chris Lopez (PLAN), Cathy Ahern,  
Mary Gates, Don Havens, Nellie Puma, Donna Tiffany

**DISTRIBUTION:** Attendees, Chairman Marren  
Karen DeMay, Supervisor Baker, Matthew Hoose, DPW  
Management Staff, Cathy Bentzoni, Mary Krause, Deb  
Gierman

**LIAISON**

William Wright, P.E

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**Call to Order:**

Chairman Evangelista called the meeting to order at 4:00 PM.

**Approval of Minutes:**

Supervisor Teed motioned to approve the February 8, 2016 minutes, seconded by Supervisor Lightfoote. All members in agreement.

**Capital Projects:**

**Space Utilization and Reallocation Project Phase III for Multiple County Buildings – Ontario County Courthouse CP 5-2012:**

Resolution for Budget Transfer To Administration Line Item: Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

**Allen Padgham Road Bridge Over Ganarqua Creek CP 1-2013:**

Resolution for Acceptance of New York State Revenue Contract: Mr. McElligott reported this revenue is for ROW acquisition. Supervisor Teed motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

**County Road 33 Rehabilitation CP 2-2014:**

Resolution for Purchase of Lands: Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

**2015 FLCC Fine Arts and Graphic Design Area CP 1-2015:**

Mr. Lopez from PLAN Architectural gave an update on the 4<sup>th</sup> floor in the C Wing at FLCC for HVAC renovation. \$1.3 million is in the budget for construction. The Pike Company is the construction manager. The project will be bid out mid April or early May; construction to begin in June 2016 and ending in August 2016. Mr. Lopez reported there is some asbestos in some areas that need renovation. Only in these spaces will the asbestos be removed. Ms. Landre reported the asbestos abatement will go with the general construction contract. The air handling unit may be bid separate because of a schedule issue. More to follow at a later meeting.

**Ontario Parks Dam Rehabilitation CP 5-2015:**

Resolution for Tree Removals and Budget Transfer: Mr. McElligott reported trees need to be removed by March 31, 2016 to meet environmental requirements. Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

**Capital Project Payments:**

Ms. Puma requested two additional payments be added to the payment list; Testa Construction in the amount of \$11,130.90 and Testa Construction Final in the amount of \$13,114.14. Supervisor Teed motioned to approve the capital project payments with additions, seconded by Supervisor Lightfoote. All members in agreement.

**Data Sheets:**

Mr. Wright reviewed the data sheets with Committee that were included in the agenda.

**Highway:**

Resolution for County Road 12 Replacement of Culvert 39 – Purchase of Lands: Supervisor Gallahan motioned to approve the resolution, seconded by Supervisor Lightfoote. All members in agreement.

Resolution for Authorization to Execute Water Line Easement – Town of Seneca: Mr. McElligott reported Casella has hired Hunt Engineers to design the relocation of the water main to County Road 5 right-of-way. An easement across the Ontario County Landfill is needed. The Town of Seneca has asked the County to grant this 30 foot wide easement. Supervisor Lightfoote motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.

**Fleet:**

Resolution for Award of Bid B16006 for OEM Replacement Parts: Supervisor Teed motioned to approve the resolution, seconded by Supervisor Gallahan. All members in agreement.

February 29, 2016

**Finance:**

Ms. Puma handed out the 12/31/15 Year End Financial Summary for Public Works for Committee review. Mr. Puma explained the report. Committee thanked her for a job well done.

**Buildings and Grounds:**

Resolution for Design of HVAC System at CMAC – Award of Contract for Architectural Services – McFarland Johnson Inc. at a cost not to exceed \$9,800: Mr. Wright reported the HVAC unit for the lower level of CMAC is owned and maintained by the County. The duct system may not be adequate for current codes. This resolution authorizes McFarland Johnson to review the HVAC system this spring and design a replacement heating and air conditioning unit. Supervisor Ingalsbe motioned to approve the resolution, seconded by Supervisor Teed. All members in agreement.

**Roundtable:**

Mr. Harvey reported the Public Works Committee will be the home committee for FLCC Maintenance Projects for 2015 and 2016.

Ms. Krause reported Ms. Gates is working on a report for Constant Watch operational review for the next meeting.

Mr. Harvey reported an RFP is out on the street, due back March 11 for Space Reorganization at 3010 County Complex Drive for architectural services. Part of the RFP is to look at safety and security at this building. Mr. Harvey requested a Public Works Committee member be on the team that reviews the RFP's. Supervisor Teed will be the committee member.

**ADJOURNMENT:**

Motion was made by Supervisor Gallahan to adjourn the meeting, seconded by Supervisor Teed. All members in agreement. Meeting was adjourned at 4:55 PM.

**NEXT MEETING:**

**March 21, 2016  
4:00 PM                      Room 205  
3019 County Complex Drive**

Respectfully submitted,

Donna Tiffany