

MINUTES

PLANNING & RESEARCH COMMITTEE MEETING

Fred Lightfoote, Chairman

Tuesday, February 23, 2016

4:00 PM

Conference Room 205

Municipal Building

<p>Members Present Vice Chair – Supervisor R. Green Supervisor J. Gallahan Supervisor N. Teed Supervisor D. Vedora</p>	<p>Members Excused Chair – Supervisor F. Lightfoote Supervisor D. Marshall</p>	<p>Staff and Guests: Tom Harvey, Planning Carla Jordan, Planning Betsy Landre, Planning Reliefia Kramer, Planning Michael Wojcik, Economic Development Tim Davis, OC CCE Marie Anselm, OC CCE Valerie Knoblauch, Tourism Karen Miltner, Tourism</p>
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TIME	TOPIC	NOTES & DISCUSSION
4:00 p.m.	<p>Opening of Meeting</p> <p>Approval of Minutes</p>	<p>Vice Chair Green opened the February 23, 2016 Planning and Research Committee meeting at 4:00 p.m. Chair Lightfoote was necessarily absent.</p> <p>Vice Chair Green requested a motion to approve the February 2, 2016 minutes.</p> <p><i>A motion was offered by Supervisor Teed, and was seconded by Supervisor Vedora to approve the February 2, 2016 minutes. All in favor, motion carried.</i></p>
4:02	<p>Cornell Cooperative Extension</p>	<p>Vice Chair Green welcomed Tim Davis and Marie Anselm.</p> <p>Mr. Davis introduced OC CCE Agriculture Economic Development Specialist, Marie Anselm.</p> <p>Ms. Anselm informed the committee of the educational workshops CCE has held focusing on livestock production. She also told the committee that they are having a CSA (Community Supported Agriculture) fair that will be on March 12, 2016 at the New York Wine and Culinary Center. Ms. Anselm said that they have been working with the Workforce Investment Board on developing an Agricultural Careers Day. This will be in April for high schools across the region serving grades nine through twelve. Ms. Anselm said that they have been successful in creating Agricultural Life Sciences program for this summer working in conjunction with the Geneva Experiment Station. They will be promoting agricultural careers through publication of agricultural career cards that they will be giving to schools across the state. The cards will inform students of what opportunities are in the agricultural work force. Ms. Anselm said that CCE has</p>

		<p>been supporting the County Economic Development Office and the Industrial Development Agency (IDA) by working with farms to access what their IT needs are. CCE also has been working with the IDA providing information on agricultural enterprises and food distribution and sourcing from local Ontario County producers. Ms. Anselm told the committee that they have a Farm to School grant that CCE has been working on with Wayne Finger Lakes BOCES. They are working to get more food from Ontario County producers brought into schools.</p> <p>Mr. Manikowski thanked Ms. Anselm and Mr. Davis for helping the IDA. He said they are doing a great job.</p> <p>Vice Chair Green thanked Ms. Anselm and Mr. Davis.</p>
4:05	Economic Development	Mr. Wojcik reviewed the Economic Development Financial 4 th Quarter Update Ending 12/31/15. There were no questions
4:07	Planning	<p>Mr. Wojcik reviewed the Planning Financial 4th Quarter Update ending 12/31/15.</p> <p><i>Motion to approve the Economic Development and Planning financial updates was made by Supervisor Gallahan, seconded by Supervisor Vedora. Motion carried.</i></p>
4:09	Return to Economic Development	<p>Mr. Manikowski explained three resolutions that were not on the agenda. The resolutions were blocked for approval. Resolutions – Ontario County Economic Development Corporation Board Appointment – Supervisor Daniel Marshall and Reappointment of Supervisor Fred Lightfoote, and Supervisor Robert Green, Jr. A copy of all three resolutions are on file with the official committee minutes in the office of the Clerk to the Board of Supervisors.</p> <p><i>Motion to approve the above mentioned resolutions was made by Supervisor Vedora, seconded by Supervisor Teed. Supervisor Green abstained, motion carried.</i></p>
4:10	Return to Planning	<p>Ms. Jordan discussed and recommends a resolution – Appointment to the Ontario County Planning Board – Dan Holtje, West Bloomfield.</p> <p><i>Motion to approve the above mentioned resolutions was made by Supervisor Vedora, seconded by Supervisor Teed. Motion carried.</i></p> <p>Mr. Harvey led discussion of his notes on Development of the State Flood Risk Management Standard Guidance. DEC is considering promulgating new rules that all municipalities must follow in issuing building permits.</p> <p>It was agreed to by consensus that Planning Staff create a draft resolution for approval at the next meeting.</p> <p>Mr. Harvey and Ms. Landre reviewed the Ontario County Water Resources Council Report with the committee.</p> <p>Mr. Harvey discussed and recommends two resolutions for approval that were not on the agenda, both of which are on file with the official minutes in the office of the Clerk to the Board of Supervisors:</p> <ul style="list-style-type: none"> – Declaring Lead Agency Status for the Inclusion of Viable Agricultural Land in Ontario County Proposed During the 2015 Annual Review Period

		<p>– To Establish a Public Hearing For the Inclusion of Viable Agricultural Land in Ontario County Proposed During the 2015 Annual Review Period</p> <p><i>Motion to approve the above mentioned resolutions was made by Supervisor Teed, seconded by Supervisor Vedora. Motion carried.</i></p> <p>Mr. Harvey discusses and recommends the approval of a resolution – Appointment to Genesee/Finger Lakes Regional Planning Council – Todd D. Campbell, Legislator Representative.</p> <p><i>Motion to approve the above mentioned resolution was made by Supervisor Vedora, seconded by Supervisor Gallahan. Motion carried.</i></p>
4:34	Tourism	<p>Vice Chair Green welcomed Valerie Knoblauch and Karen Miltner.</p> <p>Ms. Knoblauch distributed and reviewed “The Economics of Tourism, a Quick and Brief Study, a copy of which is on file with the official minutes in the office of the Clerk to the Board of Supervisors.</p> <p>Discussion took place.</p> <p>Vice Chair Green thanked Ms. Knoblauch and Ms. Miltner.</p>
5:16	Adjournment	<p>Vice Chair asked if anyone had anything they would like to bring to the committee before adjournment.</p> <p>Mr. Manikowski reminded the committee that strategic plan roll out will be on Saturday, February 27, 2016, 9:00-11:00 a.m. at the Inn On Lake, Canandaigua. He invited them all to attend and that they will be serving breakfast. Contact Diane Foster to sign up.</p> <p>Mr. Harvey told the committee that the NYS Public Service Commission’s Office announced the cut over of the over lay of the new 680 area code to the area currently served by 315 area code beginning March 12, 2016. It will become necessary for residents to dial any number including the area code for all calls on February 11, 2017.</p> <p>Mr. Harvey informed the committee that the department would be hosting twenty graduate planning students from the University of Guelph in Ontario, Canada. He said they want to know about government and the planning process in the United States. He has scheduled sessions on Solid Waste Management, the Rail Corridor Study, with the City of Geneva and the Town of Victor.</p> <p>Mr. Harvey thanked Ms. Knoblauch for all of the help she has and has offered to provide to the department in the realm of branding and publicity for the implementation of the County Solid Waste Management Plan.</p> <p>County Administrator Krauss told the committee that she had previewed the Economic Development Strategic Plan and it looks terrific and she hopes that they can attend the roll out meeting on February 27, 2016.</p> <p>There being no further business for discussion, Vice Chair Green requested a motion</p>

		to adjourn. <i>Motion to adjourn made by Supervisor Gallahan, seconded by Supervisor Vedora at 5:05 p.m. Motion carried.</i>
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Respectfully Submitted,

Reliefia Kramer