

**REGULAR MEETING OF
PUBLIC SAFETY COMMITTEE
Ontario County Safety Training Facility
February 8, 2016 2:00 P.M.**

Committee Members:

Robert Green, Chairman
Margaret Hilton
Gregory Bendzłowicz
Todd Campbell
Charles Evangelista
Peter Ingalsbe

Others Present:

Mary Krause, Mary Gates, Sheriff Povero,
R Michael Tantillo, Leanne Lapp, Andrea Schoeneman,
Tom Harvey, Lorrie Scarrott, Jeff Rougeux
Steve DeChick, Deb Gierman, Jeff Harloff,
Carla Jordan, Amy Stoyles, Halle Stevens
Kathleen Meyers, Brian Maney

The Public Safety Committee met at the Ontario County Safety Training Facility on February 8, 2016. Chairman Green called the meeting to order at 2:00 p.m.

Approval of Minutes:

Supervisor Hilton moved approval of the Minutes of the Regular Meeting held on January 19, 2016. Supervisor Evangelista seconded the motion, carried unanimously.

Indigent Legal Defense Update:

Ms. Schoeneman, Ms. Lapp, and Finance updated the Committee on the Year 2015 Caseload and Financials. Ms. Meyers provided a spreadsheet showing revenue and appropriations, including grants. Ms. Schoeneman noted that Assigned Counsel is now referenced as Panel Attorney, to which she now assigns cases. Financials through 2014 are for Assigned Counsel. She did not have a separate written report but will distribute one at the end of the month. In 2015, the Conflict Defender's Office handled or assigned a total 1,339 cases; 473 were criminal and 866 Family Court. Cost per case was \$1,022. First year costs were estimated. The 2016 budget is the same as it was in 2015.

Ms. Lapp reviewed the Public Defender financials. The budget has increased over the years as a result of the various employees hired and the cost of step increases and benefits. However, the other costs such as training, books, supplies etc., have remained the same and the department is consistently under budget. Ms. Lapp advised that in 2013, the office processed 2,604 cases. That number increased to 2,974 in 2015. The office did not take Family Court cases in 2013 but do now as a result of a grant the office was able to secure. She explained net cost per case, which is \$698.14, and includes investigative and expert services. Discussion followed.

Conflict Defender:

Ms. Schoeneman requested authorization for approval of the Assigned Counsel Plan and Handbook. At their January 29 meeting, the Bar Association approved and signed the plan. It now needs Committee approval before going to the Board of Supervisors and on to the State.

Supervisor Evangelista moved approval of the Assigned Counsel Plan and Handbook as requested by Ms. Schoeneman. Supervisor Bendzłowicz seconded the motion, carried unanimously.

Planning:

On behalf of Mr. Harvey, Ms. Jordan request authorization for payment of the following invoices from L.R. Kimball:

- A. Invoice No. 532919 for \$5,014.81 (CP 7-2006)
- B. Invoice No. 532939 for \$3,139.08 (CP 6-2015)

Supervisor Bendzlowicz moved approval of both invoices above as requested by Ms. Jordan. Supervisor Ingalsbe seconded the motion, carried unanimously.

Probation:

Mr. Rougeux introduced Juvenile Probation Officer Amy Stoyles to the Committee. Mr. Rougeux requested authorization for award of Bid for Electronic Home Monitoring Global Position Equipment. This is a one-year extension at the same cost.

Supervisor Evangelista moved approval of the above bid as requested by Mr. Rougeux. Mr. Campbell seconded the motion, carried unanimously.

Mr. Rougeux requested authorization for the County Administrator to sign Agreements for the Reception, Temporary Housing and Care of Out-of-County Alleged or Adjudicated Juvenile Delinquents and Pins at the Ontario County Youth Care Facility. Monroe and Wayne Counties reserve beds at a rate of \$250 per day. If the beds are used, the rate is \$275 per day. These counties are given 24 hour notice in the event that Ontario County needs the space.

Supervisor Hilton moved approval as requested by Mr. Rougeux. Supervisor Campbell seconded the motion, carried unanimously.

Mr. Rougeux requested authorization for a contract with Youth Advocate Programs, Inc. There is unspent grant money of \$25,700, which the County can use to purchase two spots with Youth Advocate Programs for two advocates to work with at least two at-risk youth. There was brief discussion regarding these programs.

Supervisor Hilton moved approval of the contract as requested by Mr. Rougeux. Supervisor Campbell seconded the motion, carried unanimously.

Emergency Management:

Mr. Harloff requested authorization for an Agreement for Services – Emergency Service Instructors. This establishes the rates for EMS instructors.

Supervisor Ingalsbe moved approval of the above agreement as requested by Mr. Harloff. Supervisor Bendzlowicz seconded the motion, carried unanimously

Planning (Addendum Item):

Ms. Jordan requested authorization for a contract with McFarland-Johnson, Inc. for Professional Consultant and Engineering Services – Closing of the Geneva PSAAP Project CIP at a cost of \$10,030.00. After contacting several engineering firms, McFarland-Johnson was the only one to provide a quote for electrical and HVAC services for the room where County equipment will be housed on Exchange Street, Geneva. The proposal is for the engineering, design, and construction oversight. Funds are available in the Capital Project. This request will also go to Financial Management as it involves a budget transfer.

Supervisor Bendzlowicz move approval as requested by Ms. Jordan. Supervisor Hilton seconded the motion, carried unanimously.

Office of Sheriff:

Sheriff Povero requested authorization for Budget Transfers as follows:

- A. Purchase of Marked Vehicle and Equipment – County Police Officer Position effective 01/01/16
- B. Adjust 2016 CIP – Unmarked Vehicle to Marked Vehicle due to anticipated retirement of Civil Deputy
- C. Adjust Proposed MRV Pickup in 2016 CIP Budget to Different Model

Item A: In the 2016 budget, a new Deputy position was created for Eastview Mall. \$156,875 was included for the position and for necessary equipment. The budget also includes \$39,000 for a marked vehicle. However, the vehicle itself needs to be approved for addition to the 2016 County total fleet number, as it was not added to the fleet number, either prior to or after the budget was created. Ms. Stevens further explained that the vehicle was budgeted in the total County cost but not accepted into the CIP. The CIP needs to be updated to reflect the vehicle and this needs to be approved by Public Safety, as well as Public Works and Financial Management.

Supervisor Hilton moved approval of Item A above as requested by Sheriff Povero. Supervisor Campbell seconded the motion, carried unanimously.

Item B: Sheriff Povero requested an adjustment to the 2016 CIP to reflect the addition of one marked vehicle and the reduction of one unmarked vehicle and move funds from contingency. This will help accurately reflect changes that are in process now. A Civil Deputy is retiring effective July 2016. This became known after the CIP portion of the budget. Upon his retirement, the Civil Deputy Sheriff position will be eliminated and a County Police Officer position will be created. Therefore, one unmarked car would be eliminated from the CIP to be replaced with a marked vehicle. \$16,000 is needed from contingency so that equipment can be purchased for the marked vehicle. Discussion followed.

Supervisor Bendzlowicz moved approval of Item B above as requested by Sheriff Povero. Supervisor Ingalsbe seconded the motion, carried unanimously.

Item C: Sheriff Povero requested authorization to adjust the Proposed MRV Pickup in 2016 CIP Budget to a Different Model for an increase in the 2016 CIP Budget. The approved budget does not support the purchase of a one-ton pickup truck for transporting boats, trailers, etc. throughout the County. After discussions with the Public Works Department and Fleet, it was decided a request was needed for funds to be moved from contingency to be available for the cost of the purchase of a heavy duty one-ton truck. Supervisor Evangelista expressed his concern about only being a few months into 2016 and two significant changes have been requested. Chairman Green noted the situation with not having the appropriate vehicle, which can be a safety issue, but also noted Supervisor Evangelista's concern. A lengthy discussion followed. Under the current state navigation law, 50% reimbursement is allowed. \$6,000 of the \$12,000 CIP request would be reimbursed.

The Committee agreed to hold approval on Item C pending further discussion and information from Public Works Department regarding the amount budgeted for the vehicle.

Sheriff Povero requested authorization to amend a contract with Eastview Mall LLC for the Office of Sheriff to provide Deputies on site at Eastview Mall. After discussions with Wilmore, they are adding \$25,000 per year to the contract to support police officer positions at Eastview Mall and this reflects the number of full time positions increased from two to three.

Supervisor Hilton moved approval of the contract amendment as requested by Sheriff Povero. Supervisor Ingalsbe seconded the motion, carried unanimously.

Sheriff Povero requested authorization for the award of a contract to Finger Lakes Communication for Software Maintenance of County Emergency Radio Communication System. Mr. DeChick addressed the Committee regarding previous discussions on the need for software maintenance. \$31,000 would be needed from contingency to offset the total cost of the software maintenance and \$156,000+ is from the state.

Chairman Green moved approval of the above contract as requested by Sheriff Povero. Supervisor Bendzlowicz seconded the motion, carried unanimously.

Sheriff Povero requested authorization for the acceptance of a Bid for Uniform Cleaning.

Supervisor Evangelista moved approval for acceptance of bid as requested by Sheriff Povero. Supervisor Bendzlowicz seconded the motion, carried unanimously.

Sheriff Povero requested authorization to apply for Grants as follow.

- A. Missing Alzheimer's Patient Assistance Program Grant
- B. Elder Abuse Prevention Grant

Supervisor Bendzlowicz moved approval to apply for the above two grants as requested by Sheriff Povero. Supervisor Hilton seconded the motion, carried unanimously.

Sheriff Povero requested authorization for a Resolution Opposing the Amendment of the NYS Navigation Law that would reduce the amount of financial reimbursement for Marine and Navigation patrols.

Supervisor Bendzlowicz moved approval of the above resolution as requested by Sheriff Povero. Supervisor Ingalsbe seconded the motion, carried unanimously.

Sheriff Povero gave a brief update on position requests. He met with Management Compensation last week and will be going to the Personnel Committee meeting this week. One request is to move the creation date of a Dispatcher position from July 1 to April 1 of this year due to the Geneva PSAP transition. Six new County Police Officers started Police Basic School on February 8. Two are Ontario County employees. Sheriff has requested a salary adjustment on one entry level police officer position as the employee has worked for the County for 10 years. Two positions are temporary pending retirements of Sheriff's Office Deputies.

Sheriff Povero updated the Committee on the Jail population. The weekend high was 252 and today's count is 238. The average daily population for January was 227. The state has approved one of three allowed co-mingle variances and right now 16-17 year old males are being housed with adult males. Pod 2 has 46 inmates, Pods 7 and 7 with 49. Pods 3 and 4 are full, 5 has 15 and 6 has 19 inmates respectively. Eight inmates were transported to state prison today.

Sheriff Povero advised the Committee that the NYS Sheriffs' Association has named Chief DeChick as the Emergency Communication Officer of the Year for 2015.

Sheriff Povero stated that there will be a Heroin Forum at Marcus Whitman on February 24 and one is planned for Naples School on March 11 at 1:00 p.m.

The next Medication Drop-off will be April 30, from 9 am – noon at Wegmans in Canandaigua. This will be in conjunction with the DEA.

Chief DeChick introduced Sr. Dispatcher Brian Maney, who has been working on the setup of the backup 9-1-1 Center. The Center is officially up and running as of today. Chief DeChick thanked the Committee, Information Services, Mr. Maney, and all involved for their efforts in getting the backup site established.

At 3:14 p.m. Supervisor Hilton moved to adjourn the regular meeting. Supervisor Bendzlowicz seconded the motion, carried unanimously.

Respectfully Submitted,

Linda A. Hudson
Confidential Secretary

APPROVED