



**MINUTES**  
**FINANCIAL MANAGEMENT COMMITTEE**  
**3019 County Complex Drive, Canandaigua, New York**

**January 20, 2016**

**MEMBERS PRESENT**

David Baker, Robert Green, Dan Marshall, Rich Russell, Kris Singer, Drew Wickham

**OTHERS PRESENT**

In addition to Committee Members: Jack Marren, Mary Krause, Cathy Bentzoni, Lorrie Scarrott, Mary Gates, John Berry, Tom Harvey, Sheriff Povero, Jeff Rougeux, Holly Adams, Carla Jordan, Mary Burnett, Nellie Puma, Kathleen Meyers, Sandy Seeber, Halle Stevens, Barbra Sweet, George Kotilk-Intern, Steve Healy-CSEA, Judy Manntai

**CALL TO ORDER**

The meeting of the Financial Management Committee was called to order at 1:00 p.m. by Chairman David Baker.

**MINUTES**

Supervisor Russell made a motion to approve the minutes of the Financial Management Committee meetings on December 9, 2015 and December 17, 2015. Supervisor Wickham seconded the motion. The motion carried.

**Appointment of Vice Chair**

Chairman Baker appointed Supervisor Bob Green as Vice Chairman of the Financial Management Committee.

**2016 FMC Meeting Schedule**

The 2016 meeting schedule for the Financial Management Committee was distributed. By general consent it was agreed to change the start time of the meetings to 2:00 p.m. to accommodate those who are on more than one committee.

**PUBLIC SAFETY**

The following three items were considered as a block. Supervisor Green made the motion to file the resolutions. Supervisor Marshall seconded the motion. The motion carried.

- ▶ **Resolution:** *Sheriff ~ Authorization to Apply for Alzheimer's Foundation of America Grant*

The motion carried to authorize submission of the application for funding from the Alzheimer's Foundation of America Biannual Grant in support of the Project Lifesaver Program.

- ▶ **Resolution:** *Sheriff ~ Authorization to Accept Public Safety Answering Points*

The motion carried to authorize acceptance of the \$158,945 award from the FY2015-2016 Public Safety Answering Points Operations Grant. The grant funding will assist with the cost of

*Operations Grant from NYS Division of Homeland Security and Emergency Services*

operations for the Ontario County Office of Sheriff, Emergency Communications Division.

- ▶ **Transfer:** *Sheriff ~ Budget Transfer for Two Radio Receiving Units*

The motion carried to approve the budget transfer of \$6,100 to cover the costs for two radio receiving units at the Sheriff's Administrative Offices.

- ▶ **Resolution:** *District Attorney ~ Authorization to Accept Crimes Against Revenue Program Grant*

Supervisor Russell made a motion to file the resolution authorizing acceptance of the Crimes Against Revenue Program (CARP) Grant in the amount of \$88,971. Supervisor Singer seconded the motion. The motion carried.

- ▶ **Transfer:** *Probation ~ Alternatives to Incarceration Program - Transfer of ATI Bail Reserve Monies to Assist the Day Reporting Program and Treatment Court Programs*

Supervisor Green made a motion to file the resolution to transfer \$2,000 from the appropriated ATI Bail Reserve for the purpose of purchasing bus tokens and/or passes to assist clients with transportation issues related to completion of required Probation Department programs. Supervisor Singer seconded the motion. The motion carried.

**PLANNING AND RESEARCH**

- ▶ **Resolution:** *Authorizing Amendment of Grant Agreement with FEMA to Increase Funding for Costs Related to Update of the Ontario County Multi-Jurisdictional All Hazard Mitigation Plan*

Supervisor Singer made a motion to file the resolution authorizing the County Planning director to request an increase in the award amount of the FEMA grant from \$60,000 to \$88,500 to ensure full reimbursement of costs incurred by the County through the plan update. Supervisor Wickham seconded the motion. The motion carried.

**PUBLIC WORKS**

- ▶ **Resolution:** *Authorization to Accept Historic Preservation and Parkland Improvements Grant - New York State and Municipal Facilities Program (Project #7194)*

Supervisor Marshall made a motion to file the resolution authorizing acceptance of grant funds from the State and Municipal Facilities Program for Historic Preservation and Parkland Improvements involving the Town of Victor, the Village of Victor, and Ontario County. The grant will provide funding in the amount of \$61,000 toward four projects totaling \$146,320. The grant does not require a funding match. Supervisor Green seconded the motion. The motion carried.

**CAPITAL PROJECTS**

The following four items were considered as a block. Supervisor Russell made the motion to file the resolutions. Supervisor Marshall seconded the motion. The motion carried.

- ▶ **Resolution:** *Highway ~ Close Capital Project 04-2011: County Road 5 Preventive Maintenance*  
The motion carried to file the resolution to close Capital Project No. 04-2011 and to transfer the cash balance and any additional interest earnings remaining in the Project to the County Road Fund Capital Reserve for Roads and Bridges.
- ▶ **Resolution:** *Highway ~ Close Capital Project 07-2011: Bridge Preventive Maintenance Projects - 2013 Group 2*  
The motion carried to file the resolution to close Capital Project No. 07-2011 and to transfer the cash balance and any additional interest earnings remaining in the Project to the County Road Fund Capital Reserve for Roads and Bridges.
- ▶ **Resolution:** *Highway ~ Close Capital Project 02-2012: Bridge Preventive Maintenance Projects - 2013 Group 1*  
The motion carried to file the resolution to close Capital Project No. 02-2012 and to transfer the cash balance and any additional interest earnings remaining in the Project to the County Road Fund Capital Reserve for Roads and Bridges.
- ▶ **Resolution:** *Highway ~ Close Capital Project 03-2012: Bridge Preventive Maintenance Projects - 2014*  
The motion carried to file the resolution to close Capital Project No. 03-2012 and to transfer the cash balance and any additional interest earnings remaining in the Project to the County Road Fund Capital Reserve for Roads and Bridges.
- ▶ **Resolution:** *Highway ~ County Road 33 Reconstruction - CP 02-2014: Purchase of Lands and Budget Transfer*  
Supervisor Wickham made a motion to file the resolution to approve the purchase of the necessary easement for the reconstruction of County Road 33 and the required budget transfer as stipulated in the resolution. Supervisor Singer seconded the motion. The motion carried.
- ▶ **Resolution:** *Highway ~ County Road 33 Reconstruction - CP 02-2014: Bin Wall Replacements Budget Transfer*  
Supervisor Wickham made a motion to file the resolution to approve the budget transfer of \$1,500,000 of funding for the BIN Wall Replacement (Lower Egypt Road to Egypt Road) from the 2016 Capital Improvement Plan to Capital Project No.02-2014. Supervisor Russell seconded the motion. The motion carried.
- ▶ **Resolution:** *Public Works ~ Federally Aided Bridge Painting Project - CP 12-2015: Acceptance of NY State Revenue Contract and Budget Amendment*  
Supervisor Russell made a motion to file the resolution to accept the New York State Funding Contract for Capital Project No. 12-2015, Federally Aided Bridge Painting Project, and to amend the budget as stipulated. Supervisor Marshall seconded the motion. The motion carried

- ▶ **Resolution:** *FLCC Viticulture Project ~ CP 05-2011: Resolution Authorizing Contract Amendment - Watchdog Building Partners, LLC*  
 Supervisor Russell made a motion to file the resolution authorizing a contract amendment with Watchdog Building Partners, LLC, to cover additional construction management services from March 30, 2015 through December 2, 2015, totaling \$11,460.26. Supervisor Singer seconded the motion. The motion carried.
  
- ▶ **Resolution:** *FLCC Geneva Campus Center Project ~ CP 04-2009: Authorizing Budget Transfer and Approval of Contract and Payment with Seneca Gorham Security Systems, Inc.*  
 Supervisor Russell made a motion to file the resolution approving the budget transfer and payment to Seneca Gorham Security Systems, Inc., for services provided as described in the resolution related to the County’s fire alarm monitoring system at a cost not to exceed \$760.00. Supervisor Singer seconded the motion. The motion carried.
  
- ▶ **Resolution:** *700 MHz Intertop Capital Project ~ CP 05-2013: Authorization of Payment for Radio License Application Fees*  
 Supervisor Green made a motion to file the resolution to approve payment of the invoice for \$230 to Radio Soft/American Association of State Highway and Transportation Officials for processing the UHF license application with the Federal Communications Commission. Supervisor Marshall seconded the motion. The motion carried.

**FMC STANDING COMMITTEE ITEMS**

The following two items were considered as a block. Supervisor Singer made the motion to file the resolutions. Supervisor Wickham seconded the motion. The motion carried.

- ▶ **Resolution:** *Finance ~ Assignment and Assumption of Contract with Toski & Co., PC - Audit of the Financial Records of Ontario County to EFPR Group, CPA’s PLLC*  
 The motion carried to file the resolution for the assignment and assumption of all terms and conditions of the contract approved under Resolution #509-2014 with Toski & Co., PC in its entirety to EFPR Group CPAs, PLLC.
  
- ▶ **Resolution:** *Finance ~ Assignment and Assumption of Contract with Toski & Co., PC - Audit of the Deferred Compensation Plan (457/401A) of Ontario County to EFPR Group, CPA’s PLLC*  
 The motion carried to file the resolution for the assignment and assumption of all terms and conditions of the contract approved under Resolution #508-2014 with Toski & Co., PC in its entirety to EFPR Group CPAs, PLLC.

**4<sup>th</sup> Quarter 2015  
Sales Tax Distribution**

Director of Finance Cathy Bentzoni reported on the 4<sup>th</sup> Quarter 2015 Sales Tax. The County had a decrease of approximately 2.91% in sales tax for the 4<sup>th</sup> quarter, though the amount collected was an increase of .45% as compared to the prior year collections. Since this information was just received, the customary distribution report will be sent to Supervisors as soon as it's available.

**OTHER BUSINESS**

There was no other business.

**EXECUTIVE SESSION**

Supervisor Russell made a motion to enter into Executive Session at 1:20 p.m. to discuss a personnel matter. The motion was seconded by Supervisor Singer. At 1:29 p.m., Supervisor Wickham made a motion to exit Executive Session. Supervisor Singer seconded the motion. The motion carried.

**ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 1:30 p.m., following a motion by Supervisor Singer. The motion was seconded by Supervisor Russell. The motion carried.

The next regularly scheduled meeting is Wednesday, February 10, 2016, at 2:00 p.m. The meeting will be held at the 3019 Building, Room 205.

Respectfully submitted,

Judy Manntai  
Recording Secretary