

MINUTES

PLANNING & RESEARCH COMMITTEE MEETING

Fred Lightfoote, Chairman

Tuesday, January 12, 2016

4:00 PM

Conference Room 205

Municipal Building

<p>Members Present Chair – Supervisor F. Lightfoote Vice Chair – Supervisor R. Green Supervisor J. Gallahan Supervisor D. Marshall Supervisor N. Teed Supervisor D. Vedora</p>	<p>Members Excused</p>	<p><u>Staff and Guests:</u> Mary Krause, County Administrator Mary Gates, Deputy County Administrator Tim Jensen, Planning Maria Rudzinski, Planning Reliefia Kramer, Planning Michael Wojcik, Economic Development Tim Davis, OC CCE Jim Hooper, OC CCE P. J. Emerick, SWCD Tucker Kautz, SWCD</p>
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TIME	TOPIC	NOTES & DISCUSSION
<p>4:00 p.m.</p>	<p>Opening of Meeting</p> <p>Approval of Minutes</p> <p>Approval of 2016 Meeting Schedule</p>	<p>Chair Lightfoote opened the January 12, 2016 Planning and Research Committee meeting at 4:00 p.m. Supervisor Gallahan and Supervisor Teed were not present.</p> <p>Chair Lightfoote requested a motion to approve the December 4, 2015 minutes.</p> <p><i>A motion was offered by Supervisor Vedora, and was seconded by Supervisor Green to approve the December 4, 2015 minutes. All in favor with one abstention, motion carried.</i></p> <p>Chair Lightfoote welcomed Supervisor Marshall back to the P&R Committee.</p> <p>Tucker Kautz introduced himself to the Committee. He explained the work that he will be doing as a District Water Tech at SWCD.</p> <p>Introduction of all present took place.</p> <p>Chair Lightfoote asked the committee if anyone had any issues with the proposed 2016 Meeting Schedule. Chair Lightfoote decided to continue with the meeting and wait to see if Supervisor Gallahan and Supervisor Teed have any issues with the schedule.</p>

<p>4:05</p>	<p>SWCD</p>	<p>Mr. Emerick told the committee that Tucker Kautz came from Monroe County SWCD. In the short time that Mr. Kautz has been with OC SWCD, he has kicked the Ag program into a higher gear. He said that Tucker is taking on some of the Ag Non-point Source Grant responsibilities such as administrative interim reporting and also farm planning. Mr. Emerick said that Mr. Kautz will be going to the farms, revisiting some of the projects, and planning for new ones. Mr. Emerick said that SWCD is very happy to have Mr. Kautz.</p> <p>Mr. Emerick said that SWCD has been working on a WQIP grant that they received. They received over \$300,000 in state funding that will be used for improvements to the Honeoye Lake inlet on the property owned by the DEC. They will be working with private contractors and engineers to reroute and reestablish a historical stream and get rid of some old agricultural ditches where the land is no longer farmed. Mr. Emerick said that they also received another grant round XII in conjunction with the Planning Department. They will be doing some storm water improvements at CMAC.</p> <p>Mr. Emerick informed the committee that they are working to close out some their existing agricultural grants because as they close them out, they will start writing new grants. Mr. Emerick told the committee that it is time for annual reports and those need to be submitted to the state.</p>
<p>4:08</p>		<p>Supervisor Gallahan and Supervisor Teed arrive.</p> <p>Chair Lightfoote asked Mr. Emerick “At what point is SWCD with the Ag grant proposals? Mr. Emerick said that the RFP’s (request for proposals) for Round XXII is not out yet but are expected in February/March.</p> <p>Chair Lightfoote thanked Mr. Emerick and Mr. Kautz.</p>
<p>4:12</p>		<p>Chair Lightfoote welcomed Supervisor Teed to the P&R Committee.</p>
<p>4:14</p>	<p>Cornell Cooperative Extension</p>	<p>Chair Lightfoote welcomed Tim Davis and Jim Hooper.</p> <p>Mr. Davis informed the committee that the CCE will be taking the lead on a three county (Ontario, Seneca, and Yates) Farm to School grant that was received from USDA. The school within Ontario County they will be working with is Geneva. It is a planning grant and they will be able to work with local food producers to bring the food into school institutions.</p> <p>Mr. Davis introduced Jim Hooper. Mr. Hooper discussed the 2015 4-H Camp Bristol Hills season and planning for the 2016 season with the committee. He discussed the financial support of the Hill Top Fund available to campers who cannot afford to attend. Mr. Hooper said that they work with high school guidance counselors, school nurses, social services, mental health, and probation to identify campers who cannot afford camp on their own. Mr. Hooper discussed their specialty programs at camp with the committee.</p>

		Chair Lightfoote thanked Mr. Hooper and Mr. Davis.
4:25	Planning	<p>Chair Lightfoote welcomed Tim Jensen.</p> <p>Mr. Jensen discussed and recommended a resolution – Agreement with FEMA To Increase Funding for Costs Related to Update of the Ontario County Multi-Jurisdictional All Hazard Mitigation Plan. He explained that if approved, an increase in the grant award will not require any increase in funding or staff time by the County.</p> <p><i>Motion to approve the above mentioned resolution was made by Supervisor Green, seconded by Supervisor Marshall. Motion carried.</i></p> <p>Supervisor Green commented that it was very helpful to have Carla Jordan, Sr. Planner attend their local board meeting to work with them on their All Hazard Mitigation Plan.</p> <p>Mr. Jensen and Maria Rudzinski discussed the Consolidated Funding Application Planning Grant Award for Ontario County Beach & Deep Run County Park.</p> <p>Mr. Jensen and Chair Lightfoote briefly discussed representation on the Genesee Valley Regional Market Authority. No action taken at this time.</p> <p>Mr. Jensen informed the committee that he had an addition to the agenda. He handed out copies of an AHMP action worksheet and told the committee that this is about getting things in order regarding the watershed planning at the county level. He said that it would be beneficial to meet with the stakeholders to come up with a strategy for being ready to provide technical assistance to the municipalities that want to implement town wide or larger scale storm water solutions.</p> <p><i>Motion to move forward with watershed planning was made by Supervisor Green, seconded by Supervisor Vedora. Motion carried.</i></p> <p>Mr. Jensen distributed, discussed, and recommended approval of a Resolution – Approving The Official Undertaking of Public Employees Fidelity (Blanket) Bond For Genesee/Finger Lakes Regional Planning Council.</p> <p><i>Motion to approve the above mentioned resolution was made by Supervisor Gallahan, seconded by Supervisor Green. Motion carried.</i></p>
4:45	Approval of 2016 Meeting Schedule	<p>Chair Lightfoote requested a motion to approve the tentative 2016 Planning and Research Committee meeting schedule.</p> <p><i>Motion to approve the 2016 Planning and Research Meeting Schedule was made by Chair Lightfoote, seconded by Supervisor Gallahan. Motion carried.</i></p>

4:50	County Administrator	County Administrator Krauss said that they are starting to schedule the Start/Stop/Continue conversations which are individual meetings scheduled with Board members. Cindy Abraszek will contact members to schedule meetings.
4:55	Adjournment	<p>There being no further business for discussion, Chair Lightfoote requested a motion to adjourn.</p> <p><i>Motion to adjourn made by Supervisor Marshall, seconded by Supervisor Gallahan. Motion carried.</i></p>

Respectfully Submitted,

Reliefia Kramer