



**MINUTES**  
**FINANCIAL MANAGEMENT COMMITTEE**  
**3019 County Complex Drive, Canandaigua, New York**

**October 19, 2016**

**MEMBERS PRESENT**

Robert Green, Dan Marshall, Rich Russell, Kris Singer, Drew Wickham

**OTHERS PRESENT**

In addition to Committee Members: Mary Krause, Mary Gates, Brian Young, Gary Baxter, Gary Curtiss, Tom Harvey, Phil Povero, Bill Wright, Carla Jordan, Mary Burnett, Nellie Puma, Kathleen Meyers, Sandy Seeber, Halle Stevens, Judy Manntai

**CALL TO ORDER**

The meeting of the Financial Management Committee was called to order at 2:00 p.m. by Vice Chairman Green. Supervisor Baker was necessarily absent.

**MINUTES**

Supervisor Russell made a motion to approve the minutes of the Financial Management Committee meeting on September 28, 2016 and the Special Meeting on October 6, 2016. Supervisor Russell seconded the motion. The motion carried.

**PUBLIC SAFETY**

The following three resolutions were considered as a block. Supervisor Marshall made the motion to file the resolutions. Supervisor Wickham seconded the motion. The motion carried.

- ▶ **Resolution:** *Sheriff ~ Authorization to Apply for Grant from NYS Division of Criminal Justice Services*

The motion carried to file the resolution to apply for funding up to \$75,000 through the SFY2016-17 Police Protective Equipment Program. This grant provides funding to equip local police agencies with protective equipment.

- ▶ **Resolution:** *Sheriff ~ Authorization to Accept Legislative Grant from NYS Division of Criminal Justice Services*

The motion carried to file the resolution to accept a \$10,000 award from the FY2016-2017 Legislative Grant Program for the purchase of AED equipment not to exceed \$10,000.

- ▶ **Resolution:** *Sheriff ~ Acceptance of Donation*

The motion carried to file the resolution to accept a donation in the amount of \$45,000 from Constellation Brands for assistance with the routing of traffic during concerts at CMAC.

**ENVIRONMENTAL QUALITY**

- ▶ **Resolution:** *Authorization to Apply for the NYS Department of Environmental Conservation Electronics Waste Assistance Program Grant*

Supervisor Singer made a motion to file the resolution to authorize the Director of Planning to apply for the Electronics Waste Assistance Grant in the amount of \$20,00. Supervisor Wickham seconded the motion. The motion carried.

**CAPITAL PROJECTS**

The following three resolutions were considered as a block. Supervisor Russell made the motion to file the resolutions. Supervisor Wickham seconded the motion. The motion carried.

- ▶ **Resolution:** *Space Utilization and Reallocation Project Phase III - Ontario County Courthouse - CP 05-2012: Budget Transfer*

The motion carried to file the resolution approving the budget transfer of \$26,000 as detailed in the resolution.

- ▶ **Resolution:** *Public Works ~ County Road 9 Preventive Maintenance - CP 08-2015: Acceptance of Supplemental Agreement #1 to NYS Revenue Contract & Budget Amendment*

The motion carried to file the resolution accepting Supplemental Agreement #1 to the NYS Revenue Contract for this project and to amend the budget as indicated in the resolution.

- ▶ **Resolution:** *Public Works ~ Federally Aided Bridge Painting Project - CP 12-2015: Acceptance of Supplemental Agreement #1 to NYS Revenue Contract & Budget Amendment*

The motion carried to file the resolution accepting Supplemental Agreement #1 to the NYS Revenue Contract for this project and to amend the budget as indicated in the resolution.

- ▶ **Resolution:** *Public Works ~ Multiple Culvert Replacements - CP 13-2015: Culvert Repair County Road 46 - Budget Amendment*

Supervisor Wickham made a motion to file the resolution to approve the budget amendment of \$40,000 as detailed in the resolution. Supervisor Marshall seconded the motion. The motion carried.

- ▶ **Resolution:** *FLCC Geneva Campus Center Project ~ CP 04-2009: Acceptance of Payment from M/E Engineering, P.C.*

Supervisor Russell made a motion to file the resolution to accept the offer of reimbursement from M/E Engineering, P.C., in the amount of \$25,471 for costs of remedying engineering deficiencies in the design of the piping for the rooftop chiller unit at the FLCC Geneva Campus Center. Supervisor Singer seconded the motion. The motion carried.

- ▶ **Resolution:** *2015 FLCC Capital Maintenance Project ~ CP 01-2015: Authorization to Contract with Messner Flooring Re:Source for Floor Replacement - Room #343 Dictation*

Supervisor Russell made a motion to file the resolution to authorize a contract with Messner Flooring Re:Source to furnish and install flooring at FLCC in Room #343 Dictation, at a cost not to exceed \$7,500. Supervisor Wickham seconded the motion. The motion carried.

**FMC STANDING COMMITTEE ITEMS**

**2017-2018 Budget Update**

Director of Finance Mary Gates updated the Committee on the final figures for the tentative budget. The 2017 estimated tax rate will be \$6.31. The compilation of the tentative budget is in process and will be posted to the web site on October 27.

The following three items were considered as a block. Supervisor Marshall made a motion to approve the resolutions. Supervisor Wickham seconded the motion. The motion carried.

**2017-2018 Budget Workshop**

The 2017-2018 Budget Workshop will be held at 6:00 p.m. on November 17, 2016.

- ▶ **Resolution:** *Fixing Day and Notice for Public Hearing on the Tentative Budget for the Fiscal Year Beginning January 1, 2017*

The motion carried to file the resolution to fix the day and time for the Public Hearing on the tentative budget for the fiscal year beginning January 1, 2017.

- ▶ **Resolution:** *Fixing Day and Notice for Public Hearing on Proposed Capital Improvement Plan*

The motion carried to file the resolution to fix the day and time for the Public Hearing on the proposed 2017-2022 Capital Improvement Plan.

**Budget Message**

By general consent the 2017-2018 Budget Message was approved and signed by Finance Committee Members, County Administrator Mary Krause, and Director of Finance Mary Gates.

**3rd Quarter 2016 Sales Tax Distribution**

The *3rd<sup>st</sup> Quarter 2016 Sales Tax Report* was briefly reviewed. The County had a decrease of approximately 1.63% as compared to the prior year 3<sup>rd</sup> quarter collections.

**OTHER**

**County Treasurer**

County Treasurer Gary Baxter informed the Committee that a buyer of one of the auctioned properties has backed out. The property is now listed on the online auction site.

**ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 2:20 p.m. following a motion by Supervisor Russell. The motion was seconded by Supervisor Wickham, and carried.

The next regularly scheduled meeting is Wednesday, November 9, 2016, at 2:00 p.m.

Respectfully submitted,

Judy Manntai  
Recording Secretary

DRAFT