



Minutes
WAYS AND MEANS COMMITTEE
3019 County Complex Drive ~ 2nd Floor, Room 205
Canandaigua, NY 14424

July 3, 2019

MEMBERS PRESENT

Supervisors David Baker, Jeffery Gallahan, Peter Ingalsbe, and Kristine Singer. Supervisors Robert Green, Daniel Marshall, and Andrew Wickham were declared necessarily absent.

OTHERS PRESENT

In addition to Committee Members: Chairman Jack Marren, Mary Krause, Mary Gates, Brian Young, Gary Baxter, Sheriff Henderson, Diane Johnston, Rosemary Switzer, Kristin Mueller, Jeff Harloff, Deb Tricky, Bill Wright, Jim Ritts, Holly Adams, Lea Nacca, Michele Smith, Lindsey Burgess, Sherman Manchester, Nellie Puma, Peter Brown, Kathleen Meyers, Sandy Seeber, Judy Manntai.

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:00 p.m. by Chairman Baker.

MINUTES

Supervisor Gallahan made the motion to approve the minutes of the Ways and Means Committee on June 12, 2019. Supervisor Ingalsbe seconded the motion. Motion carried.

PUBLIC SAFETY

- ▶ **Resolution:** *Emergency Management ~ Acceptance of FY1819 Recruitment and Retention Grant Program (RRGP)*

Supervisor Gallahan made the motion to approve the resolution for a contract with the NYS Division of Homeland Security and Emergency Services for a term of April 1, 2019, through March 31, 2020, at no required county cost; to approve a no cost time extension of up to six months if necessary; to accept the state-funded grant of \$25,000 and authorize the FY1819 Recruitment and Retention Grant Program Agreement with the NYS Division of Homeland Security and Emergency Services; and further, to approve the budget transfer as stipulated in the resolution. Supervisor Singer seconded the motion. Motion carried.

- ▶ **Resolution:** *Emergency Management ~ Acceptance of*

Supervisor Ingalsbe made the motion to approve the resolution authorizing a budget transfer to fund the appropriate areas as stipulated

Grant from State Homeland Security Program (SHSP FY17)

in the resolution as it pertains to grant funds from FY17 State Homeland Security Program (Grant accepted by Res. No. 532-2017 in the amount of \$149,956). Supervisor Singer seconded the motion. Motion carried.

GOVERNMENT OPERATIONS & INSURANCE

The following two resolutions were considered as a block. Supervisor Singer made the motion to approve the resolutions. Supervisor Gallahan seconded the motion. Motion carried.

▶ **Resolution:** *2019 Standard Work Days for Employees for Retirement Purposes*

Motion carried to establish the standard work day of Ontario County employees for purposes of reporting to the NYSLERS as detailed in the resolution.

▶ **Resolution:** *2019 Standard Work Days for Elected and Appointed Officials for Retirement Purposes*

Motion carried to establish the standard work days for elected and appointed officials of Ontario County for purposes of reporting to the NYSLERS as detailed in the resolution.

▶ **Resolution:** *Records & Archives ~ Authorization to Accept Grant Funding - Ontario County Department of Records, Archives and Information Services*

Supervisor Singer made the motion to approve the resolution to authorize the Ontario County Records Center to accept grant funding in the amount of \$149,818 for grant year July 1, 2019, through June 30, 2019; and that the budget transfer be approved as stipulated in the resolution. Supervisor Gallahan seconded the motion. Motion carried.

HEALTH & HUMAN SERVICES

▶ **Resolution:** *Mental Health ~ Authorization Amendment Agreement - Partnership for Ontario County, 2019*

Supervisor Gallahan made the motion to approve the resolution to amend the Agreement awarding Partnership for Ontario County an additional amount of \$677, making the total not to exceed the amount of \$254,288. Supervisor Singer seconded the motion. Motion carried.

▶ **Resolution:** *Mental Health ~ Authorization for Professional Consultant Contract - Elijah Stevens, MSN, ANP, NPP, 2019*

Supervisor Singer made the motion to approve the resolution for an agreement with Elijah Stevens, MSN, ANP, NPP, at an hourly rate of \$125, with the total cost not to exceed \$62,500 as detailed in Schedule A of the contract. Supervisor Ingalsbe seconded the motion. Motion carried.

CAPITAL PROJECTS

▶ **Resolution:** *Public Works ~ CP 06-2018, SCADA System Installation: Authorize Amendment Agreement with Arcadis of New York, Inc.*

Supervisor Gallahan made the motion to approve the resolution to amend the agreement with Arcadis of New York, Inc., for furnishing utility bucket trucks to complete a field radio study for a cost not to exceed \$4,500 for a total amended price not to exceed \$144,499; and further, to approve the budget transfer and amend the Capital Project budget as stipulated in the resolution. Supervisor Singer seconded the motion. Motion carried.

Ways & Means Committee Minutes

- ▶ **Resolution:** *Public Works/FLCC ~ CP 11-2015, G Lot Parking and Utility Rehabilitation Maintenance Project: Authorization of Additional Funding* Supervisor Ingalsbe made the motion to approve the resolution to authorize additional funding for the FLCC G-Lot Parking and Utility Rehabilitations Project and to increase the total project budget by \$600,000 as stipulated in the resolution. Supervisor Singer seconded the motion. Motion carried.

HUMAN RESOURCES

- ▶ **Resolution:** *Planning ~ Creation of Senior Clerk Position (Temporary)* Supervisor Singer made the motion to approve the resolution to create the position of Senior Clerk (Temporary) with benefits, effective immediately, but not to be filled prior to July 31, 2019, and to be abolished 60 days after appointment. This temporary position is to allow overlap of a permanent position for training prior to a retirement in the Planning Department. Supervisor Ingalsbe seconded the motion. Motion carried.

Safety Report

Opportunity was given for questions and comments regarding the Safety Report submitted by Safety Coordinator Sherman Manchester.

Supervisor Singer made the motion to accept the report. Supervisor Ingalsbe seconded the motion. Motion carried.

The following two resolutions were considered as a block. Supervisor Singer made the motion to approve the resolutions. Supervisor Ingalsbe seconded the motion. Motion carried.

- ▶ **Resolution:** *Approving Memorandum of Agreement No. 1-2019 Between Ontario County and the Ontario County Sheriff and the Ontario County Sheriff's General Unit* Motion carried to approve the resolution that Memorandum of Agreement No. 1-2019 is approved between Ontario County and the Ontario County Sheriff and the Ontario County Sheriff's General Unit; and further, that pursuant to the Memorandum of Agreement No. 1-2019, Section 3.4 shall be amended to reflect the text set forth in the document, including permitting the use of up to 8 hours of special compensatory time on an employee's short week and permitting an employee's special compensatory time bank to reach negative 12 hours, effective May 31, 2019.
- ▶ **Resolution:** *Approving Memorandum of Agreement No. 2-2019 Between Ontario County and the Ontario County Sheriff and the Ontario County Sheriff's General Unit* Motion carried to approve the resolution that Memorandum of Agreement No. 2-2019 is approved between Ontario County and the Ontario County Sheriff and the Ontario County Sheriff's General Unit; and further, pursuant to the Memorandum of Agreement No. 2-2019, Section 3.4 shall be amended to include the text set forth in the document to authorize the application of accrued regular compensatory time or annual leave to Special Compensatory Time Bank, effective May 31, 2019.

WAYS & MEANS STANDING COMMITTEE

- ▶ **Resolution:** *County Treasurer ~ Authorization for County Treasurer's Office to Collect School Taxes for Phelps-Clifton Springs School District*

Supervisor Singer made the motion to approve the resolution authorizing Ontario County to enter into an agreement with the Phelps-Clifton Springs School District, effective July 1, 2019, for the collection of real property taxes for the Phelps-Clifton Springs School District. The term of the agreement shall be for one year and terminate on or before June 30, 2020, with the option for annual renewals with the agreement of both parties. Supervisor Gallahan seconded the motion. Motion carried.

Bond Refunding

Director of Finance Mary Gates reported that the Bond Refunding will result in a savings of \$660,000 and an interest rate of 1.44%.

PUBLIC SAFETY

- ▶ **Resolution:** *Sheriff ~ Authorization for the Ontario County Sheriff to Accept a Grant from the New York State Governor's Traffic Safety Committee for Police Traffic Services Program*

Supervisor Ingalsbe made the motion to approve the resolution to accept a grant from the NYS Governor's Traffic Safety Committee in the amount of \$35,035 for Police Traffic Services Program; to approve a contract with the NYS Governor's Traffic Safety Committee for a term of October 1, 2019, through September 30, 2020, at no required County cost; and further, to approve the budget transfer as stipulated in the resolution. Supervisor Singer seconded the motion. Motion carried.

- ▶ **Resolution:** *District Attorney ~ Authorization to Accept SFY2019-2022 Victim and Witness Assistance Program Grant*

Supervisor Gallahan made the motion to approve the resolution to accept the \$1,201,012 from the Victim and Witness Assistance Program Grant for the purpose of funding staff and services with the District Attorney's office and to approve a contract with the New York State Office of Victim Services. The three-year grant period extends from October 1, 2019, through September 30, 2022, with the possibility of an additional two-year extension pending availability of State funding. There is a required minimum 20% matching County cost. Supervisor Singer seconded the motion. Motion carried.

- ▶ **Resolution:** *District Attorney ~ Authorization to Accept Additional Grant Funds from the New York State STOP-DWI Foundation to Supplement Existing Funding for DWI Crackdown Special Patrols and Drug Recognition Expert Overtime Callouts*

Supervisor Gallahan made the motion to approve the resolution to accept additional grant funds in the amount of \$2,500 from the New York State STOP-DWI Foundation to supplement DWI Special Patrols with no County match required; and further, to approve the budget revenue adjustment as stipulated in the resolution. Supervisor Ingalsbe seconded the motion. Motion carried.

EXECUTIVE SESSION

At 3:18 p.m., Supervisor Ingalsbe made the motion to move into Executive Session to discuss legal matters and Labor Relations matters with counsel. Supervisor Gallahan seconded the motion. Motion carried.

At 3:20 p.m., Supervisor Gallahan made the motion to move out of Executive Session. Supervisor Ingalsbe seconded the motion. Motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 3:21 p.m., following a motion by Supervisor Gallahan. Motion was seconded by Supervisor Ingalsbe, and carried.

The next scheduled meeting for the Ways & Means Committee is Wednesday, July 24, 2019, at 3:00 p.m.

Respectfully submitted,
Judy Mantai, Confidential Secretary

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