



INDUSTRIAL DEVELOPMENT AGENCY

Monday, March 27, 2017
 5:00 p.m.
 20 Ontario St., Canandaigua, NY
 (Economic Development Conference Room)

AGENDA ITEM	POTENTIAL OUTCOME	PERSON RESPONSIBLE
Call to Order	Quorum Present?	Mike Davis
New Business:		
Attraction Project	Resolution to hold a public hearing	Mike Manikowski/Jeff Shealy/Jerry Neal
Old Business:		
Airport Update	Inform Board of Status	Mike Manikowski
Compliance monitoring fee	Inform Board	Mike Manikowski
Mortgage recording tax exemption for AV-B, Mini-Tec Framing MCA 2013 and MCA 2016	Resolution to approve amended authorizing resolution for 4 projects	Jim Coniglio
Administration:		
Feb. 13, 2017 meeting minutes	Resolution to accept the minutes	Mike Davis
Sicherman Studio contract	Resolution to approve	Mike Manikowski
2016 Annual Report	Resolution to accept	Sarah Jones
12/31/16 Audited Financial Statements and PARIS report	Resolution to accept report	Tom Lauffer/Michael Wojcik
Accountant's Management Letter & Letter of Communication	Resolution to accept letters	Tom Lauffer/Michael Wojcik
Annual Procurement Report	Resolution to accept report	Michael Wojcik
Management's Internal Control Assessment Report	Resolution to accept report	Michael Wojcik
IDA Mission Statement and Measurement Report	Resolution to accept report	Michael Wojcik
Real Property Report	Resolution to accept report	Michael Wojcik
Annual Board Survey	Inform Board	Suzanne Vary
FAME contract	Resolution to approve	Michael Wojcik
IDA Master Agreement	Resolution to approve	Michael Wojcik
Invoices for payment	Resolution to approve payments	Michael Wojcik
Citizens' Academy	Inform Board	Mike Manikowski
Adjournment	Resolution to adjourn	Mike Davis

Next Regular Meeting is Monday, April 24, 2017

<u>Quorum (confirmation required):</u>	<u>Members Excused:</u>
Mike Davis, Chairman	Laura Pedersen, Secretary
Andy Molodetz, Vice Chairman	Kelly Mittiga
Lew Zulick, Treasurer	<u>Guests:</u>
Dave Reh	Jeff Shealy
Supervisor Jeff Gallahan	Jerry Neal
	Tom Lauffer, Raymond F. Wager Assoc.
<u>Non-Members Present:</u>	<u>Contract Staff:</u>
Mike Manikowski, Executive Director	Jim Coniglio, Underberg & Kessler
Suzanne Vary, Staff	Sarah Jones, Dixon Schwabl
Michael Wojcik, CFO	
Melissa Doyle, Staff	
Diane Foster, Staff	