

**ONTARIO COUNTY LOCAL DEVELOPMENT CORPORATION**

**NOTICE OF PARTICIPATION BY VIDEOCONFERENCING**

**NOTICE IS HEREBY GIVEN** that at the regularly scheduled meeting of the Ontario County Local Development Corporation (the “Agency”) to be held on to be held on March 23, 2020 at 5:00 p.m in the Economic Development Conference Room at the County Municipal Building located at 20 Ontario Street, Canandaigua, New York, 14424, one or more member of the Agency Board of Directors may participate in said meeting by means of videoconferencing.

**Due to COVID-19 risks, please note that attendance in person is NOT PERMITTED.**

**\*This meeting will be recorded and transcribed, and will be available online at a later date.**

The meeting Agenda is available on the Agency website: [www.co.ontario.ny.us](http://www.co.ontario.ny.us)

**ONTARIO COUNTY INDUSTRIAL DEVELOPMENT AGENCY**

**NOTICE OF PARTICIPATION BY VIDEOCONFERENCING**

**NOTICE IS HEREBY GIVEN** that at the regularly scheduled meeting of the Ontario County Industrial Development Agency (the “Agency”) to be held on March 23, 2020 at 5:15 p.m in the Economic Development Conference Room at the County Municipal Building located at 20 Ontario Street, Canandaigua, New York, 14424, one or more member of the Agency Board of Directors may participate in said meeting by means of videoconferencing.

**Due to COVID-19 risks, please note that attendance in person is NOT PERMITTED.**

**\*This meeting will be recorded and transcribed, and will be available online at a later date.**

The meeting Agenda is available on the Agency website: [www.co.ontario.ny.us](http://www.co.ontario.ny.us)

DATED: March 17, 2020

ONTARIO COUNTY INDUSTRIAL  
DEVELOPMENT AGENCY

By: Michael J. Manikowski  
Title: Executive Director



## INDUSTRIAL DEVELOPMENT AGENCY

Monday, March 23, 2020

5:15 p.m.

Via Zoom & Conference Call

ENDA ITEM	POTENTIAL OUTCOME	PERSON RESPONSIBLE
<b>Call to Order</b>	Quorum Present?	Mike Davis
<b>Old Business</b>		
Pinnacle North update	Inform Board of status	Barry Carrigan
Airport Update	Inform Board of status	Bob Mincer
<b>Administration:</b>		
2/24/20 meeting minutes	Motion to accept the minutes	Mike Davis
2020 FAME contract	Motion to accept contract	Michael Wojcik
Annual Report	Motion to accept report	Mike Manikowski
12/31/19 Audited Financial Statements and PARIS report	Motion to accept report	Tom Lauffer/Michael Wojcik
Accountant's Management Letter	Motion to accept report	Tom Lauffer/Michael Wojcik
Independent Auditors Report	Motion to accept report	Tom Lauffer/Michael Wojcik
Letter of Communication	Motion to accept report	Tom Lauffer/Michael Wojcik
Annual Procurement Report	Motion to accept report	Michael Wojcik
Policies & Procedures Amendments	Motion to accept report	Michael Wojcik
Management's Internal Control Assessment Report	Motion to accept report	Michael Wojcik
IDA Mission Statement and Measurement Report	Motion to accept report	Michael Wojcik
Real Estate Report	Motion to accept report	Michael Wojcik
<b>Adjournment</b>	Motion to adjourn	Mike Davis

**Next Regular Meeting is Monday, April 27, 2020**

<b><u>Quorum (confirmation required):</u></b>	<b><u>Members Excused:</u></b>
Mike Davis, Chair	
Kelly Mittiga, Vice-Chair	
Lew Zulick, Treasurer	
Don Culeton	<b><u>Guests:</u></b>
Supervisor Jeff Gallahan	Brian Young, Acting County Administrator
Andy Molodetz	
<b><u>Non-Members Present:</u></b>	
Suzanne Vary, Staff	
Michael Wojcik, CFO	
Jessica Kazmark, Staff	<b><u>Contract Staff:</u></b>
Brigitte Larson, Staff	James Coniglio, Underberg & Kessler
Bob Mincer, Staff	Barry Carrigan, Nixon Peabody
Mike Manikowski, Executive Director	

